



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
South Luzon (Luzon B) Project Support Office
2nd Floor, ITCAF Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: November 2, 2022
Solicitation No. SH-0039-22
Purchase Request No. 2022-056

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the PSO South Luzon, ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City or email at sbacsec.southluzon@gmail.com on or before NOV. 11, 2022 and 12:00NN. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 928-8741 local 2570.

Very truly yours,

REDELLIZ O. GUEZO

Chairperson, Special Bids and Awards Committee
(PRDP-PSO South Luzon)

PhilGEPS Posted
Date: _____

Terms and Conditions:

1. Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
2. Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
3. Quotations may be submitted by letter, facsimile, or by electronic means.
4. Award shall be made on per: ☐ Item Basis ☒ Total Quoted Price ☐ Lot Basis
5. Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations.
6. Terms of Delivery: Fifteen (15) Working Days upon acceptance of Notice to Proceed
7. Place of Delivery: Departement of Agriculture Region IV-A; Regional Marketing Information Center (RMIC) Building, BPI Compound, Visayas Avenue Diliman, Quezon City
8. Terms of Payment: within Forty Five (45) Days upon completion of supporting documents
9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
10. In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
11. **Mandatory Requirements :**
 - a) Business/Mayors Permit
 - b) BIR Certificate of Registration
 - c) PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account with PhilGEPS Registration No.
 - d) Notarized Affidavit of UndertakingFailure to attach mandatory requirements shall result to automatic disqualification of proposal.

Note:

The following documentary requirements shall be required prior to payment:
Tax Clearance & Income Tax Return (ITR) or Certificate of No Tax Liability in lieu of the ITR

Signature over Printed Name
Canvasser

Registered Name of Company: _____
Tax Identification No.: _____
Company Address: _____
Contact No.: _____
Name of Authorized Representative: _____

Date	November 2, 2022
Solicitation No.	SH-0039-22
Purchase Request No.	2022-056

[illegible]

Dandy J. Pedrita
Signature over Printed Name
Associate Procurement Officer

Registered Name of Company:

