



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: 5/03/2024
Solicitation No. SH-042-2024
PRAS No. 2024-090

Sir/Madam:

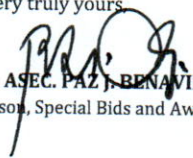
Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex "A"**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex "A", please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex "A" to the Office of the PRDP NPCO Procurement Unit/SBAC Secretariat, at the 4th Floor, New DA Building, DA Compound, Elliptical Road, Diliman, Quezon City or email at prdpbacsec@gmail.com on or before **May 14, 2024 at 4:00 PM**. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 8928-8751 local 2878.

Crizzel Timoteo
PhilGEPS Posted
Date: _____

Very truly yours,


ASEC. PAZ B. BENAVIDEZ II
Chairperson, Special Bids and Awards Committee

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the the offered
- brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- Quotations may be submitted by letter, facsimile, or by electronic means.
- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall not be less than: Thirty (30) days
- Terms of Delivery: Five (5) days within the month of May to September 2024
- Place of Delivery: PRDP-NPCO 4th Floor, DA Building, Elliptical Road, Diliman
- Terms of Payment: Within 30 working days upon completion of delivery /Service and receipt of SOA/Billing Statement/ Invoice/DR
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.

Mandatory Requirements

- Mayor's Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account
 - Notarized/Unnotarized Affidavit of Undertaking (notarized affidavit of undertaking shall be submitted after award of contract and prior to payment)
 - List of at least three (3) previous contract/engagement transactions
- Failure to attach mandatory requirements could be basis for non - compliance.

Signature over Printed Name
Canvasser

Registered Name of Company: _____
Tax Identification No. : _____
Company Address : _____
Contact No. : _____
Name of Authorized Representative: _____



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Annex

Date: 5/03/2024
 Solicitation No. SH-042-2024
 PRAS No. 2024-090

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Unit Cost in PhP	Estimated Project Cost (EPC) in PhP	Bidder's Specifications Specify brand and model (for Goods and IT Equipment)	Unit Cost	Total Cost
			Food Provision for the Conduct of SBAC, TWG, End User and Procurement Unit Meeting					
			Place of Delivery/Venue: DA New Bldg., 4th Flr., PRDP Office Elliptical Rd., Diliman, Quezon City					
			Food Requirement:					
			- Packed/Plated AM/PM Snacks: Noodles, Pasta, Sandwich, Pasties with Beverage and Utensils	150.00				
			- Packed Lunch (3 viands: 1 vegetables, 2 pork/chicken/beef/fish with Beverage and Utensils	300.00				
			Dates of Activity/Schedule of Delivery:					
19	pax		Five days (5) within the month of May 2024	450 x 5 days	42,750.00			
19	pax		Five days (5) within the month of June 2024	450 x 5 days	42,750.00			
19	pax		Five days (5) within the month of July 2024	450 x 5 days	42,750.00			
19	pax		Five days (5) within the month of August 2024	450 x 5 days	42,750.00			
19	pax		Five days (5) within the month of September 2024	450 x 5 days	42,750.00			
			Note:					
			- Provision for Lunch and/or Snack may be cancelled depending on the time scheduled of the Meeting					
			- No. of Meals or Snack to be Served may decrease based on the confirmed pax					
			- Exact delivery date will be advised to the winning supplier one to two days before the actual date of meeting					
			-Payment shall be made based on Actual Delivery					
			-Quoted Price is inclusive of delivery fees and all government applicable taxes					
			-Contract may terminate if the winning service provider rated as dissatisfied for three consecutive feedback survey					
			*****Page 1 of 1 *****					
			Grand Total		213,750.00			

OFFICE: **PRDP-NPCO**

PURPOSE: **Food provision for the Conduct of SBAC, TWG, End-User and Procurement Unit Meeting for CY 2024**

IMPORTANT : The Supplier/Bidder have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.

The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 4th Floor, New DA Building, DA Compound, Elliptical Road, Diliman, Quezon City.


CRIZZEL E. TINOTELO

Signature over Printed Name
 Administrative Officer I

Name & signature of Authorized Representative

Date Accomplished: _____

Registered Name of Company: _____