



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: 4/5/2024
Solicitation No. SH-027-2024
PRAS No. 2024-050

Sir/Madam:


Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex "A". Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex "A", please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex "A" to the Office of the PRDP NPCO Procurement Unit/SBAC Secretariat, at the 4th Floor, New DA Building, DA Compound, Elliptical Road, Diliman, Quezon City or email at prdpbacsec@gmail.com on or before **April 15, 2024 at 10AM**. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 8928-8751 local 2878.

Very truly yours,

Hans Garcia
PhilGEPS Posted
Date: _____


ASEC. PAZ J. BENAVIDEZ II
Vice-Chairperson, Special Bids and Awards Committee

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- Quotations may be submitted by letter, facsimile, or by electronic means.
- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Quotation validity shall not be less than: Thirty (30) days
- Terms of Delivery May 6-10, 2024
- Place of Delivery: Davao City
- Terms of Payment: Within 30 working days upon completion of delivery /Service and receipt of SOA/Billing Statement/ Invoice/DR
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
- In case of discrepancy between unit cost and total cost, unit cost shall prevail.

Mandatory Requirements

- Mayor's Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account
 - Notarized/Unnotarized Affidavit of Undertaking (notarized affidavit of undertaking shall be submitted after award of contract and prior to payment)
- Failure to attach mandatory requirements could be basis for non - compliance.

Signature over Printed Name
Canvasser

Registered Name of Company: _____
Tax Identification No. : _____
Company Address : _____
Contact No. : _____
Name of Authorized Representative: _____



Republic of the Philippines
 Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
 National Project Coordination Office
 4th Floor, DA Building, Elliptical Road, Dilliman
 Quezon City 1100, Philippines

Date: 4/5/2024
 Solicitation No. SH-027-2024
 PRAS No. 2024-050

Annex "A"

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Unit Cost in PHP	Estimated Project Cost (EPC) in PHP	Bidder's Specifications (Specify brand and model (for Goods and IT Equipment))	Unit Cost	Total Cost
95	pas		Food, Venue and Accommodation Date: May 6-10, 2024 (5 Days) Venue: Davao City Room Requirement: Double/Triples sharing, Individual beds, Comfortable, Air- conditioned, Non-smoking Buffet: Breakfast, Lunch and Dinner Plated: AM and PM Snacks Venue Indusions: LCD projector with projector screen, whiteboard and marker Sound system and wireless microphones Tarpaulin/Backdrop name of the event Philippine Flag, pens and papers Extension Cords, Free use of internet, Free flowing coffee and tea Free use of function rooms (preferably no obstruction on the center and room/divider provision for break out session for the workshop)	2,400.00	1,140,000.00			
-----Page 1 of 1 -----				Grand Total	1,140,000.00			

OFFICE: **PRDA-NPCO**

PURPOSE: **Conflict Sensitivity and Peace Promotion (CSPP) Training- Batch 2 on May 6-10, 2024 in Davao City**

IMPORTANT : The Supplier/Bidder have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.

The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 4th Floor, New DA Building, DA Compound, Elliptical Road, Dilliman, Quezon City.

HEDELBERG GARCIA
 Signature over Printed Name
 Associate Procurement Officer

Name & signature of Authorized Representative:
 Date Accomplished:
 Registered Name of Company:

