



REQUEST FOR QUOTATION

 Name of Company

 Complete Company Address

Date : October 2, 2024
 PR No. : 2024-09-0103(EU)
 Date Published : _____
 PHILGEPS Ref. No.: _____

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for DA-PRDP.

 (Printed Name above Signature)
AUTHORIZED CANVASSER

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **October 11, 2024 at 9:00 AM** to the address stated above.


CARLENE C. COLLADO, CPA
 Chairperson, Special Bids and Awards Committee

PLEASE QUOTE: BY LOT

SUPPLIER'S PROPOSAL BOX

NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	ESTIMATED PROJECT COST (EPC)	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)
					Unit Price	Total Price	
	Production of Promotional Materials for EU Visibility and Communications	1	lot	1,297,000.00			
1.	Customized hooded windbreaker	200	pcs				
	made of stretchable polyester & spandex fabric						
	with UV protection feature						
	quick-drying breathable mesh design						
	adjustable drawstring at the hood						
	packable design for easy storage						
	long sleeves with full zipper closure						
2.	Customized Tumbler	250	pcs				
	double wall insulated stainless steel						
	750 ml capacity						
	with portable handle, leak proof lid & built-in straw						
	sweat proof & anti-slide design						
	powder coated exterior finish						
	estimated up to 12 hours for hot & 24 hours for cold drinks						
3.	Foldable Umbrella	300	pcs				
	Black with full color PRDP logo						
	windproof design with UV protection						
	automatic open and close						
4.	Outdoor hat	300	pcs				
	packable design for easy storage						
	with chin rope & buckle						
	cotton, nylon and polyester material						
	black with UV/DTF print						
5.	Customized Tote Bag	300	pcs				
	Size: 15x17"						



	Blue with UV/DTF PRDP logo design					
6.	Customized USB Flash drive	200	pcs			
	16 GB storage capacity					
	Faux wood design with PRDP customized logo					
7.	Customized notebook	200	pcs			
	A5 size (212 mm)					
	with polyurethane (PU) hard cover & elastic closure					
	dark blue color with UV/DTF PRDP logo design					
	acid-free ivory coated ruled pages					
	80 leaves (160 pages)					
8.	Customized notepad	400	pcs			
	5.5 inches by 8.5 inches					
	100 sheets using 70 gsm or better					
	Color design & branding					
	Glued top with cardboard backing					
	*****NOTHING FOLLOWS*****					

<p style="text-align: center;"><u>BIDDER'S CERTIFICATION</u></p> <p>Date: _____</p> <p><i>After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ (please indicate projected time of delivery) days from receipt of the Purchase Order, Letter Order, or Job Order, whichever is applicable.</i></p> <p style="text-align: center;">_____ Print Name & Signature of Authorized Representative</p> <p style="text-align: center;">_____ Company Tel./Fax/Mobile No.</p> <p style="text-align: center;">_____ Company Tax Identification No. (TIN)</p> <p><i>Please see General Conditions at the back.</i></p>	<p style="text-align: center;"><u>SBAC SIGNATURE</u></p> <p>Date of Opening: _____</p> <p>Opened at: <u>PRDP-PSO</u> <u>Conference Room</u></p> <p>Time Opened: _____</p> <p>Chairperson: _____</p> <p>Vice-Chairperson: _____</p> <p>Regular Member: _____</p> <p>Regular Member: _____</p> <p>Regular Member: _____</p>
--	---



GENERAL CONDITIONS

1. All bidders must submit, together with this quotation, their respective Mayor/Business Permit, BIR Certificate of Registration, Sanitary Permit (for Catering and Venue with Food and Accommodation), Tax Clearance and PhilGEPs Platinum Certification (for Php50, 000. 00 and above). In the absence of PhilGEPs Platinum Certification, all bidders are required to submit, in addition to the first two eligibility requirements, their respective PhilGEPs Reference number, Omnibus Sworn Statement, Income/Business Tax Return, and Professional License/ Curriculum Vitae (for Consulting Services). An expired Business/Mayor's Permit will only be accepted provided an Official Receipt for its renewal is also submitted;
2. All bids may be delivered sealed, or sent through electronic mail at (prdp.psosbac01@gmail.com) and addressed to the SBAC Chairperson, Department of Agriculture-Philippine Rural Development Project (DA-PRDP) Mindanao Project Support Office, A. Angliongto Sr. Ave., Lanang, Davao City;
3. All prices quoted herein are valid, binding and effective at least 60 days from the date of quotation;
4. Only bidders duly registered with the Department of Trade and Industry (DTI) for Sole Proprietorship, Securities and Exchange Commission (SEC) for Partnerships and Corporations, or Cooperative Development Authority (CDA) for Cooperatives as dealers/suppliers of the goods or services called for are allowed;
5. No bids shall be accepted after the time specified for the deadline of submission of bids;
6. Bids shall be open ONLY by the Special Bids and Awards Committee (SBAC) on the scheduled date of opening of bids at the DA-PRDP PSO Mindanao Conference Room, or any designated room/location;
7. All procurement shall be governed by the pertinent provisions of the World Bank Harmonized Procurement Guidelines under Procurement of Goods, Works and Non-Consulting Services, under IBRD Loans and IDA "Credits and Grants" by the World Bank Borrowers, as of January 2011;
8. Failure on the part of the winning bidder to furnish the goods or services within the prescribed period shall make the bidder liable to the Government liquidated damages equal to at least one-tenth of one percent (0.1%) of the cost of the unperformed portion of every day of delay;
9. The awarding of contract to the winning bidder is subject to the approval of the Head of Procuring Entity (HOPE) of the DA-PRDP PSO Mindanao Cluster;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal.

