

Organic Farmers, Producers & Processors Association of Odiongan (ORFPPASO)
Organic Trading Post (OTP) Bgry. Dapawan, Odiongan Romblon
orfppaso@gmail.com

PRDP-IR-R04B-ROM-003-ODI-001-2019

REQUEST FOR QUOTATION
Shopping-Goods

The Government of the Republic of the Philippines has received a loan from the World Bank towards the cost of the Philippine Rural Development Project (PRDP) and it intends to apply part of the proceeds of this loan to pay for the cost of:

Supply & Delivery of One (1) Unit Utility Van for Odiongan Coco Sugar Processing

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill in all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the official bid form shall be filled up (with the offered brand, the specifications required, unit price, and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. *(Please write legibly)*.
3. Any specification other than those required/stated in this form shall not be considered in the evaluation of bids.
4. Quotation/s must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges. Failure to include all relevant taxes shall be a basis for the bidder's disqualification.
5. Indicate the complete specifications and brand name/model of the offered item(s) or product(s).
6. Price quotation/s submitted shall be valid for THIRTY (30) days from the deadline of submission of quotations.
7. Terms of Payment within - Thirty (30) days from the delivery of item/s.
8. Bids shall be submitted through any of the following:
 - a. Through sealed envelope (hand carry to the PG official address)
 - b. Through mail (courier) (delivered to the PG official address)
 - c. Through email (received at the PG official email address)

Name of PG-PT
Chairman : **Mr. John Manuel Sermo**

Official Address of PG : **Organic Trading Post (OTP) Bgry. Dapawan,
Odiongan Romblon**

Telephone number : **0909-020-6192**

Email address : **orfppaso@gmail.com**

9. All entries must be typewritten or hand-written legibly. Bid Forms shall be submitted together with following documents:

- a) Valid business permit and
- b) BIR registration;

Note:

a) The bidder/supplier must be an authorized dealer, distributor or manufacturer of the goods to be procured and the brand of the product offered must be in the Philippine market for at least 10 years prior to the bid opening; and

b) The bidder must have after-sales service facilities in major cities in the Philippines.

10. Awarding shall be made on: [___] item [___] per lot [] per package. The award shall be made to the lowest *evaluated* quotation that complies with the minimum technical specifications and other terms and conditions stated herein.

11. Deadline for the submission of bids **June 01, 2022 @ 10:00AM.**

12. Validity of stocks: **ninety (90)** days

13. Delivery period: **sixty (60)** days upon receipt of approved Purchase/Work Order.

Contract : **Supply & Delivery of One (1) Unit Utility Van for Odiongan Coco Sugar Processing**

Delivery Period : **July - August 2022**

Place : **Organic Trading Post (OTP) Bgry. Dapawan, Odiongan Romblon**

| Qty | Unit | Item/Description | Unit cost | Total Price |
|--------------|------|--|-----------------|------------------------|
| 1 | unit | Utility Van Specification: -Brand New -Euro 4 compliant -1.2 MT Payload capacity -Diesel -Closed Van -Multi-purposed vehicle -Air conditioned -Foldable seats at the back Terms and Conditions: -Complete accessories and LOGO -with 3 years LTO Registration | Php1,471,000.00 | Php1,471,000.00 |
| TOTAL | | | | Php1,471,000.00 |

JOHN MANUEL SERMO

Chairman

PG Procurement Team

Organic Famers, Producers & Processors Association of Odiongan (ORFPPASO)

BID FORM

Contract Name: **Supply & Delivery of One (1) Unit Utility Van for Odiongan Coco Sugar Processing**

Solicitation No. **PRDP-IR-R04B-ROM-003-ODI-001-2019**

THE BIDS AND AWARDS COMMITTEE (BAC)

SIR/MADAM:

I/We submit our quotation and compliance to the required specifications indicated below. For the contract stated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications and or all said articles described within **sixty (60)** working days from receipt of Purchase/Work Order.

| Qty | Unit | Item/Description | Offered brand | Unit cost | Total Price |
|--------------|------|--|---------------|-----------|-------------|
| 1 | unit | Utility Van Specification: -Brand New -Euro 4 compliant -1.2 MT Payload capacity -Diesel -Closed Van -Multi-purposed vehicle -Air conditioned -Foldable seats at the back Terms and Conditions: -Complete accessories and LOGO -with 3 years LTO Registration | | | |
| TOTAL | | | | | |

We also submit a copy of the following documents as required:

- a) Valid business permit; and
- b) BIR registration.

This bid and your written acceptance will constitute your assent in compliance with the requirement. We understand that the PG will award based on the Lowest Calculated and Responsive Bid/Quotation.

| | | |
|---|--|--|
| _____ Signature Over Printed name of Authorized representative | _____ Registered Name of the Company | _____ Tax Identification Number |
| _____ Telephone number(s) | _____ Address | _____ Date Accomplished |