



REQUEST FOR QUOTATION

Name of Company

Complete Company Address

Date : July 1, 2025

PR No. : 2025-06-021 (AF2)

Date Published : _____

PHILGEPS Ref. No.: _____

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **July 8, 2025 at 9:00 AM** to the address stated above.


CARLENE C. COLLADO, CPA

Chairperson, Special Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for DA-PRDP.

(Printed Name above Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: BY LOT

NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	ESTIMATED PROJECT COST (EPC)	SUPPLIER'S PROPOSAL BOX		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					FINANCIAL PROPOSAL (Indicate the Price Offer)		
	Delivery, Supply and Installation of Branding and Visibility Enhancements in DA-PRDP PSO Mindanao Conference Room and Lobby	1	lot	375,770.00	Unit Price	Total Price	
1	Photo Printed Sticker on Sintra Board	1	set				
	<ul style="list-style-type: none"> Matte finish vinyl sticker on 5mm sintra board Wall #1: Main Lobby = 644 x 257 cm (179 sq ft) Wall #2-296 x 246 cm (79 sq ft) Wall #3-158 x 295 cm (50 sq ft) Wall #4-230 x 194 cm (48 sq ft) Wall #5-407 x 217 cm (95 sq ft) Wall #6-284 x 254 cm (78 sq ft) Wall #7-154 x 260 cm (43 sq ft) Wall #8-238 x 406 cm (104 sq ft) Wall #9: Mindanao Map 396 x 246 cm (105 sq ft) Wall #10: Regional Commodities 391 x 238 cm (100 sq ft) 						
2	Glass wall panel on printed sticker	1	set				
	<ul style="list-style-type: none"> Tempered glass Size: 89" x 59" with ¼-inch thickness Attached with 25mm diameter stainless steel standoff mounts/bolts with minimum 20millimeter wall clearance With Matte finish vinyl sticker 391 x 238 cm (100 sq ft) 						
3	WPC Fluted Panels on Wall	1	set				
	<ul style="list-style-type: none"> Teak color (brown) Pre-cut modular panels with wood-textured finish WPC Wall 1: Conference Room Front = 110 sq ft. (419 x 238 cm) With DA-PRDP Logo printed on 3 ft x 3 ft circular acrylic board & PSO Mindanao cut out WPC Wall 2: Conference Room Back = 82 sq ft. (96 x 120 inches) WPC Wall 3: Office 1 = 154 x 466 cm (77 sq ft) With DA-PRDP Logo printed on 3 ft x 3 ft circular acrylic board WPC Wall 4: Office 2 = 496 x 157 cm (84 sq ft) 						





	Terms and Conditions:						
	<i>Contract Duration: Ten (10) Calendar Days</i>						
	<i>Contract Effectivity: Within 7cd upon receipt of the Notice to Proceed (NTP)</i>						
	<i>Warranty: Repairs are warranted against workmanship defects for three (3) months. Issues not caused by misuse, wear, or external factors will be fixed at no extra cost.</i>						
	<i>Lay-out shall be provided by the InfoACE Unit Staff of the PSO ready for printing.</i>						
	<i>Inclusive of labor and mounting accessories including double-sided industrial mounting tape, silicone sealant or construction adhesive, wall anchors and screws, or rivets or panel nails as needed</i>						
	****NOTHING FOLLOWS****						

BIDDER'S CERTIFICATION

Date: _____

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ (please indicate projected time of delivery) days from receipt of the Purchase Order, Letter Order, or Job Order, whichever is applicable.

**Print Name & Signature of
Authorized Representative**

Company Tel./Fax/Mobile No.

Company Tax Identification No. (TIN)

Please see General Conditions below.

GENERAL CONDITIONS

- All bidders must submit, together with this quotation, their respective Mayor/Business Permit, BIR Certificate of Registration and PhilGEPs Platinum Certification (for Php50,000.00 and above). **For the other compliance documents, all bidders must submit duly Notarized Omnibus Sworn Statement during the bid opening.** In the absence of PhilGEPs Platinum Certification, all bidders are required to submit in addition, their respective PhilGEPs Reference number and Income/Business Tax Return, and Professional License/Curriculum Vitae (for Consulting Services). An expired Business/Mayor's Permit will only be accepted provided an Official Receipt for its renewal is also submitted;
- All bids may be delivered sealed, or sent through electronic mail at (prdp.psosbac01@gmail.com) and addressed to the SBAC Chairperson, Department of Agriculture-Philippine Rural Development Project (DA-PRDP) Mindanao Project Support Office, A. Angilongto Sr. Ave., Lanang, Davao City;
- All prices quoted herein are valid, binding and effective at least 60 days from the date of quotation;
- Only bidders duly registered with the Department of Trade and Industry (DTI) for Sole Proprietorship, Securities and Exchange Commission (SEC) for Partnerships and Corporations, or Cooperative Development Authority (CDA) for Cooperatives as dealers/suppliers of the goods or services called for are allowed;
- No bids shall be accepted after the time specified for the deadline of submission of bids;
- Bids shall be open ONLY by the Special Bids and Awards Committee (SBAC) on the scheduled date of opening of bids at the DA-PRDP PSO Mindanao Conference Room, or any designated room/location;
- All procurement shall be governed by the pertinent provisions of the World Bank Harmonized Procurement Guidelines under Procurement of Goods, Works and Non-Consulting Services, under IBRD Loans and IDA "Credits and Grants" by the World Bank Borrowers, as of January 2011;
- Failure on the part of the winning bidder to furnish the goods or services within the prescribed period shall make the bidder liable to the Government liquidated damages equal to at least one-tenth of one percent (0.1%) of the cost of the unperformed portion of every day of delay;
- The awarding of contract to the winning bidder is subject to the approval of the Head of Procuring Entity (HOPE) of the DA-PRDP PSO Mindanao Cluster;
- Failure to comply with these conditions shall mean disqualification of your bid proposal.