

Juan Santiago Agricultural Cooperative (JSACOOB)

PG Official Address: Sitio Silangan Brgy. Juan Santiago Sta. Maria Laguna

Official Address of Bid Submission and Bid Opening: **SB Hall 3rd Floor Municipal Building
Santa Maria, Laguna**

PG Official Email Address: jsacoop09@gmail.com

PRDP-IR-R04A-LAG-002-SAA-002-2021

REQUEST FOR QUOTATION

Shopping for Goods

The Government of the Republic of the Philippines has received a loan from the World Bank towards the cost of the Philippine Rural Development Project (PRDP) and it intends to apply part of the proceeds of this loan to pay for the cost of:

***Supply and Delivery of Coffee Roaster for Coffee Processing and Marketing
in Sta. Maria Laguna***

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill in all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the official bid form shall be filled up (with the offered brand, the specifications required, unit price, and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. *(Please write legibly)*.
3. Any specification other than those required/stated in this form shall not be considered in the evaluation of bids.
4. Quotation/s must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges. Failure to include all relevant taxes shall be a basis for the bidder's disqualification.
5. Indicate the complete specifications and brand name/model of the offered item(s) or product(s).
6. Price quotation/s submitted shall be valid for THIRTY (30) days from the deadline of submission of quotations.
7. Terms of Payment within - Thirty (30) days from the delivery of item/s.
8. Bids shall be submitted through any of the following:
 - a. Through sealed envelope (hand carry to the official address of bid submission)
 - b. Through email (received at the PG official email address)

Name of PG-PT
Chairman : **Mrs. Elena E. Diamante**

Official Address of Bid
Submission and Bid
Opening : **3rd Floor SB Hall
Municipal Building
Santa Maria Laguna**

Telephone number : **0956-489-5054**

Email address : **jsacoop09@gmail.com**

9. All entries must be typewritten or hand-written legibly. Bid Forms shall be submitted together with following documents:

- a) Valid business permit and
- b) BIR registration;

Note for Off the shelf Goods:

- a) The bidder/supplier must be an authorized dealer, distributor or manufacturer of the goods to be procured and the brand of the product offered must be in the Philippine market for at least 5 years prior to the bid opening; and*
- b) The bidder must have after-sales service facilities in major cities in the region.*

10. Awarding shall be made on: [___] item [___] per lot [] per package. The award shall be made to the lowest *evaluated* quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

11. Deadline for the submission of bids **April 4, 2023 @ 11:00AM.**

12. Validity of stocks: **ninety (90)** days.

13. Delivery period: **sixty (60)** days upon receipt of approved Purchase/Work Order.

Contract : **Supply and Delivery of Coffee Roaster for Coffee Processing and Marketing in Sta. Maria Laguna**

Delivery Period : **May-June 2023**

Place : **Sitio Silangan Brgy. Juan Santiago Sta. Maria Laguna**

| Qty | Unit | Item/Description | Unit cost | Total Price |
|--------------|------|---|------------|----------------------|
| 1 | unit | <p>Coffee Roaster</p> <p>Specifications: Capacity: 10kg/10kg per batch Machine Weight: 250kg Dimension: 45mm W x 1625mm L x 1650mm H Cooling Blower: High Capacity suction centrifugal blower using 1/4 Hp 220v, 3 phase, 60Hz Exhaust Blower: 1/4 Hp centrifugal blower 220v, 1 phase, 60Hz Heating Source: LPG Gas Fired Cooling Drive: 1/2 Hp Gear Motor 220v, 1 phase, 60Hz Driver Motor: 1Hp gear motor 220v, 1 phase, 60Hz sprocket driver Discharge: Manual Control: Control panel complete with digital temperature control, amp Meter, magnetic switch with overload, selector switch and Pilot light Roller Drum: Stainless Steel Plate Type 304 Cooling Collector: Stainless Steel Plate Type 304 mirror finish Hopper: Stainless Steel Plate Type 304 mirror finish</p> <p>Terms and Conditions: 1. with AMTEC Test after installation and prior payment 2. Installation and Training included 3. 1-year warranty on mechanical and six months on electrical against factory and workmanship defect 4. Delivery period: 60 Days</p> | 852,000.00 | 852,000.00 |
| TOTAL | | | | PhP852,000.00 |


ELENA E. DIAMANTE
Chairman
PG Procurement Team
Juan Santiago Agricultural Cooperative (JSACOOB)

BID FORM

Contract Name: **Supply and Delivery of Coffee Roaster for Coffee Processing and Marketing in Sta. Maria Laguna**
Solicitation No. PRDP-IR-R04A-LAG-002-SAA-002-2021

THE BIDS AND AWARDS COMMITTEE (BAC)

SIR/MADAM:

I/We submit our quotation and compliance to the required specifications indicated below for the contract stated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications and or all said articles described within **sixty (60)** working days from receipt of Purchase/Work Order.

| Qty | Unit | Item/Description | Offered brand | Unit cost | Total Price |
|-----|------|--|---------------|-----------|-------------|
| 1 | Unit | Coffee Roaster Specifications: Capacity: 10kg/10kg per batch Machine Weight: 250kg Dimension: 45mm W x 1625mm L x 1650mm H Cooling Blower: High Capacity suction centrifugal blower using 1/4 Hp 220v, 3 phase, 60Hz Exhaust Blower: 1/4 Hp centrifugal blower 220v, 1 phase, 60Hz Heating Source: LPG Gas Fired Cooling Drive: 1/2 Hp Gear Motor 220v, 1 phase, 60Hz Driver Motor: 1Hp gear motor 220v, 1 phase, 60Hz sprocket driver Discharge: Manual Control: Control panel complete with digital temperature control, amp Meter, magnetic switch with overload, selector switch and Pilot light Roller Drum: Stainless Steel Plate Type 304 Cooling Collector: Stainless Steel Plate Type 304 mirror finish Hopper: Stainless Steel Plate Type 304 mirror finish | | | |

| | | | | |
|--------------|---|--|--|--|
| | Terms and Conditions: 1. with AMTEC Test after installation and prior payment 2. Installation and Training included 3. 1-year warranty on mechanical and six months on electrical against factory and workmanship defect 4. Delivery period: 60 Days | | | |
| TOTAL | | | | |

We also submit a copy of the following documents as required:

- a) Valid business permit; and
- b) BIR registration.

This bid and your written acceptance will constitute your assent in compliance with the requirement. We understand that the PG will award based on the Lowest Calculated and Responsive Bid/Quotation.

| | | |
|--|-----------------------------------|---------------------------------|
| Signature Over Printed name of Authorized representative | Registered Name of the Company | Tax Identification Number |
| Telephone number(s) | Address | Date Accomplished |