



INDIVIDUAL CONSULTANCY CONTRACT

KNOW ALL BY THESE PRESENTS

This AGREEMENT made and entered into by and between:

The DEPARTMENT OF AGRICULTURE, an executive department with principal office at Elliptical Road, Diliman, Quezon City, represented by ENGR. ARIEL T. CAYANAN in his official capacity as Undersecretary for Operations and National Project Director, Philippine Rural Development Project (PRDP), hereinafter referred to as the "DA"

-and-

ANGELINE GRACE CRUZ GALITAN of legal age, Filipino, and with residence at Lot 6, Mahogany St., Mansion Grove, Los Baños, Laguna, hereinafter also referred to as the "CONSULTANT"

WITNESSETH:

WHEREAS, the Government of the Philippines (GOP) has received a loan from the International Bank for Reconstruction and Development (the "Bank") in an amount equivalent to US \$ FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND ONLY (US\$501,250,000) and another loan from the same Bank in the amount of ONE HUNDRED AND SEVENTY MILLION UNITED STATES DOLLARS (\$170,000,000) under Loan Agreement IBRD Loan No. 8421 and 8816-PH dated September 8, 2014 and March 2, 2018, respectively, toward the cost of the Philippine Rural Development Project (hereafter "PRDP" or "Project"). Further, the Government of the Philippines (GOP) has received a grant from the "Global Environment Facility" (GEF) thru the Bank (documented as GEF Trust Grant Number TF017788), acting as implementing entity of the GEF, to assist in financing pertinent components of the Project, and intends to apply a portion of the proceeds of said loan and/or grant to eligible payments under this Contract;

WHEREAS, the PRDP, which is designed to support government's efforts to reduce poverty among the rural communities in around eighty (80) provinces in the country, is being implemented by the DA specifically to increase agricultural productivity and improve the living standard of the people of the Philippines, through the building or enhancement of the capacity of Local Government Units (LGUs) in providing basic services, supporting the construction of basic infrastructure, and providing employment and income-earning opportunities within the country;

WHEREAS, the Project is also funded by the GOP through the DA and participating LGUs;

WHEREAS, the PRDP National Project Coordination Office (NPCO), which is tasked with the overall operational and financial management of the PRDP, recognizes the necessity of hiring consultants to supplement its support staff team and to strengthen its management capabilities;

WHEREAS, at this juncture, the NPCO requires Consultant who shall deliver tasks and services corresponding to the position of Planning Officer for and under the "Investments in AFMP Planning at the Local and National Levels" (I-PLAN) Component of the PRDP --NPCO;

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Handwritten signature and note: Accepted by Office

Handwritten signature

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WHEREAS, following the applicable procedures in the procurement of services of consultants through the competitive "Selection of Individual Consultants" or "SIC" method under the World Bank guidelines on the procurement of consultancy services, the DA advertised a "Request for Expression of Interest" (REOI) and Terms of Reference (TOR) relative to the hiring of one (1) individual who will provide services corresponding to the position of Planning Officer for and under the I-PLAN Component, PRDP-NPCO. This was done through a posting on the PhilGEPS and PRDP website of the said REOI and TOR, for fourteen (14) days starting on October 15, 2021, with the deadline for the submission of expressions of interest and Curricula Vitae (CVs) set for October 28, 2021;

WHEREAS, by the time of the said deadline, twenty-six (26) expressions of interest (through letter-applications) and corresponding CVs were duly submitted to the PRDP Special Bids and Awards Committee (SBAC) respectively by 26 applicants to the position of Planning Officer;

WHEREAS, through its Resolution No. 061, Series of 2021 done on November 26, 2021 (hereto attached as Annex "A" and made an integral part hereof), the PRDP SBAC recommended the award of Consultancy Contract for the Position of Planning Officer, I-PLAN Component, PRDP-NPCO (Mode of Procurement: SIC), and for the period commencing on December 1, 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, and ending on December 31, 2021, to herein Consultant ANGELINE GRACE CRUZ GALITAN. Whereas, the said Resolution was duly approved by the Undersecretary for Operations and National Project Director, PRDP;

WHEREAS, in accordance with the said SBAC Resolution, the DA prepared a Notice of Award (NOA) dated November 26, 2021 (hereto attached as Annex "B" and made an integral part hereof) in favor of the herein Consultant, stating that an individual consultancy contract for consultancy services corresponding to the position of Planning Officer under the I-PLAN Component, PRDP-NPCO under PRAS No. 2021-110 has been awarded the latter;

WHEREAS, the Consultant has signified acceptance and/or confirmation of the said award by appending her signature on the space under the term "Conforme" in the NOA on November 26, 2021;

WHEREAS, ANGELINE GRACE CRUZ GALITAN, having been determined by the DA to possess the education, training, skills, expertise and experience qualifications for a Consultant expected to deliver services pertinent to the position of Planning Officer for and under the PRDP-NPCO I-PLAN Component, through the prescribed screening and procurement processes, is willing to pursue her engagement by the DA and deliver services to said institution in accordance with the Terms of Reference and this Contract;

WHEREAS, the hiring of Individual Consultants pursuant to 2011 WB Guidelines for the Selection and Employment of Consultants is no longer subject for review while submission of the WB No Objection Letter is inapplicable as per WB Letter dated March 4, 2014;

WHEREAS, the Chief Accountant of the DA has issued a Certification of Availability of Funds (CAF) sufficient to cover the cost of services as provided under this Consultancy Contract, with the said certification being attached hereto as Annex "C" and made an integral part hereof.

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NOW THEREFORE, for and in consideration of the foregoing premises, the parties hereto have agreed, as they hereby agree, as follows:

1. **SCOPE OF WORKS / SERVICES** -- The **CONSULTANT** obligates herself to undertake and perform the following tasks and services as Planning Officer:
 - a. Assist the Planning Specialist In the execution of his/her duties and responsibilities;
 - b. Assist and provide technical support in the implementation of I-PLAN activities such as; development/review/updating of VCAs, implementation of sub-component 1.2 activities and collaboration activities with other DA and non-DA agencies;
 - c. Assist and provide technical backstopping to PRDP Clusters in the development/updating of VCAs/PCIPs, implementation of AFMP, and trainings and workshops related integration of PRDP key innovation to DA regular operations;
 - d. Assist in the preparation of guidelines related to I-PLAN activities;
 - e. Serve as I-PLAN focal person on coordinating MIS-related activities with PSOs and RPCOs;
 - f. Assist in the preparation/leg working of national I-PLAN Coordination meetings and any activities related to integration of PRDP key innovations to DA;
 - g. Perform other duties and responsibilities maybe assigned by supervisors.
2. **WORKSTATION/ATTENDANCE** -- For purposes of performing the above services and/or tasks, the **CONSULTANT** shall have the normal work hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. She shall be required to provide her services at the **DA-PRDP-NPCO** office located at 4th Floor, DA New Building, Elliptical Road, Diliman, Quezon City, except in cases of field work as the **Consultant** may be directed to undertake by the **National Project Director**.
3. **CONSULTANCY FEE**
 - a. **Compensation** -- The **CONSULTANT** shall receive a monthly fee of Philippine Pesos: **SIXTY THOUSAND (P60,000.00)** effective on this contract's commencement date as provided under Paragraph 11 hereof, subject to withholding of taxes, and chargeable against PRDP funds. The **CONSULTANT** shall submit an Accomplishment Report duly approved by the Head of Office or Component/Unit concerned and shall attach hereto a Certification of Job Acceptance stating that the work rendered was satisfactory and in accordance with all stipulations called for in this Consultancy Contract and hereby accepted by the proper authorities concerned, every fifteen (15) days, as the basis for the release of her salary. The **CONSULTANT** shall be paid of her services within five (5) days after the submission of the aforesaid documents and completion of the 15-day service period.
 - b. **Reimbursable Costs** -- When conducting fieldwork, the **Consultant** is entitled to claim travel expenses and per diems, subject to existing government accounting and auditing rules and procedures, and chargeable against PRDP funds.

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- c. **Other Costs/Allowance** -- The Consultant is allowed to attend trainings, conventions, conferences, and like activities related to the project on official time, subject to prior approval by the National Project Director. Fees and travel expenses will be charged against the PRDP funds, subject to existing government accounting and auditing rules and procedures.

Also, the Consultant is entitled to communication allowance subject to the availability of funds and in compliance with the existing government accounting and auditing rules and procedures.

4. **CONFLICT OF INTEREST CLAUSE** -- The CONSULTANT commits to provide professional, objective and impartial services to the DA-PRDP-NPCO and at all times hold the latter's interest paramount without any consideration for future assignments.

The Consultant shall not receive any remuneration in connection with the assignment except as provided in the Contract. She shall not engage in consulting or other activities that conflict with the interest of the DA-PRDP. In general, the Consultant shall strictly avoid conflicts of interest with her prior or current assignments and affirms to be able to carry out PRDP assignments or work in the best interest of the DA-PRDP.

The Consultant agrees that, during the term of this Contract and one (1) year after its termination, the Consultant and any entity closely associated with her, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

5. **GENERAL PROVISIONS** -- The parties mutually agree to perform, fulfill and abide with all of the provisions, requirements, and all matters and objects contained in or could reasonably be inferred from the terms of this Contract.

Nothing contained herein shall be construed as establishing or creating between the DA and the CONSULTANT the relationship of principal and agent, it being understood that the position of consultant and of anyone else performing the Services is that of an independent contractor.


6. **PROHIBITIONS** -- Except with the prior written approval of the DA, the CONSULTANT shall not assign or transfer this Contract or any part thereof, nor engage any independent sub-professional service provider, sub-consultant, or sub-contractor to perform any part of the Services set forth herein.

In any case, the approval of the DA of the assignment of any part of this Contract by the Consultant to an independent sub-professional service provider, sub-consultant or sub-contractor to perform the agreed Services or any part or item thereof, shall not relieve the Consultant of any of her obligations under this Contract.

In the event that any of such independent service provider, sub-consultant or sub-contractor was found to be incompetent in discharging his/her duties, the DA may request the Consultant to forthwith replace him/her with a consultant / sub-contractor with qualifications and experience acceptable to the DA for the purpose of resuming the performance of the Services required.

No member of the DA Personnel assigned to, or in any way involved in the performance of the obligations under this Contract shall engage, directly or indirectly, either in his/her name or through the Consultant, in any business or professional activity that could be in conflict with the performance of the Consultant's duties and assignment under this Contract.

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7. **INDEMNIFICATIONS -- CONSULTANT** will indemnify and hold harmless the DA-PRDP from any and all claims, actions and judgments arising from the performance of services subject matter of this Agreement.

The **CONSULTANT'S** liability under this Contract shall be limited to claims and/or actions for losses or damages directly caused by her failure to exercise skill and care, and shall not include liability for any action or claim for losses or damages arising from the inability of such party to perform obligations by reason of force majeure and occurrences merely incidental to such failure.

Provided, that in case of breach of this Contract, the **Consultant** contract shall be immediately terminated and Paragraph 4 of this contract automatically applies.

The term "force majeure" as employed herein shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, wars, blockades, insurrection, riots, epidemics, landslide, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions, and any other similar events or risks beyond the reasonable control of the affected party, occurred or incurred not as a product or result of the negligence of the afflicted party, and which have a materially adverse effect on the ability of such party to perform his/her obligations.

8. MISCELLANEOUS PROVISIONS

- a. **Notice of Delay --** In the event the **CONSULTANT** anticipates delays in the delivery of required services or facilities under this Contract, she shall promptly notify the DA of the same, and may request for an appropriate extension of time for the completion of services / facilities. This provision applies to cases where there is a change in the scope of work required by the DA.
- b. **Contractual Ethics --** The parties affirm that no fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the proposal or under the Contract, have been given or received in connection with the selection process or in the contract execution.

9. TERMINATION OF CONTRACT

- a. **By the DA:** The DA may terminate this Contract should any of the following events happen and, with respect to item (1) below, if said event/s is/are determined to be continuing:
 - 1) The happening or occurrence of any condition or situation, which to any reasonable mind, could interfere or threaten to interfere with the successful implementation of the Project and/or the fulfillment of the contract's purpose;
 - 2) The **Consultant** is unable to obtain satisfactory or better Performance Evaluation Results for two (2) consecutive work/performance evaluation, which shall be conducted quarterly;
 - 3) If, as the result of Force Majeure, the **Consultant** is unable to perform a material portion of the Services for a period of not less than sixty (60) days.
- b. **By the CONSULTANT:**
 - b.1. If, by reason of any situation or of the occurrence of any event beyond the reasonable control of the **Consultant**, the performance of the obligations under this Contract is rendered or has become impossible, subject to the following procedure:

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- 1) The Consultant shall promptly notify DA in writing of such situation or occurrence;
- 2) Upon confirmation in writing by the DA of the existence of any such situation or event, or upon failure of DA to respond to such notice within 30 days from receipt thereof, the Consultant shall be relieved from all liabilities on account of her failure to carry out her obligations as Consultant, and from the date of the DA's receipt of said notice (re: the infringing situation/ occurrence). The Consultant may thereupon terminate the Contract by giving not less than thirty (30) days prior written notice thereof.

b.2. In any other case, the Consultant may terminate this Contract by giving notice in writing thirty (30) days prior to the effective date of termination.


10. SETTLEMENT OF DISPUTES -- In cases of breach of contract or when conflicts or disagreement arise in the interpretation or implementation of the stipulations, terms and conditions of this agreement, the parties shall endeavor to settle the matter amicably, if possible and to the extent allowable by law.

Any dispute or difference arising out of this Contract that cannot be amicably settled between the parties shall be finally settled under Philippine laws.

11. EFFECTIVE DATE AND DURATION OF CONTRACT -- This Contract shall be effective for a period commencing on December 1, 2021 or the date of its execution, whichever is later, and ending on December 31, 2021.


IN WITNESS WHEREOF, the parties have hereto set their hands this _____ at Elliptical Road, Diliman, Quezon City, Philippines.

DEPARTMENT OF AGRICULTURE
By:



ENGR. ARIEL T. CAYANAN
Undersecretary for Operations
and National Project Director, PRDP

CONSULTANT
By:



ANGELINE GRACE CRUZ GALITAN

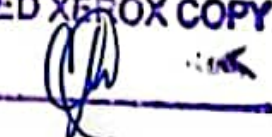
SIGNED IN THE PRESENCE OF:



SHANDY M. HUBILLA, CESO IV, EnP.
OJC, National Deputy Project Director



AGNES CATHERINE T. MIRANDA
Assistant Secretary and
I-PLAN Component head

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ACKNOWLEDGEMENT

Republic of the Philippines)
Quezon City)S.S.

29 NOV 2021

BEFORE ME, a Notary Public for and in Quezon City, this _____, this _____ personally appeared Engr. Ariel T. Cayanan and Angeline Grace Cruz Galitan, whom I have identified through their respective competent evidence of identity that they presented to me, as follows:

	COMPETENT EVIDENCE OF IDENTITY	DATE/PLACE OF ISSUE
ARIEL T. CAYANAN	_____	_____
ANGELINE GRACE CRUZ GALITAN	_____	_____

The above-named persons represented to me that they executed the foregoing INDIVIDUAL CONSULTANCY CONTRACT, affirmed that their signatures thereon were respectively voluntarily affixed by them for the purposes stated in the instrument and declared and acknowledged that they have executed the same as their free and voluntary act and deed. With respect to Engr. Ariel T. Cayanan, he acknowledged that he appended his signature as the representative of the Department of Agriculture - PRDP in the foregoing instrument and declared that he has the authority to sign in that capacity.

This Instrument consisting of seven (7) pages, including this page on which this Acknowledgement is written, has been signed by the parties and witnesses on each and every page thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal at the place and on the day above written.

NOTARY PUBLIC

Notary Public, Quezon City

Commission Serial Number: _____

Office Address: _____

My Commission Expires on _____

Roll No. _____

IBP No. _____, Issued on _____, at _____

PTR No. _____, Issued on _____, at _____

Doc. No. 21

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Book No. XII

Series of 2021

ATTY. ELISEO S. WALMA, JR.
Notary Public Quezon City
Until December 31, 2021
PTR NO. 0694702/01-04-2021/QC
IBP NO. 095280/ROLL NO. 501E3
MCLE COMP. NO. VI-0012817
ADM MATTER NO. NP-067

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attest
[Signature]



SPECIAL BIDS AND AWARDS COMMITTEE
Resolution No. 061
Series of 2021

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF ONE PLANNING OFFICER FOR THE IPLAN COMPONENT FOR NATIONAL PROJECT COORDINATION OFFICE (NPCO)

REFERENCES

- Procurement Request Action Slip (PRAS) No. 2021-110 with an Estimated Project Cost (EPC) of Php 120,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2021 OL Procurement Plan
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO

WHEREAS, under the World Bank PRDP procurement guidelines the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

d. Selection of Individual Consultant (SIC)

Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.

Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.

WHEREAS, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) and PRDP website for fourteen (14) days, starting on October 15, 2021, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of one (1) Planning Officer. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 28 October, 2021:

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**CERTIFIED TRUE COPY
OF ORIGINAL DOCUMENT**

Signed: 
Date: 11/28/21

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WHEREAS, on 17 November 2021, the committee issued PSC Resolution No. 21-20, Series of 2021 [Annex "C" hereof], recommending the hiring of Ms Angeline Grace Cruz Galitan who have accordingly been selected for having obtained the highest rate in the applicants' evaluation for the subject position/assignment:

OVERALL EVALUATION						
No	Name of Applicant	CRITERIA 1 (CV 50%)	CRITERIA 2 (Interview 25%)	CRITERIA 3 (Exam 25%) eliminated	Total Ave	Rank
1.	Krishna Marie L. Mecija	24	eliminated	NS	24	
2.	Charlene P. Devela	40	NS	NS	40	
3.	Val O. Nosares	7	Not applicable	Not applicable	7	
4.	Lucille Jo. V. Cubelo	7	Not applicable	Not applicable	7	
5.	Lenilyn E. Pilde	24	Not applicable	Not applicable	24	
6.	Arc Keven S. Azuela	24	Not applicable	Not applicable	24	
7.	Ann Meridith G. Yasoña	15	Not applicable	Not applicable	15	
8.	Christian Josef Patacsil	7	Not applicable	Not applicable	7	
9.	Angeline Grace Cruz Galitan	45	23	16	84	1
10.	Monina M. Nuguid	19	Not applicable	Not applicable	19	
11.	Lois Ruth Angel Evardone	7	Not applicable	Not applicable	7	
12.	Katerina M. Vargas	32	Not applicable	Not applicable	32	
13.	Eliza Joyce T. Cruz	15	Not applicable	Not applicable	15	
14.	Joshua Gabrielle Capili	24	Not applicable	Not applicable	24	
15.	Melyzza Marie L. Senica	14	Not applicable	Not applicable	14	
16.	Ayra Lovelle Ngilit	4	Not applicable	Not applicable	4	
17.	Rachel U. Pomarejo	10	Not applicable	Not applicable	10	
18.	Ferdinand Caraballe	44	19	13	76	2
19.	Andrew Abrejal Evangelista	32	Not applicable	Not applicable	32	
20.	John Cursor Uy	7	Not applicable	Not applicable	7	
21.	Nethanel Jireh A. Larida	4	Not applicable	Not applicable	4	
22.	Ferlyn C. Trinidad	24	Not applicable	Not applicable	24	
23.	John Carl Ace Velez	20	Not applicable	Not applicable	20	
24.	Suzette Karen M. Oñate	15	Not applicable	Not applicable	15	
25.	Joseph Ronald Reyes	15	Not applicable	Not applicable	15	
26.	Marilyn S. Espiritu	4	Not applicable	Not applicable	4	

WHEREAS, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 17 November 2021 [Annex "D" hereof], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the individual named above relative to the assignment/position correspondingly stated;

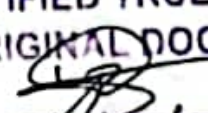
NOW THEREFORE, in view of the foregoing premises, We, the members of the PRDP SBAC **HEREBY RESOLVE** to:

- (a) Declare Angeline Grace Cruz Galitan to be the Highest Rated Consultant for the position / assignment correspondingly provided, under the IPLAN Component of PRDP-NPCO; and
- (b) Recommend the award of consultancy contract – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

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Signed: 

Date: 11/25/21

WHEREAS, in response to the said REOI and before the aforementioned deadline, a total of twenty-six (26) individuals submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 29 October 2021). The names of the applicants to the position advertised are as follows:

Position	No. of Applicants	Name of Applicant
Planning Officer	26	1. Krisha Marie L. Mecija 2. Charlene P. Devela 3. Val O. Nosares 4. Lucille Jo. V. Cubelo 5. Lenilyn E. Pilde 6. Arc Keven S. Azuela 7. Ann Meridith G. Yasoña 8. Christian Josef Patacsil 9. Angeline Grace Cruz Galitan 10. Monina M. Nuguid 11. Lois Ruth Angel Evardone 12. Katerina M. Vargas 13. Eliza Joyce T. Cruz 14. 14. Joshua Gabrielle Capili 15. Melyzza Marie L. Senica 16. Ayra Lovelle Ngitit 17. Rachel U. Pomarejo 18. Ferdinand Caraballe 19. Andrew Abrejal Evangelista 20. John Cursor Uy 21. Nethanel Jireh A. Larida 22. Ferlyn C. Trinidad 23. John Carl Ace Velez 24. Suzette Karen M. Oñate 25. Joseph Ronald Reyes 26. Marilyn S. Espiritu

Copy of Matrix of EOIs is attached marked as Annexes "A" and made an integral part hereof;

WHEREAS, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as Annex "B" and made an integral part hereof;

WHEREAS, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

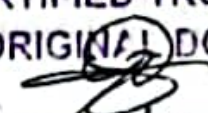
SELECTION CRITERIA		Weighted Percentage
I.	Evaluation of CVs and other Pertinent Documents	
	a) Educational Attainment	30%
	b) Years of Experience	70%
		100%*
II.	Panel Interview	25%
III.	Written Exam	25%
TOTAL PERCENTAGE/RATING		100%

WHEREAS, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria:

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Signed: 

Date: 11/26/21

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Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of:	For the Inclusive Period:
1. Angeline Grace Cruz Galitan	Planning Officer	PhP 60,000.00	01 December 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2021

Done this 26th day of November 2021 at D.A. office, Elliptical Road, Dillman, Quezon City, Philippines.

Undersecretary KRISTINE Y. EVANGELISTA
Chairperson

amls
ENGR. CRISTY CECILIA P. POLIDO
Vice Chairperson

[Signature]
ATTY. ARMANDO R. CROBALDE, JR.
Regular Member

[Signature]
JEAN R CALDINO, MPA, CPA.
Regular Member

[Signature]
CHERYL C. SUAREZ
Regular Member

[Signature]
XERXES REMONDO
Alternate Member

APPROVED BY:

[Signature]
ENGR. ARIEL T. CAYANAN
Undersecretary for Operations and
PRDP National Project Director ✓

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[Signature]
Scanned with CamScanner

**CERTIFIED TRUE COPY
OF ORIGINAL DOCUMENT**
[Signature]
11/29/21



26 November 2021

NOTICE OF AWARD

ANGELINE GRACE CRUZ GALITAN

Lot 6 Mahogany St., Mansion Grove, Los Banos, Laguna
09561193219
acgalitan@up.edu.ph

Dear *Ms. Galitan*:


Please be informed that, upon the recommendation of the Special Bids and Awards Committee in its Resolution No. 059, S. 2021, The Hiring of Consultancy Service for One (1) Planning Officer for the I-Plan Component Unit, PRDP - NPCO under PRAS No. 2021-110 with particulars as provided in the table below, has been awarded to you:

Position	Monthly Compensation	Total Contract Amount (Total Compensation for Approx. One (1) Month)	Contract Period
Planning Officer	Php60,000.00	Php 60,000.00	01 December 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2021

Kindly signify your confirmation and/or acceptance of the award and its terms, as above-detailed, by affixing your signature on the space provided below and returning a signed conformed copy of this notice within two (2) days from receipt hereof.

Please give this matter your preferential attention.

Very truly yours,


Engr. **ARIEL T. CAYANAN**
Undersecretary for Operations and
PRDP National Project Director

CONFORME:


ANGELINE GRACE CRUZ GALITAN

11/26/2021
DATE RECEIVED