REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_\_ ) S.S.

AFFIDAVIT OF UNDERTAKING

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Name of Affiant]*, of legal age, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Civil Status]*, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Nationality]*, and residing at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Address of Affiant]*, after having been duly sworn in accordance with law, do hereby depose and state that:

1. *Select one, delete the other:*

*If a sole proprietorship:* I am the sole proprietor or authorized representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Name of Bidder]* with office address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[address of Bidder]*;

*If a partnership, corporation, cooperative, or joint venture:* I am the duly authorized and designated representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Name of Bidder]* with office address at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[address of Bidder]*;

1. *Select one, delete the other:*

*If a sole proprietorship:* As the owner and sole proprietor, or authorized representative of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Name of Bidder]*, I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing Purchase Order/Contract for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Title of the Procurement Requirement]* of the *Department of Agriculture (DA)-Philippine Rural Development Project (PRDP), as shown in the attached duly notarized Special Power of Attorney*;

*If a partnership, corporation, cooperative, or joint venture:* I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Name of the Project]* of the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[Name of the Procuring Entity],* as shown in the attached \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[state title of attached document showing proof of authorization (e.g., duly notarized Secretary’s Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)]*;

1. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* is not “blacklisted” or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board;
2. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* is up to date with its filing requirements, has paid all fees and penalties due and payable under the provisions of the law;
3. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* is in continuous unbroken existence since its company registration, and no action is currently being taken by the *(DTI/SEC/CDA)* to strike the company off the register or to dissolve it as defunct;
4. As far as the *(DTI/SEC/CDA)* is aware, the company is not in liquidation or subject to an administration order, no receiver or manager of the company’s property has been appointed;
5. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
6. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;
7. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* complies with existing labor laws and standards; and
8. *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [Name of Bidder]* is aware of the following responsibilities as a Bidder:
	1. Carefully examined all of the Request for Quotation and Technical Specifications;
	2. Acknowledge all conditions, local or otherwise, affecting the implementation of the Purchase Order/Contract;
	3. Made an estimate of the facilities available and needed for the contract to be bid, if any; and
	4. Inquire or secure Supplemental/Bid Bulletin(s) issued for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*[Title of the Procurement Requirement]*.

IN WITNESS WHEREOF, I have hereunto set my hand this \_\_\_ day of \_\_\_, 20\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_, Philippines.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Bidder’s Representative/Authorized Signatory

SUBSCRIBED AND SWORN to before me this \_\_\_\_ day of \_\_\_\_\_\_\_\_*[month] \_\_\_\_\_\_[year]* at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *[place of execution],* Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_\_\_\_ and his/her Community Tax Certificate No. \_\_\_\_\_\_\_ issued on \_\_\_\_ at \_\_\_\_\_\_.

 Witness my hand and seal this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_*[month]\_\_\_\_\_\_\_\_ [year]*.

 NAME OF NOTARY PUBLIC

 Serial No. of Commission \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Notary Public for \_\_\_\_\_\_\_ until \_\_\_\_\_\_\_\_\_\_

 Roll of Attorneys No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 PTR No.\_\_\_\_\_\_*[date issued], [place issued]*

 IBP No.\_\_\_\_\_\_ *[date issued], [place issued]*

Doc. No. \_\_\_\_\_

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Series of \_\_\_\_\_