



**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 043**  
**Series of 2021**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF TWO FINANCIAL ANALYST I FOR PHILIPPINE RURAL DEVELOPMENT PROJECT – NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2021-066 with an Estimated Project Cost (EPC) of Php 1,322,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2021 Supplemental No. 6 Additional Financing Procurement Plan
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO dated June 22, 2021

**WHEREAS**, under the World Bank PRDP procurement guidelines the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

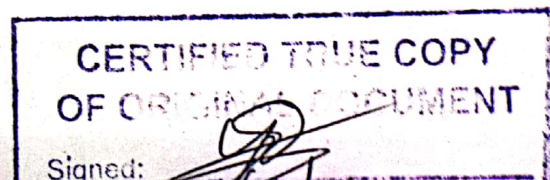
**d. Selection of Individual Consultant (SIC)**

*Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.*

*Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.*

**WHEREAS**, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) and PRDP website for eight (8) days, starting on June 30, 2021, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of one (2) Financial Analyst I. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 07 July, 2021;

**WHEREAS**, in response to the said REOI and before the aforementioned deadline, a total of eleven (11) individuals who submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 09 July 2021). The names of the applicants to the position advertised are as follows:



Position	No. of Applicants	Name of Applicant
Financial Analyst I	11	1. Jona Mae M. Dioso 2. Andrea Vallar 3. Herald Joshua L. Dimalanta 4. Raffy M. Malazzab 5. Carlito R. Santiago 6. John Marc M. Canlas 7. Marc Louie Cometa 8. Rosie Florante 9. Abegail E. Vergara 10. Wendell A. Devera 11. Juene Aldrine Pablo

Copy of Matrix of EOIs is attached marked as Annexes "A" and made an integral part hereof;

**WHEREAS**, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as Annex "B" and made an integral part hereof;

**WHEREAS**, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

SELECTION CRITERIA			Weighted Percentage
<b>I. Evaluation of CVs and other Pertinent Documents</b>			
a. Educational Attainment		20%	50%
b. Years of Experience		50%	
c. Knowledge/Skills Applicable in the Field of Assignment		30%	
Sub-total for Criteria No. 1			100%
<b>II. Panel Interview</b>			25%
<b>III. Written Exam</b>			25%
<b>TOTAL PERCENTAGE/RATING</b>			100%

**WHEREAS**, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

**WHEREAS**, on 27 July 2021, the committee issued PSC Resolution No. 21-16, Series of 2021 [Annex "C" hereof], recommending the hiring of Ms. Abegail E. Vergara and Ms. Andrea G. Vallar who have accordingly been selected for having obtained the highest rate in the applicants' evaluation for the subject position/assignment:

No	Name of Applicant	CRITERIA 1 (CV 50%)	CRITERIA 2 (Interview 25%)	CRITERIA 3 (Exam 25%)	Total Ave	Rank
1.	Jona Mae M. Dioso	35	12	17	64	
2.	Andrea Vallar	37	20	18	75	2
3.	Herald Joshua L. Dimalanta	26	Not applicable		26	
4.	Raffy M. Malazzab	37	15	18	70	4
5.	Carlito R. Santiago	35	12	14	61	
6.	John Marc M. Canlas	24	Not applicable		24	
7.	Marc Louie Cometa	29	Not applicable		29	
8.	Rosie Florante	35	15	18	68	
9.	Abegail E. Vergara	46	21	22	89	1
10.	Wendell A. Devera	25	Not applicable		25	
11.	Juene Aldrine Pablo	35	17	19	71	3

**WHEREAS**, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 10 August 2021 [*Annex "D" hereof*], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to Ms. Abegail E. Vergara and Ms. Andrea G. Vallar to the **assignment/position** correspondingly stated;

**NOW THEREFORE**, in view of the foregoing premises, We, the members of the PRDP SBAC **HEREBY RESOLVE** to:

- (a) Declare Ms. Abegail E. Vergara and Ms. Andrea G. Vallar to be the Highest Rated Consultants for the position / assignment correspondingly provided, under the Accounting Unit, PRDP-NPCO; and
- (b) Recommend the award of consultancy contract – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

Table A - Details of the recommended award of consultancy contract:

Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of:	For the Inclusive Period:
1. Abegail E. Vergara	Financial Analyst I	Php 54,000.00	<b>01 September 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 30 September 2021</b>
2. Andrea G. Vallar			

Done this 27<sup>th</sup> day of August 2021 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.

**Assistant Secretary KRISTINE Y. EVANGELISTA**  
Chairperson

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**ENGR. CRISTY CECILIA P. POLIDO**  
Vice Chairperson

*J. Caldino*  
**JEAN R. CALDINO, CPA, MPA**  
Regular Member

*Armando R. Crobalde, Jr.*  
**ATTY. ARMANDO R. CROBALDE, JR.**  
Regular Member

**APPROVED BY:**  
*Ariel T. Cayanan*  
**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director

