



## INDIVIDUAL TECHNICAL CONTRACT

### KNOW ALL BY THESE PRESENTS:

This **AGREEMENT** made and entered into by and between:

The **DEPARTMENT OF AGRICULTURE**, an executive department with principal office at Elliptical Road, Diliman, Quezon City, represented by **U-NICHOLS A. MANALO** in his official capacity as Assistant Secretary for Operations and National Project Director, Philippine Rural Development Project (PRDP), hereinafter referred to as the "**FIRST PARTY**"

-and-

**RAYMUND M. RIVERA**, of legal age, Filipino, and with residence at Purok 1, Sumacab Norte, Cabanatuan City, hereinafter also referred to as the "**SECOND PARTY**"

### WITNESSETH:

**WHEREAS**, the **Government of the Philippines (GOP)** has received a loan from the **International Bank for Reconstruction and Development-World Bank (IBRD-WB/Bank)** in an amount equivalent to US \$ FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND ONLY (US\$501,250,000) and another loan from the same Bank in the amount of ONE HUNDRED AND SEVENTY MILLION UNITED STATES DOLLARS (\$170,000,000) under Loan Agreement IBRD Loan No. 8421 and 8816-PH dated September 8, 2014 and March 2, 2018, respectively, toward the cost of the **Philippine Rural Development Project (hereafter "PRDP" or "Project")**.

**WHEREAS**, the Government of the Philippines (GOP) has obtained an extension of the original loan from the **International Bank Reconstruction and Development (the "Bank")** in an amount equivalent to **TWO HUNDRED EIGHTY MILLION U.S. DOLLARS (\$280,000,000)** under Loan Agreement IBRD Loan No. 9271-PH to further scale up and support the Government's effort to reduce poverty and to ensure economic recovery and strong agricultural value chain, known as the PRDP Second Additional Financing (PRDP AF2);

**WHEREAS**, the IBRD-WB, acting in its capacity as a bank and the administrator of the European Union (EU) Philippines Rural Development Project Single - Donor Trust Fund, in addition to the AF-2, extended a grant (EU co-financing grant) to GOP amounting to **EIGHTEEN MILLION THREE HUNDRED THOUSAND EURO (Euro 18,300,000)** with Grant Number TF0B5756 to expand the inclusiveness of PRDP by supporting and providing an incentive to LGUs in Mindanao with a higher incidence of poverty (4<sup>th</sup>-6<sup>th</sup> class LGUs), lower capacity, more conflict-affected areas, and larger number of indigenous people;

**WHEREAS**, due to the success and accomplishments of PRDP, the IBRD-WB has entered with the GOP, through the DA, another Loan Agreement dated July 7, 2023 with IBRD Loan Number 9577-PH in an amount equivalent **SIX HUNDRED MILLION U.S. DOLLAR (\$600,000,000)** for the PRDP Scale-Up, a Project formed using the framework and goals of the PRDP;

*Raymund M. Rivera*

*[Signature]*

*Amgmaul*

**WHEREAS**, the PRDP, which is designed to support government's efforts to reduce poverty among the rural communities in around eighty (80) provinces in the country, is being implemented by the DA specifically to increase agricultural productivity and improve the living standard of the people of the Philippines, through the building or enhancement of the capacity of **Local Government Units (LGUs)** in providing basic services, supporting the construction of basic infrastructure, and providing employment and income-earning opportunities within the country;

**WHEREAS**, the Project is also funded by the GOP through the DA and participating LGUs;

**WHEREAS**, the PRDP **National Project Coordination Office (NPCO)**, which is tasked with the overall operational and financial management of the PRDP, recognizes the necessity of hiring technical staff to supplement its support staff team and to strengthen its management capabilities;

**WHEREAS**, at this juncture, the NPCO requires technical staff who shall deliver tasks and services corresponding to the position of **Alternate Procurement Unit Head** for and under **Procurement Unit** of the PRDP -- National Project Coordination Office (NPCO);

**WHEREAS**, following the applicable procedures in the procurement of services of technical/support staff through the competitive "**Selection of Individual Consultants**" or "**SIC**" method under the World Bank guidelines on the procurement of consultancy services, the DA advertised a "Request for Expression of Interest" (REOI) and Terms of Reference (TOR) relative to the hiring of individuals who will provide services corresponding to the position of Alternate Procurement Unit Head for and under the Procurement Unit, PRDP-NPCO. This was done through a posting on the PhilGEPS and PRDP website of the said REOI and TOR, for fourteen (14) days starting on December 6, 2024 with the deadline for the submission of expressions of interest and Curricula Vitae (CVs) set originally for December 20, 2024 and extended until January 13, 2025 through Supplemental/Bid Bulletin No 1, 2 & 3;

**WHEREAS**, through its **Resolution No. 004, Series of 2025** done on **February 7, 2025** (*hereto attached as Annex "A" and made an integral part hereof*), the PRDP SBAC recommended the award of Technical Contract for the Position of Alternate Procurement Unit Head, Procurement Unit, PRDP-NPCO (*Mode of Procurement: SIC*), and for the period commencing on **February 17, 2025 or the date of execution of the Individual Technical Contract, whichever is later, and ending on December 31, 2025**, to herein technical staff **RAYMUND M. RIVERA**. Whereas, the said Resolution was duly approved by the Assistant Secretary for Operations and National Project Director, PRDP;

**WHEREAS**, in accordance with the said SBAC Resolution, the DA prepared a **Notice of Award (NOA)** dated **February 7, 2025** (*hereto attached as Annex "B" and made an integral part hereof*) in favor of the herein technical staff, stating that an individual technical contract for the position of Alternate Procurement Unit Head under the Procurement Unit, PRDP-NPCO under PRAS No. 2025-002 has been awarded the latter;

**WHEREAS**, the **Second Party** has signified acceptance and/or confirmation of the said award by appending his signature on the space under the term "**Conforme**" in the **NOA** on **February 13, 2025**;



Raymund M. Rivera

**WHEREAS, RAYMUND M. RIVERA** having been determined by the DA to possess the education, training, skills, expertise and experience qualifications for a technical staff expected to deliver services pertinent to the position of Alternate Procurement Unit Head for and under the PRDP-NPCO Procurement Unit, through the prescribed screening and procurement processes, is willing to pursue his engagement by the DA and deliver services to said institution in accordance with the Terms of Reference and this Contract;

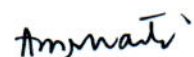
**WHEREAS,** the hiring of Individual Consultants pursuant to 2011 WB Guidelines for the Selection and Employment of Consultants is no longer subject for review while submission of the WB No Objection Letter is inapplicable as per WB Letter dated March 4, 2014;

**NOW THEREFORE,** for and in consideration of the foregoing premises, the parties hereto have agreed, as they hereby agree, as follows:

**1. SCOPE OF WORKS / SERVICES -- The Second Party obligates himself to undertake and perform the following tasks and services as Alternate Procurement Unit Head:**

- a. Update the Procurement Guidelines of the Project following the World Bank's Procurement Regulations;
- b. Prepare procurement-related advisories for implementation issues;
- c. Conduct periodic NPCO post-procurement review of contracts under PSO and RPCO threshold, and prepare reports;
- d. Consolidate and analyze procurement reports from Project Support Offices (PSO), providing feedback for actions to be undertaken;
- e. Provide technical assistance to PSOs and RPCOs in all areas of procurement to ensure that the procurement conditions in the Loan and Grant Agreement, as well as the guidelines, are complied with;
- f. Develop training programs for technical staff at the PSOs and RPCOs to ensure that they are capacitated on implementing the PRDP SU Procurement Guidelines;
- g. Review the consolidated Procurement Plan of the Project to be submitted to the National Project Director/Deputy Project Director for approval, and endorsement to World Bank for No Objection;
- h. Check completeness of requirements of requests for No Objection, including:
  - review of procurement documents for request for NOL under NPCO threshold for all PSOs and endorsement to National Project Director/Deputy Project Director for approval;
  - review of endorsement letter for issuance of NOL1 by NPCO to the National Project Director/Deputy Project Director under NPCO and WB threshold;
  - approval of evaluation of the bid proposals, LGU Bid Evaluation Reports (BERs) and Clusters' BER for the issuance of NOL2 or NOL for rebidding
  - review of the drafted NOL2 for endorsement to the NDPD and National Project Director
- i. Conduct periodic coordination meetings with PSOs and RPCOs;
- j. Conduct regular consultation, coordination, and management meetings among components and units at the NPCO, and with PSOs and RPCOs;
- k. Supervise overall performance of the Procurement Unit staff on the regular preparation and submission of reports to DA, COA, GPPB, and other national oversight agencies;
- l. Coordinate with other line and oversight agencies on matters affecting the implementation of the Project Procurement Guidelines.

*Raymund M. Rivera*



2. **WORKSTATION/ATTENDANCE** -- For purposes of performing the above services and/or tasks, the **Second Party** shall have the normal work hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. He shall be required to provide his services at the **DA-PRDP-NPCO** office located at 4th Floor, DA New Building, Elliptical Road, Diliman, Quezon City, except in cases of field work as the **Second Party** may be directed to undertake by the **National Project Director**.

3. **COMPENSATION FEE**

a. **Compensation** -- The **Second Party** shall receive a monthly fee of Philippine Pesos: **NINETY TWO THOUSAND EIGHT HUNDRED EIGHTY (P92,880.00)** effective on this contract's commencement date as provided under Paragraph 15 hereof, subject to withholding of taxes, and chargeable against PRDP funds. The **Second Party** shall submit an Accomplishment Report duly approved by the Head of Office or Component/Unit concerned and shall attach hereto a Certification of Job Acceptance stating that the work rendered was satisfactory and in accordance with all stipulations called for in this Technical Contract and hereby accepted by the proper authorities concerned, every fifteen (15) days, as the basis for the release of his salary. The **Second Party** shall be paid of his services within five (5) days after the submission of the aforesaid documents and completion of the 15-day service period.

b. **Reimbursable Costs** -- When conducting fieldwork, the **Second Party** is entitled to claim travel expenses and per diems, subject to existing government accounting and auditing rules and procedures, and chargeable against PRDP funds.

c. **Other Costs/Allowance** -- The **Second Party** is allowed to attend trainings, conventions, conferences, and like activities related to the project on official time, subject to prior approval by the National Project Director. Fees and travel expenses will be charged against the PRDP funds, subject to existing government accounting and auditing rules and procedures.

4. **PERFORMANCE STANDARDS** -- The **Second Party** undertakes to perform the obligations above with highest standard of professional and ethical competence and integrity.

5. **CONFLICT OF INTEREST CLAUSE** -- The **Second Party** commits to provide professional, objective and impartial services to the **DA-PRDP-NPCO** and at all times hold the latter's interest paramount without any consideration for future assignments.

The **Second Party** shall not receive any remuneration in connection with the assignment except as provided in the Contract. He shall not engage in consulting or other activities that conflict with the interest of the **DA-PRDP**. In general, the **Second Party** shall strictly avoid conflicts of interest with his prior or current assignments and affirms to be able to carry out PRDP assignments or work in the best interest of the **DA-PRDP**.

The **Second Party** agrees that, during the term of this Contract and one (1) year after its termination, the **Second Party** and any entity closely associated with him, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

*Raymund M. Ruzera*

*Angmanti*

6. **CONFIDENTIALITY CLAUSE/NON-DISCLOSURE** – Except with prior written consent of the DA, the SECOND PARTY shall not at any time communicate to any person or entity any confidential information acquired in the course of the performance of the Services, not available to the public. For purposes of this clause, “Confidential Information” means any information or knowledge acquired by the SECOND PARTY arising out of, or in connection with, the performance acquired by the SECOND PARTY arising out, or in connection with, the performance of the Services under this CONTRACT that is not otherwise available to the public.
7. **FRAUD AND CORRUPTION** – Both parties are obliged to comply with the Bank’s Anti-Corruption Guidelines and its prevailing sanctions policies and procedures as set forth in the Sanctions Framework of the World Bank Guidelines.
8. **GENERAL PROVISIONS** –
- a. The parties mutually agree to perform, fulfill and abide with all of the provisions, requirements, and all matters and objects contained in or could reasonably be inferred from the terms of this Contract.
  - b. Nothing contained herein shall be construed as establishing or creating between the DA and the SECOND PARTY the relationship of principal and agent, it being understood that the position of technical staff and of anyone else performing the Services is that of an independent contractor.
  - c. The implementation of this Agreement shall be subject to the World Bank Guidelines, Republic Act No. 9184, or the “Government Procurement Reform Act” and its implementing rules and regulations, the PRDP Administrative Guidelines, and other relevant issuances.
9. **PROHIBITIONS** -- Except with the prior written approval of the DA, the SECOND PARTY shall not assign or transfer this Contract or any part thereof, nor engage any independent sub-professional service provider, sub-consultant, or sub-contractor to perform any part of the Services set forth herein.

In any case, the approval of the DA of the assignment of any part of this Contract by the Second Party to an independent sub-professional service provider, sub-consultant or sub-contractor to perform the agreed Services or any part or item thereof, shall not relieve the Second Party of any of his obligations under this Contract.

In the event that any of such independent service provider, sub-consultant or sub-contractor was found to be incompetent in discharging his/her duties, the DA may request the Second Party to forthwith replace him/her with a consultant / sub-contractor with qualifications and experience acceptable to the DA for the purpose of resuming the performance of the Services required.

No member of the DA Personnel assigned to, or in any way involved in the performance of the obligations under this Contract shall engage, directly or indirectly, either in his/her name or through the Second Party, in any business or professional activity that could be in conflict with the performance of the technical staff’s duties and assignment under this Contract.

10. **INDEMNIFICATIONS** – Each party shall indemnify the other party from any all claims, causes of action, suits, damages or demands whatsoever, arising out of any breach of this Agreement by the indemnifying party.



*Raymond M. Ruwba*

The **Contracted Staff's** liability under this Contract shall be limited to claims and/or actions for losses or damages directly caused by his failure to exercise skill and care, and shall not include liability for any action or claim for losses or damages arising from the inability of such party to perform obligations by reason of force majeure and occurrences merely incidental to such failure.

*Provided*, that in case of breach of this Contract, the technical contract shall be immediately terminated.

The term "force majeure" as employed herein shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, wars, blockades, insurrection, riots, epidemics, landslide, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions, and any other similar events or risks beyond the reasonable control of the affected party, occurred or incurred not as a product or result of the negligence of the afflicted party, and which have a materially adverse effect on the ability of such party to perform his/her obligations.

#### 11. MISCELLANEOUS PROVISIONS

- a. **Notice of Delay** -- In the event the **Second Party** anticipates delays in the delivery of required services or facilities under this Contract, He shall promptly notify the DA of the same, and may request for an appropriate extension of time for the completion of services / facilities.  
This provision applies to cases where there is a change in the scope of work required by the DA.
- b. **Contractual Ethics** -- The parties affirm that no fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the proposal or under the Contract, have been given or received in connection with the selection process or in the contract execution.

#### 12. TERMINATION OF CONTRACT

**By the SECOND PARTY:**

- 1) If, by reason of any situation or of the occurrence of any event beyond the reasonable control of the **Second Party**, the performance of the obligations under this Contract is rendered or has become impossible, subject to the following procedure:
  - a. The **Second Party** shall promptly notify DA in writing of such situation or occurrence;
  - b. Upon confirmation in writing by the DA of the existence of any such situation or event, or upon failure of DA to respond to such notice within 30 days from receipt thereof, the **Second Party** shall be relieved from all liabilities on account of his failure to carry out his obligations as Second Party, and from the date of the DA's receipt of said notice (re: the infringing situation/ occurrence). The **Second Party** may thereupon terminate the Contract by giving not less than thirty (30) days prior written notice thereof.

*Raymond M. Kurewa*

*[Signature]*

*Angmanti*

- 2) In any other case, the **Second Party** may terminate this Contract by giving notice in writing thirty (30) prior to the effective date of termination.

**By the FIRST PARTY:**

Notwithstanding any other provision of this Contract to the contrary, the **First Party**, in its sole discretion, may terminate this contract at any time, without cause, by providing at least thirty (30) calendar prior written notice to the **Second Party**. In such case, the **Second Party** shall be entitled to receive a full compensation as payment for all services performed prior to the date of termination in accordance with Section 3.

- 13. SETTLEMENT OF DISPUTES** -- In cases of breach of contract or when conflicts or disagreement arise in the interpretation or implementation of the stipulations, terms and conditions of this agreement, the parties shall endeavor to settle the matter amicably, if possible and to the extent allowable by law.

If any controversy or dispute is not settled between the parties, the same shall be resolved in accordance with PRDP Operational Guidelines, as well as any supplementary issuances issued by the PRDP-NPCO in resolving the controversy.

Any dispute or difference arising out of this Contract that cannot be amicably settled between the parties and settlement procedure in PRDP-NPCO shall be finally settled under the Philippine laws. The PRDP-NPCO may institute any legal action against the erring party in the courts of the general jurisdiction of Quezon City, to the exclusion of all other venues.

- 14. PROJECT ASSET ACCOUNTABILITY** – Acknowledgement of Custodianship of Equipment. It is the responsibility of the hired staff to protect all government assets and information from unauthorized access, modification, duplication, destruction or disclosure.

By signing this contract, the hired staff who received all Project equipment in good/working condition, shall be fully responsible for the safe and timely return of borrowed electronic equipment to PRDP.

Any lost or damage of IT asset and equipment that are not covered by warranty will be the responsibility of the hired staff. It is also the responsibility of the hired staff to settle the amount of lost or damaged IT asset to Administrative Unit before issuing replacement.

- 15. EFFECTIVE DATE AND DURATION OF CONTRACT** -- This Contract shall be effective for the period commencing **on February 17, 2025 or the date of its execution whichever** is later, and ending on **December 31, 2025**.

*Raymund M. Rivera*



*Amznati*

IN WITNESS WHEREOF, the parties have hereto set their hands this  
14 FEB 2025 at Elliptical Road, Diliman, Quezon City, Philippines.

**FIRST PARTY**

By:



**U-NICHOLS A. MANALO**

Assistant Secretary for Operations  
and National Project Director, PRDP

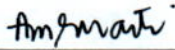
**SECOND PARTY**

By:



**RAYMUND M. RIVERA**

**SIGNED IN THE PRESENCE OF:**



**ANGELITA D. MARTIR**

OIC, National Deputy Project Director



**ATTY. ABRAHAM P. GUIAO**

Procurement Unit Head



**ACKNOWLEDGEMENT**

Republic of the Philippines)  
Quezon City )S.S.

BEFORE ME, a Notary Public for and in Quezon City, this 14 FEB 2025,  
personally appeared U-Nichols A. Manalo and Raymund M. Rivera, whom I have identified  
through their respective competent evidence of identity that they presented to me, as  
follows:

	COMPETENT EVIDENCE OF IDENTITY	DATE/PLACE OF ISSUE
<b>U-NICHOLS A. MANALO</b>	<u>DRIVER'S LICENSE</u>	<u>CABANATUAN CITY</u>
<b>RAYMUND M. RIVERA</b>	<u>C05-87-026375</u>	<u>11/26/2023</u>

The above-named persons **represented** to me that they executed the foregoing INDIVIDUAL  
TECHNICAL CONTRACT, **affirmed** that their signatures thereon were respectively  
voluntarily affixed by them for the purposes stated in the instrument and **declared and  
acknowledged** that they have executed the same as their free and voluntary act and deed.  
With respect to U-NICHOLS A. MANALO, he acknowledged that he appended his signature as  
the representative of the Department of Agriculture - PRDP in the foregoing instrument and  
**declared** that he has the authority to sign in that capacity.

This Instrument consisting of nine (9) pages, including this page on which this  
Acknowledgement is written, has been signed by the parties and witnesses on each and  
every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal at the  
place and on the day above written.

**ATTY. FELIZARDO M. IBARRA**  
Notary Public for Quezon City Until Dec. 31, 2025  
Roll No. 80835  
**NOTARY PUBLIC** PTR No. 5452394D, 01/02/2025  
IBP No. 331161, December 19, 2023  
Notary Public, Quezon City, Commission No. VIII, 000973/until April 14, 2025  
ADM Matter No. AP-088/(2025-2026)  
Commission Serial Number: Let 37 Block VI, No. 1160 Quirino Highway  
Brgy. Kangyahan, Quezon City  
Office Address: \_\_\_\_\_  
My Commission Expires on \_\_\_\_\_

*Raymund M. Rivera*

Roll No. \_\_\_\_\_  
IBP No. \_\_\_\_\_, Issued on \_\_\_\_\_, at \_\_\_\_\_  
PTR No. \_\_\_\_\_, Issued on \_\_\_\_\_, at \_\_\_\_\_

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Series of 2025

*[Signature]*

*Am Smart*



**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 004**  
**Series of 2025**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF ALTERNATE PROCUREMENT UNIT HEAD FOR THE PROCUREMENT UNIT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT - NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2025-002 with an Estimated Project Cost (EPC) of Php 2,721,600.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved Procurement Plan for AF2 & Scale-Up
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO dated November 28, 2024

**WHEREAS**, under the World Bank PRDP procurement guidelines the mode “Selection of Individual Consultants” (SIC) may be availed of, to wit:

***d. Selection of Individual Consultant (SIC)***

*Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.*

*Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.*

**WHEREAS**, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) for fourteen (14) days, starting on December

06, 2024, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of Alternate Procurement Unit Head. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 20 December, 2024 but was extended until January 13, 2024 at 4PM through Supplemental/Bid Bulletins No. 1, 2 & 3;

**WHEREAS**, in response to the said REOI and before the aforementioned deadline, a total of eight (8) individuals submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 15 January 2025). The names of the applicants to the position advertised are as follows:

Position	No. of Applicants	Name of Applicant
Alternate Procurement Unit Head	8	1. Engr. Romeo L. Malong 2. Ma. Cathrina R. Pelagio 3. Kevin Lopez-Vito 4. Danwell P. Esperas 5. Magaly Monterde 6. Lucky Hoile P. Rivera 7. Raymund M. Rivera 8. Lovella T. Montealto

Copy of Matrix of EOIs is attached marked as **Annexes "A"** and made an integral part hereof;

**WHEREAS**, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as **Annex "B"** and made an integral part hereof;

**WHEREAS**, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

SELECTION CRITERIA		
I. Evaluation of CVs and other Pertinent Documents		Weighted Percentage
a) Educational Attainment	20%	50%
b) Years of Experience	50%	
c) Knowledge, Skills Applicable in the Field of Assignment	30%	
Sub-total for Criteria No. I	100%*	
<b>II. Panel Interview</b>		<b>25%</b>
<b>III. Written Exam</b>		<b>25%</b>
<b>TOTAL PERCENTAGE/RATING</b>		<b>100%</b>

**WHEREAS**, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

**WHEREAS**, on 05 February 2025, the committee issued PSC Resolution No. 25-04, Series of 2025 [**Annex "C" hereof**], recommending the hiring of Mr. Raymund M. Rivera who have accordingly been selected for having obtained the highest rate in the applicants' evaluation for the subject position/assignment:

Criteria I - Consolidated Scores							
No.	Name of Applicant	Rater 1 RCP	Rater 2 OPA	Rater 3 APG	Total	Ave	Rank
1.	Engr. Romeo L. Malong	95	98	95	298	96	2
2.	Ma. Cathrina R. Pelagio	75	10	10	95	31.66	
3.	Kevin Lopez-Vito	75	10	10	95	31.66	
4.	Danwell P. Esperas	60	10	10	80	26.66	
5.	Magaly Monterde	85	20	20	125	41.66	
6.	Lucky Hoile P. Rivera	85	10	10	105	35	
7.	Raymund M. Rivera	95	99	100	294	98	1
8.	Lovella T. Montealto	85	90	90	265	88.33	3

No.	Name of Applicant	Criteria II Panel Interview	Criteria III Written Exam
		Points	Points
1.	Engr. Romeo L. Malong	22	20
2.	Raymund M. Rivera	23.33	23
3.	Lovella T. Montealto	No Show	No Show

Overall Evaluation						
No	Name of Applicant	Criteria I (CV 50%)	Criteria II (Interview 25%)	Criteria III (Written Exam 25%)	Total Ave	Rank
1.	Engr. Romeo L. Malong	48	22	20	90	2
2.	Ma. Cathrina R. Pelagio	15.83	eliminated	eliminated	15.83	
3.	Kevin Lopez-Vito	15.83	eliminated	eliminated	15.83	
4.	Danwell P. Esperas	11.33	eliminated	eliminated	11.33	
5.	Magaly Monterde	20.83	eliminated	eliminated	20.83	
6.	Lucky Hoile P. Rivera	17.50	eliminated	eliminated	17.50	
7.	<b>Raymund M. Rivera</b>	<b>49</b>	<b>23.33</b>	<b>23</b>	<b>94.33</b>	<b>1</b>
8.	Lovella T. Montealto	44.17	No Show	No Show	44.17	

**WHEREAS**, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 05 February 2025 [*Annex "D" hereoff*], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the **individual** named above relative to the **assignment/position** correspondingly;

**NOW THEREFORE**, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

- (a) Declare Mr. Raymund M. Rivera to be the Highest Rated Consultant for the replacement position of Alternate Procurement Unit Head under the Procurement Unit of PRDP-NPCO; and

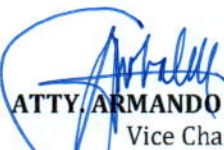
(b) Recommend the award of consultancy contract – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

Table A - Details of the recommended award of consultancy contract:

<b>Award in Favor of</b>	<b>For consultancy services corresponding to the Position of:</b>	<b>With a Monthly Compensation Rate of :</b>	<b>For the Inclusive Period:</b>
1. Raymund M. Rivera	Alternate Procurement Unit Head	PhP 92,880.00	<b>17 February 2025 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2025</b>

Done this 7<sup>th</sup> day of February 2025 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.


**Assistant Secretary PAZ J. BENAVIDEZ II**  
Chairperson

  
**ATTY. ARMANDO R. CROBALDE, JR.**  
Vice Chairperson

  
**RONALD C. PAMITTAN**  
Alternate Member

  
**CHERYL C. SUAREZ**  
Regular Member

**APPROVED BY:**

  
**U-NICHOLS A. MANALO**  
Assistant Secretary for Operations and  
PRDP National Project Director  
*amsw*



07 February 2025

**NOTICE OF AWARD**

**RAYMUND M. RIVERA**  
 Purok 1, Sumacab Norte, Cabanatuan City  
 Luckyraymund168@gmail.com  
 09394159414

Dear **Mr. Rivera:**


Please be informed that, upon the recommendation of the Special Bids and Awards Committee in its Resolution No. 004 S. 2025, The Hiring of Consultancy Service for Alternate Procurement Unit Head for the Procurement Unit of PRDP - NPCO under PRAS No. 2025-002 with particulars as provided in the table below, has been awarded to you:

Position	Monthly Compensation	Total Contract Amount (Total Compensation for Approx. Eleven (11) Months)	Contract Period
Alternate Procurement Unit Head	Php92,880.00	Php 1,021,680.00	<b>17 February 2025 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2025</b>

Kindly signify your confirmation and/or acceptance of the award and its terms, as above-detailed, by affixing your signature on the space provided below and returning a signed conformed copy of this notice within two (2) days from receipt hereof.

Please give this matter your preferential attention.

Very truly yours,

  
**U-NICHOLS A. MANALO**  
 Assistant Secretary for Operations and  
 PRDP National Project Director  
*U-Nichols A. Manalo*

CONFORME:

  
 \_\_\_\_\_  
**RAYMUND M. RIVERA**

2/13/2025  
 DATE RECEIVED