



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**  
 National Project Coordination Office  
 prdpnpco@gmail.com | 8273 - 2474 loc. 2866 | prdp.da.gov.ph  
 Elliptical Road, Diliman, 1100 Quezon City

**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 062**  
**Series of 2024**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF ONE (1) KNOWLEDGE MANAGEMENT SPECIALIST (KMS) AND ONE (1) KNOWLEDGE MANAGEMENT OFFICER (KMO) FOR THE MONITORING AND EVALUATION LEARNING UNIT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT - NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2024-079 with an Estimated Project Cost (EPC) of PhP 1,123,200.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2024 Additional Financing II
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO dated April 11, 2024

**WHEREAS**, under the World Bank PRDP procurement guidelines the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

**d. Selection of Individual Consultant (SIC)**

*Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.*

*Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.*

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**OF ORIGINAL DOCUMENT**  
 Signed: Rafael P. Magallon - APO  
 Date: 08/05/2024  
 Original at SBAC, Pse. File at PRDP-SBAC sec

**WHEREAS** the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) for fourteen (14) days, starting on May 10, 2024, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of One (1) KMS and (One) KMO. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 24 May, 2024;

**WHEREAS** in response to the said REOI and before the aforementioned deadline, a total of six (6) individuals for Knowledge Management Specialist and Eight (8) for Knowledge Management Officer submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 29 May 2024). The names of the applicants to the position advertised are as follows:

Position	No. of Applicants	Name of Applicant
Knowledge Management Specialist	6	<ol style="list-style-type: none"> <li>1. Tashe F. Gregorio</li> <li>2. Joel C. Cruz</li> <li>3. Kaina L. Peroy</li> <li>4. Rommel C. Salalima</li> <li>5. Abraham Diaz</li> <li>6. Jose Gumba Parlade</li> </ol>
Knowledge Management Officer	8	<ol style="list-style-type: none"> <li>1. Angeline D. Fortes</li> <li>2. Marianne Jane S. Zara</li> <li>3. Mylyn G. Maitang-Bongsian</li> <li>4. Cher Hyancinth T. Benedicto</li> <li>5. Kian L. Peroy</li> <li>6. Bianca Aubrey Miguel</li> <li>7. Kristine Mari T. Miranda</li> <li>8. Raisa Joy G. Castel</li> </ol>

Copy of Matrix of EOIs is attached marked as Annexes "A1-A2" and made an integral part hereof;

**WHEREAS** The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as Annex "B" and made an integral part hereof;

**WHEREAS** the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

SELECTION CRITERIA			Weighted Percentage
<b>I</b>	<b>Evaluation of CV's and other Pertinent Documents</b>		
a)	Educational Attainment	20%	50%
b)	Years of Experience	40%	
c)	Knowledge/Skills Applicable in the Field of Assignment	40%	
	Sub-total for Criteria No. I	100%*	
<b>II</b>	Panel Interview		25%
<b>III</b>	Written Exam		25%
<b>TOTAL PERCENTAGE/RATING</b>			<b>100%</b>

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Signed: \_\_\_\_\_  
Date: 8/5/24



WHEREAS, upon the endorsement of the BSA, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria.


WHEREAS, on 29 July 2024, the committee issued PSC Resolution No. 24-12, Series of 2024 (Annex "C" hereto), recommending the hiring of Mr. Joel C. Cruz for the position of KMS and Ms. Raiza Joy G. Castel for KMS who have accordingly been selected for hiring obtained the highest rate in the applicant evaluation for the subject position/assignment.

Consolidated Scores - Knowledge Management Specialist							
No.	Name of Applicant	Rate 1 PCP	Rate 2 OPA	Rate 3 ARS	Total	Ave	Rank
1.	Tasha F. Gregorio	95	85	90	270	90	1
2.	Joel C. Cruz	90	90	90	270	90	1
3.	Raiza L. Peroy	85	80	85	250	83.33	3
4.	Rommel C. Salalima	90	85	90	265	88.33	2
5.	Alexandro Diaz	65	60	60	185	61.66	
6.	Jose Gumbia Parlade	75	85	80	240	80	4

Consolidated Scores - Knowledge Management Officer							
No.	Name of Applicant	Rate 1 PCP	Rate 2 OPA	Rate 3 ARS	Total	Ave	Rank
1.	Angelina D. Fortes	60	60	60	180	60	
2.	Marianne Jane S. Zata	80	85	85	250	83.33	3
3.	Myra G. Malabang Berajalan	85	85	85	255	85	2
4.	Car Hyacinth T. Benabato	80	80	70	230	76.66	4
5.	Kian L. Peroy	75	75	80	230	76.66	4
6.	Bianca Aubrey Miguel	70	70	70	210	70	5
7.	Kristine Mari T. Miranda	90	90	95	275	91.66	1
8.	Raiza Joy G. Castel	90	90	95	275	91.66	1

Knowledge Management Specialist			
No.	Name of Applicant	Criteria II	Criteria III
		Panel Interview Points	Written Exam Points
1.	Tasha F. Gregorio	19.33	20
2.	Joel C. Cruz	22.66	24
3.	Rommel C. Salalima	17.66	18
4.	Kian L. Peroy	19.33	21
5.	Jose Gumbia Parlade	No Show	No Show

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By:   
Date: 8/5/24



Knowledge Management Officer			
No	Name of Applicant	Criteria II (Interview 25%) Vehicle	Criteria III (Written Exam 25%) Vehicle
1.	Marlaine Jane S. Zata	No Show	No Show
2.	Mylyn G. Makang Hongshan	No Show	No Show
3.	Cher Hyanioth T. Resedico	No Show	No Show
4.	Klan L. Peryo	19.33	20
5.	Bianca Audrey Miguel	No Show	No Show
6.	Katherine Marl T. Miranda	19.33	21
7.	Ralson Joy G. Castiel	21	21


Overall Evaluation - Knowledge Management Specialist						
No	Name of Applicant	Criteria I (CV 50%)	Criteria II (Interview 25%)	Criteria III (Written Exam 25%)	Total Ave	Rank
1.	Tache F. Gregorio	45	19.33	20	84.33	2
2.	Joel G. Cruz	45	22.66	24	91.56	1
3.	Kahn L. Peryo	41.67	19.33	21	82	3
4.	Kommel C. Salasna	44.17	17.66	18	79.83	4
5.	Abraham Diaz	30.83	eliminated	eliminated	30.83	
6.	Jose Gumba Parada	40	No Show	No Show	40	

Overall Evaluation - Knowledge Management Officer						
No	Name of Applicant	Criteria I (CV 50%)	Criteria II (Interview 25%)	Criteria III (Written Exam 25%)	Total Ave	Rank
1.	Angeline D. Portes	30	eliminated	eliminated	30	
2.	Marlaine Jane S. Zata	41.67	No Show	No Show	41.67	
3.	Mylyn G. Makang Hongshan	42.50	No Show	No Show	42.50	
4.	Cher Hyanioth T. Resedico	38.33	No Show	No Show	38.33	
5.	Klan L. Peryo	38.33	19.33	20	76.66	3
6.	Bianca Audrey Miguel	35	No Show	No Show	35	
7.	Kristine Marl T. Miranda	45.83	19.33	21	86.16	2
8.	Ralson Joy G. Castiel	45.83	21	21	87.83	1

WHEREAS, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 29 July 2024 (Annex "D" herof), agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the individual named above relative to the assignment/position corresponding;

NOW THEREFORE, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE (O):

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Signed:   
Date: 8/5/24



- a) Declare Mr. Joel C. Cruz as the Highest Rated Consultant for the replacement position of Knowledge Management Specialist under MEL Unit of PRDP-NPCO;
- b) Declare Ms. Raisa Joy G. Castel as the Highest Rated Consultant for the replacement position of Knowledge Management Officer under MEL Unit of PRDP-NPCO;
- c) Recommend the award of consultancy contract - pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

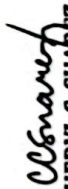
**Table A - Details of the recommended award of consultancy contract:**

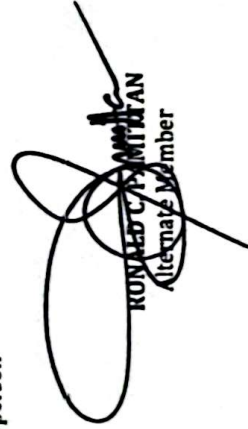
Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of:	For the Inclusive Period:
1. Mr. Joel C. Cruz	Knowledge Management Specialist	Php 73,440.00	19 August 2024 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2024
2. Ms. Raisa Joy G. Castel	Knowledge Management Officer	Php 66,960.00	

Done this 5<sup>th</sup> day of August 2024 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.


**Assistant Secretary PAZ J. BENAVIDEZ III**  
Chairperson

  
**ATTY. ARMANDO R. GROBALDE, JR.**  
Vice Chairperson


  
**CHERYL C. SUAREZ**  
Regular Member

  
**RONALD C. TIMMAN**  
Alternate Member

APPROVED BY:

  
**U-NICHOLS A. MANALO**  
OIC - Assistant Secretary for Operations and  
OIC - PRDP National Project Director

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Signature:   
Date: 8/5/24