



Republic of the Philippines
 Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
 South Luzon (Luzon B) Project Support Office
 2nd Floor, ITCAF Building, Elliptical Road, Diliman
 Quezon City 1100, Philippines

REQUEST FOR QUOTATION
 World Bank (WB) Shopping

Date: November 8, 2023
 Solicitation No. SH-006A-23
 Purchase Request No. 2023-095

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the Special Bids and Awards Committee (SBAC) Secretariat 3rd Floor (PRDP-South Luzon-Procurement Unit) RMIC Building, BPI Compound, Visayas Avenue, Quezon City or email at shacsec.southluzon@gmail.com on or before NOV. 13, 2023 and 08:00AM. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 929-8741 local 2570.

Very truly yours,

[Signature]
 HEDELIZAL ALBUQUEZUE

Chairperson, Special Bids and Awards Committee
 (PRDP-PSO South Luzon)

PhilGEPS Posted

Date: _____

Terms and Conditions:

1. Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
2. Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
3. Quotations may be submitted by letter, facsimile, or by electronic means.
4. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
5. Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations.
6. Terms of Delivery: PLEASE REFER TO ANNEX "A"
7. Place of Delivery: PLEASE REFER TO ANNEX "A"
8. Terms of Payment: within Forty Five (45) Days upon completion of supporting documents
9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
10. In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
11. Mandatory Requirements :
 - a) Business/Mayors Permit
 - b) BIR Certificate of Registration
 - c) PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account with PhilGEPS Registration No.
 - d) Notarized Affidavit of Undertaking

Failure to attach mandatory requirements shall result to automatic disqualification of proposal.

Note:

The following documentary requirements shall be required prior to payment:
 Tax Clearance & Income Tax Return (ITR) or Certificate of No Tax Liability in lieu of the ITR

Registered Name of Company: _____

Tax Identification No. : _____

Company Address : _____

Contact No. : _____

Name of Authorized Representative: _____

 Signature over Printed Name
 Canvasser



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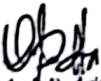
Lot No.	Qty.	Unit	Estimated Unit Cost	Sub-Total	Bidder's Specifications	Unit Cost	Total Cost
	57	pax			Food, Venue and Accommodation		
			2,400.00	547,200.00	Preferred Location: CALABARZON Region Date: November 21-24, 2023 Buffet Breakfast, Lunch and Dinner Plated AM and PM snack Room Sharing: Triple Sharing in separate beds Inclusions: Function Hall good for 57 pax with social distancing LCD with Projector Screen Whiteboard with markers Sound System & Microphone Philippine Flag Extension Cords Wi-Fi Connection Free Flowing Coffee		
			<i>Estimated Project Cost (EPC)</i>	547,200.00			

OFFICE: **Procurement Unit**

PURPOSE: **Food, Venue and Accommodation for the conduct of Training and Workshop for the South Luzon Cluster on World Bank Systematic Tracking of Exchanges in Procurement (WB STEP) and Introduction of World Bank Contract Management System (WB CMS) on I-BUILD and I-REAP Sub Projects**

IMPORTANT: **The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.**

The winning bidder **MUST SIGN** the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 2nd Floor, ITCAF Bldg, DA Compound, Elliptical Road, Diliman, Quezon City.


Dandy A. Pedrito

Signature over Printed Name
 Associate Procurement Officer

Name & signature of Authorized Representative:

Date Accomplished:

Registered Name of Company:

