

WORK ORDER
 Department of Agriculture
 PHILIPPINE RURAL DEVELOPMENT PROJECT
 National Project Coordination Office
 TTN: 000-845-895

102-20-09-017
 9/25/20

Supplier	MAG'S & REM CATERING & FOOD SERVICES	W.O. No.	2020-09-013
Address	Sitio 2, Brgy Bagumbayan, Sta Cruz Laguna	Date	09/22/2020
TTN	299-075-080-000	Mode of Proc.	Shopping

Gentlemen:
 Please furnish this Office the following articles subject to the Terms and Conditions contained herein

Place of delivery	4th Floor, New DA Bldg. DA Compound Elliptical Rd., Diliman Quezon City	Delivery Term		Destination Point	
Date of delivery	September 28, 29 2020 October 08, 14, 15, 16, 2020	Payment Term		within 30 working days after receipt of SOA/Invoice/Billing Statement	

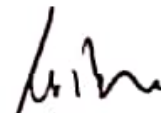
Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
		Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual			
	pax	Luzon Participants: October 08, 2020	17	595.00	10,115.00
	pax	Visayas Participants: September 29, 2020	15	595.00	8,925.00
	pax	Mindanao Participants: September 28, 2020	15	595.00	8,925.00
	pax	PRDP NPCO Participants: October 14, 2020	19	595.00	11,305.00
	pax	DA- Central Participants: October 15, 2020	22	595.00	13,090.00
	pax	Other National Government Agencies (NGAs) Participants: October 16, 2020	13	595.00	7,735.00
		Venue:			
		Philippine Rural Development Project, National Project Coordination Office, 4th floor, DA MAFC-LDC Bldg, Elliptical Rd., Diliman, Quezon City			
		Food:			
		Packed/Plated			
		Lunch (viands 1-vegetable 2-pork/chicken/beef/fish)			
		AM and PM Snacks (breads/sandwich/pastries/noodles/pasta; beverage)			


(Total Amount in words) Sixty Thousand Ninety-Five Pesos P 60,095.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items/s.

Conforme:


MAGS & REM
 CATERING & FOOD SERVICES
 STA. CRUZ LAGUNA
 09224569960
 Sept. 25, 2020

Very truly yours,

ENGR. ARIEL T. CAYANAN
 Undersecretary for Operations
 PRDP National Project Director

<p>Fund Cluster: <u>02</u></p> <p>Funds Available _____</p> <p>Based on the earmarked amount <u>P 60,095.00</u> under PRAS/PR No. <u>2020-0910</u></p> <p>Valid Until <u>9/30/2020</u> as approved by Budget Division</p> <p align="center">  CHARIE SARAH D. SAQUING Department Chief Accountant </p>	<p>ORS/BURS No. _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount: _____</p> <p>ORS/BURS No. _____</p> <p>Date of the ORS/BURS: _____</p> <p>Amount: _____</p>
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SPECIAL BIDS AND AWARDS COMMITTEE
Resolution No. 039
SERIES OF 2020

SUBJECT: RECOMMENDING AWARD OF CONTRACT TO MAG'S & REM CATERING AND FOOD SERVICES FOR THE FOOD PROVISION FOR THE CONDUCT OF CONSULTATIONS ON THE INITIAL UPDATED I-PLAN OPERATIONS MANUAL UNDER PRAS NO. 2020-088.

REFERENCES:

- Procurement Request Action Slip (PRAS) No. 2020-096 with an Estimated Project Cost (EPC) of PHP 96,000.00 under Fund Source: 2019 Continuing
- Included in the C.Y. 2020 PRDP OL Procurement Plan
- Mode of Procurement: Shopping under World Bank Procurement Guidelines

WHEREAS, pursuant to Section VI of the Philippine Rural Development Project Operations Manual, Procurement Guidelines (based on the World Bank Procurement Guidelines), procurement for off-the-shelf goods and small value contracts costing below \$200,000 will be awarded based on shopping procedures, by comparing price quotations obtained from at least three suppliers;

WHEREAS, Request for Quotation (RFQ) dated 08 September 2020 for the Food Provision for the Conduct of Consultations on the Initial Updated I-Plan Operations Manual with an Estimated Project Cost (EPC) of PHP60,600.00 was issued to prospective suppliers. Deadline of submission of quotation/bids is set on 14 September 2020 at 9:00 am;

WHEREAS, three (3) suppliers responded to the RFQ and submitted to the DA-PRDP SBAC their respective accomplished RFQ forms within the set deadline;

WHEREAS, these documents were opened on 17 September 2020 at 9:30 AM to reveal the suppliers' respective quotations for the required goods, the details of which are laid out in the attached "Abstract of Bids" marked as **Annex "A"** and is made an integral part hereof;

WHEREAS, the SBAC referred the suppliers' quotations and related documents to its Technical Working Group (TWG) for the conduct of evaluation. The TWG evaluation report was submitted to the SBAC Secretariat on 17 September 2020 at 1:00PM;

The highlights of the TWG evaluation are as follows:

1. Three (3) bids were received before the deadline from different suppliers namely: MAGS & REM CATERING AND FOOD SERVICES, MELLOW JAM CUISINE and SHAWN GUILLER EATERY
2. MAGS & REM CATERING AND FOOD SERVICES is compliant with all the requirements stipulated in the Request for Quotation.
3. MELLOW JAM CUISINE is non-compliant due to non-submission of Affidavit of Undertaking
4. SHAWN GUILLER EATERY is also non-compliant due to non-submission of all mandatory requirements.
5. After thorough evaluation, MAGS & REM CATERING AND FOOD SERVICES is found to be the Lowest Calculated Responsive Bidder for the **Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual**

Based on the evaluation, the TWG respectfully recommend to the Committee to award the contract to **MAGS & REM CATERING AND FOOD SERVICES** being the Lowest Calculated Responsive Bidder for the **Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual**.

WHEREAS, based on the TWG evaluation and careful review of the documents, the Committee found the same to be in order and resolved to adopt its findings;

NOW THEREFORE, THE COMMITTEE RESOLVES AS IT IS HEREBY RESOLVED, to award of Contract to **MAG'S & REM CATERING AND FOOD SERVICES** being the Lowest Calculated Responsive Bidder in the amount of **Sixty Thousand Ninety-Five Pesos (PHP 60,095.00)** for the **Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual**.

Done this 18th day of September 2020 at the Department of Agriculture Office, Elliptical Road, Quezon City, Philippines.

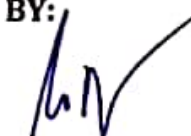
Assistant Secretary KRISTINE Y. EVANGELISTA
Chairperson


ENGR. CRISTY CECILIA P. POLIDO
Vice Chairperson


ATTY. BENITO V. DANGAZO
Regular Member


ACQUILYN MORILLO
Alternate Member

APPROVED BY:


ENGR. ARIEL T. CAYANAN
*Undersecretary for Operations and
PRDP National Project Director*



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
 National Project Coordination Office
 4th Floor, DA Building, Elliptical Road, Diliman,
 Quezon City 1100, Philippines

18 September 2020

NOTICE OF AWARD

MAG'S & REM CATERING AND FOOD SERVICES

c/o Mitze Villegas
 Sta. Cruz Laguna
 Contact No. 0922-456-9960

Dear SIR / MADAM:

With reference to your proposal, we are pleased to confirm the Award of Contract to **MAG'S & REM CATERING AND FOOD SERVICES** for the **Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual** with the total amount of **Sixty Thousand Ninety-Five Pesos (PHP 60,095.00)** under **Procurement Request Action Slip (PRAS) No. 2020-096**, inclusive of VAT, detailed as follows:

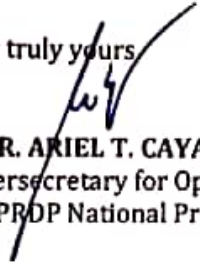
ITEM/ DESCRIPTION	QTY/U NIT	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
Food Provision for the Conduct of Consultations on the Initial Updated I-PLAN Operations Manual			
Dates:			
Luzon Participants: September 22, 2020			
Visayas Participants: September 25, 2020	17/pax	595.00	10,115.00
Mindanao Participants: September 24, 2020	15/pax	595.00	8,925.00
PRDP NPCO Participants: Septemeber 28, 2020	15/pax	595.00	8,925.00
DA- Central Participants: September 29, 2020			
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	22/pax	595.00	13,090.00
	13/pax	595.00	7,735.00
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Elliptical Rd., Diliman, Quezon City			
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Packed/Plated			
Lunch (viands 1-vegetable 2-pork/chicken/beef/fish)			
AM and PM Snacks (breads/sandwich/pastriess/noodles/pasta; beverage)			
TOTAL			60,095.00

Kindly coordinate with the SBAC – Secretariat for the processing/release of the Purchase Order/Work Order.

Please give this matter your preferential attention.

Thank you.

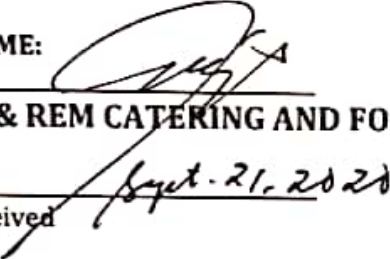
Very truly yours


ENGR. ARIEL T. CAYANAN
Undersecretary for Operations
and PRDP National Project Director

CONFORME:


MAG'S & REM CATERING AND FOOD SERVICES

Date received


Sept. 21, 2020