



**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 045**  
**Series of 2021**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF ONE ENTERPRISE DEVELOPMENT AND MARKETING SPECIALIST FOR THE I-REAP COMPONENT FOR NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2021-071 with an Estimated Project Cost (EPC) of Php 330,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2021 Original Procurement Plan
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO

**WHEREAS**, under the World Bank PRDP procurement guidelines the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

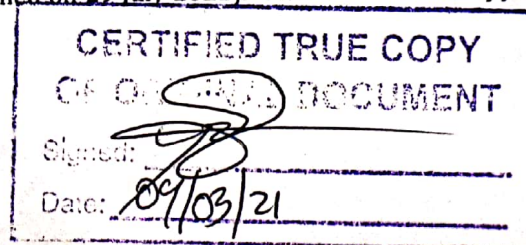
**d. Selection of Individual Consultant (SIC)**

*Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.*

*Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.*

**WHEREAS**, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPs) and PRDP website for nine (9) days, starting on July 10, 2021, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of one (1) Enterprise Development and Marketing Specialist. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 19 July, 2021 and was moved on 23 July 2021 through a Supplemental/Bid Bulletin No.1 ;

**WHEREAS**, in response to the said REOI and before the aforementioned deadline, a total of thirteen (13) individuals submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 29 July 2021). The names of the applicants to the position advertised are as follows:



Position	No. of Applicants	Name of Applicant
Enterprise Development and Marketing Specialist	13	1. Rebecca C. Orozco 2. Maria Inez M. Barrameda 3. Alfred Domingo 4. Mozelle M. Ramos 5. Giovanni Villafuerte 6. Leonard Isabelo Pinenda Dungca 7. Dominador DS Despacio, Jr. 8. Jayrie Dela Cruz 9. Gregorio Lucena Quitangon 10. Camille M. Castillejos 11. Cara Sanchia M. Tomada 12. Joana Camacho 13. Christian B. Cabanatan

Copy of Matrix of EOIs is attached marked as Annexes "A" and made an integral part hereof;

**WHEREAS**, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as Annex "B" and made an integral part hereof;

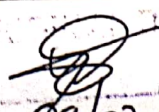
**WHEREAS**, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

SELECTION CRITERIA			Weighted Percentage
<b>I. Evaluation of CVs and other Pertinent Documents</b>			<b>50%</b>
a) Educational Attainment		20%	
b) Years of Experience		50%	
c) Knowledge/Skills in the Field of Assignment		30%	
		100%*	
<b>II. Panel Interview</b>			<b>25%</b>
<b>III. Written Exam</b>			<b>25%</b>
<b>TOTAL PERCENTAGE/RATING</b>			<b>100%</b>

**WHEREAS**, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

**WHEREAS**, on 18 August 2021, the committee issued PSC Resolution No. 21-18, Series of 2021 [Annex "C" hereof], recommending the hiring of Mr. Leonard Isabelo P. Dungca who have accordingly been selected for having obtained the highest rate in the applicants' evaluation for the subject position/assignment:

OVERALL EVALUATION						
No	Name of Applicant	CRITERIA 1 (CV 50%)	CRITERIA 2 (Interview 25%)	CRITERIA 3 (Exam 25%)	Total Ave	Rank
1.	Rebecca C. Orozco	45	16	16	77	4
2.	Maria Inez M. Barrameda	9	Not applicable		9	
3.	Alfred Domingo	40	No Show	No Show	40	
4.	Mozelle M. Ramos	39	19	22	80	3
5.	Giovanni Villafuerte	37	18	6	61	
6.	<b>Leonard Isabelo P. Dungca</b>	<b>47</b>	<b>21</b>	<b>21</b>	<b>89</b>	<b>1</b>
7.	Dominador DS Despacio, Jr.	47	17	18	82	2
8.	Jayrie Dela Cruz	14	Not applicable		14	
9.	Gregorio Lucena Quitangon	32	Not applicable		32	
10.	Camille M. Castillejos	17	Not applicable		17	

17  
 CERTIFIED TRUE COPY  
 OF ORIGINAL DOCUMENT  
 Signed:   
 09/02/21



11.	Cara Sanchia M. Tomada	22	Not applicable	22	
12.	Joana Camacho	15	Not applicable	15	
13.	Christian B. Cabanatan	20	Not applicable	20	

**WHEREAS**, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 18 August 2021 [*Annex "D" hereof*], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the Leonard Isabelo P. Dungca to the **assignment/position** correspondingly stated;

**NOW THEREFORE**, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

- (a) Declare Leonard Isabelo P. Dungca to be the Highest Rated Consultant for the position / assignment correspondingly provided, under the I-REAP Component PRDP-NPCO; and
- (b) Recommend the award of consultancy contract – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

Table A - Details of the recommended award of consultancy contract:

Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of:	For the Inclusive Period:
1. Leonard Isabelo P. Dungca	Enterprise Development and Marketing Specialist	PhP 66,000.00	06 September 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 31 December 2021

Done this 27<sup>th</sup> day of August 2021 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.

Assistant Secretary **KRISTINE Y. EVANGELISTA**  
Chairperson

*amlsn*  
**ENGR. CRISTY CECILIA P. POLIDO**  
Vice Chairperson

*[Signature]*  
**ATTY. ARMANDO R. CROBALDE, JR.**  
Regular Member

*[Signature]*  
**JEAN R CALDINO, MPA, CPA.**  
Regular Member

APPROVED BY:

*[Signature]*  
**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director

