



## INDIVIDUAL CONSULTANCY CONTRACT

### **KNOW ALL BY THESE PRESENTS**

#### **This AGREEMENT made and entered into by and between:**

The **DEPARTMENT OF AGRICULTURE**, an executive department with principal office at Elliptical Road, Diliman, Quezon City, represented by **ENGR. ARIEL T. CAYANAN** in his official capacity as Undersecretary for Operations and National Project Director, Philippine Rural Development Project (PRDP), hereinafter referred to as the "**DA**"

-and-

**ROXAN C. ALCANTARA** of legal age, Filipino, and with residence at Labiano St., Bagumbayan, Llanera, Nueva Ecija, hereinafter also referred to as the "**CONSULTANT**"

### **WITNESSETH:**

**WHEREAS**, the **Government of the Philippines (GOP)** has received a loan from the **International Bank for Reconstruction and Development (the "Bank")** in an amount equivalent to US \$ FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND ONLY (US\$501,250,000) and another loan from the same Bank in the amount of ONE HUNDRED AND SEVENTY MILLION UNITED STATES DOLLARS (\$170,000,000) under Loan Agreement IBRD Loan No. 8421 and 8816-PH dated September 8, 2014 and March 2, 2018, respectively, toward the cost of the **Philippine Rural Development Project (hereafter "PRDP" or "Project")**. Further, the Government of the Philippines (GOP) has received a grant from the "Global Environment Facility" (GEF) thru the Bank (documented as GEF Trust Grant Number TF017788), acting as implementing entity of the GEF, to assist in financing pertinent components of the Project, and intends to apply a portion of the proceeds of said loan and/or grant to eligible payments under this Contract;

**WHEREAS**, the PRDP, which is designed to support government's efforts to reduce poverty among the rural communities in around eighty (80) provinces in the country, is being implemented by the DA specifically to increase agricultural productivity and improve the living standard of the people of the Philippines, through the building or enhancement of the capacity of **Local Government Units (LGUs)** in providing basic services, supporting the construction of basic infrastructure, and providing employment and income-earning opportunities within the country;

**WHEREAS**, the Project is also funded by the GOP through the DA and participating LGUs;

**WHEREAS**, the PRDP **National Project Coordination Office (NPCO)**, which is tasked with the overall operational and financial management of the PRDP, recognizes the necessity of hiring consultants to supplement its support staff team and to strengthen its management capabilities;

**WHEREAS**, at this juncture, the NPCO requires Consultant who shall deliver tasks and services corresponding to the position of Enterprise Development and Marketing Specialist for and under the "Investments in Rural Enterprises and Agriculture and Fisheries Productivity" (I-REAP) Component of the PRDP -- NPCO;

**WHEREAS**, following the applicable procedures in the procurement of services of consultants through the competitive "**Selection of Individual Consultants**" or "**SIC**" method under the World Bank guidelines on the procurement of consultancy services, the DA advertised a "Request for Expression of Interest" (REOI) and Terms of Reference (TOR) relative to the hiring of one (1) individual who will each provide services corresponding to the position of Enterprise Development and Marketing Specialist for and under the I-REAP Component, PRDP-NPCO. This was done through a posting on the *PhilGEPS* and PRDP website of the said REOI and TOR, for eight (8) days starting on January 13, 2021, with the deadline for the submission of expressions of interest and Curricula Vitae (CVs) set for January 20, 2021;

**WHEREAS**, by the time of the said deadline, sixteen (16) expressions of interest (through letter-applications) and corresponding CVs were duly submitted to the PRDP **Special Bids and Awards Committee (SBAC)** respectively by 16 applicants to the position of Enterprise Development and Marketing Specialist;

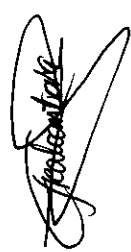
**WHEREAS**, through its **Resolution No. 011, Series of 2021** done on **February 19, 2021** (hereto attached as **Annex "A"** and made an integral part hereof), the PRDP SBAC recommended the award of Consultancy Contract for the Position of Enterprise Development and Marketing Specialist, I-REAP Component, PRDP-NPCO (*Mode of Procurement: SIC*), and for the period commencing on March 1, 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, and ending on June 30, 2021, to herein Consultant **ROXAN C. ALCANTARA**. Whereas, the said Resolution was duly approved by the Undersecretary for Operations and National Project Director, PRDP;

**WHEREAS**, in accordance with the said SBAC Resolution, the DA prepared a **Notice of Award (NOA)** dated **February 19, 2021** (hereto attached as **Annex "B"** and made an integral part hereof) in favor of the herein Consultant, stating that an individual consultancy contract for consultancy services corresponding to the position of Enterprise Development and Marketing Specialist under the I-REAP Component, PRDP-NPCO under PRAS No. 2020-181 has been awarded the latter;

**WHEREAS**, the Consultant has signified acceptance and/or confirmation of the said award by appending her signature on the space under the term "**Conforme**" in the NOA on February 22, 2021;

**WHEREAS, ROXAN C. ALCANTARA**, having been determined by the DA to possess the education, training, skills, expertise and experience qualifications for a Consultant expected to deliver services pertinent to the position of Enterprise Development and Marketing Specialist for and under the PRDP-NPCO I-REAP Component, through the prescribed screening and procurement processes, is willing to pursue her engagement by the DA and deliver services to said institution in accordance with the Terms of Reference and this Contract;

**WHEREAS**, the hiring of Individual Consultants pursuant to 2011 WB Guidelines for the Selection and Employment of Consultants is no longer subject for review while submission of the WB No Objection Letter is inapplicable as per WB Letter dated March 4, 2014;



**WHEREAS**, the Chief Accountant of the DA has issued a Certification of Availability of Funds (CAF) sufficient to cover the cost of services as provided under this Consultancy Contract, with the said certification being attached hereto as **Annex "C"** and made an integral part hereof.

**NOW THEREFORE**, for and in consideration of the foregoing premises, the parties hereto have agreed, as they hereby agree, as follows:

**1. SCOPE OF WORKS / SERVICES --** The **CONSULTANT** obligates herself to undertake and perform the following tasks and services as Enterprise Development and Marketing Specialist:

- a. Prepare and implement various capability building activities designed to facilitate and hasten accomplishment of business goals of PRDP enterprises including but not limited to the following: market linkages, trade promotion and event coordination, product development and quality assurance, packaging, technology transfer and sharing of business practices, branding and communication, financial and accounting systems, credit facilitation, certifications and other support services that may qualify under I-REAP Subcomponent 3.2.;
- b. Design a monitoring system of the enterprise activities such as active and prospective client profiling, market, sales, quality management, operations, and other related information to evaluate achievement of objectives of each subproject or enterprise approved by PRDP;
- c. Provide on-site coaching to PGs on various enterprise components as deemed necessary (operations, sales and marketing, production, finance, human resources, etc.);
- d. Conduct Business Process Review/ Enterprise Assessment and prepare Technical Assistance Action Plan which will serve as the basis in the provision of technical assistance to the PGs and the farmers/fishers recipients of the subproject.;
- e. Provide expertise and coaching to the Project Support Office (PSO), Regional Project Coordination Office (RPCO), Provincial/City/Municipal Project Management Implementing Unit (P/C/MPMIU) on the provision of technical assistance and capability building activities to the PGs;
- f. Coordinate with various government and non-government agencies on possible technical assistance and support to the enterprise under I-REAP Sub-Component 3.2.;
- g. Participate in the technical review of business plans and identify technical assistance needs of PGs to ensure sustainability of enterprise operations.
- h. Serve as coordinator for assigned cluster; and
- i. Perform other duties that maybe required from time to time.

**2. WORKSTATION/ATTENDANCE --** For purposes of performing the above services and/or tasks, the **CONSULTANT** shall have the normal work hours of 8:00 a.m. to 5:00 p.m., Monday through Friday. She shall be required to provide her services at the **DA-PRDP-NPCO** office located at 4th Floor, DA New Building, Elliptical Road, Diliman, Quezon City, except in cases of field work as the **Consultant** may be directed to undertake by the **National Project Director**.



### 3. CONSULTANCY FEE

- a. **Compensation** -- The **CONSULTANT** shall receive a monthly fee of Philippine Pesos: **SIXTY-SIX THOUSAND (P66,000.00)** effective on this contract's commencement date as provided under Paragraph 11 hereof, subject to withholding of taxes, and chargeable against PRDP funds. The **CONSULTANT** shall submit an Accomplishment Report duly approved by the Head of Office or Component/Unit concerned and shall attach hereto a Certification of Job Acceptance stating that the work rendered was satisfactory and in accordance with all stipulations called for in this Consultancy Contract and hereby accepted by the proper authorities concerned, every fifteen (15) days, as the basis for the release of her salary. The **CONSULTANT** shall be paid of her services within five (5) days after the submission of the aforesaid documents and completion of the 15-day service period.
- b. **Reimbursable Costs** -- When conducting fieldwork, the **Consultant** is entitled to claim travel expenses and per diems, subject to existing government accounting and auditing rules and procedures, and chargeable against PRDP funds.
- c. **Other Costs/Allowance** -- The **Consultant** is allowed to attend trainings, conventions, conferences, and like activities related to the project on official time, subject to prior approval by the National Project Director. Fees and travel expenses will be charged against the PRDP funds, subject to existing government accounting and auditing rules and procedures.

Also, the Consultant is entitled to communication allowance subject to the availability of funds and in compliance with the existing government accounting and auditing rules and procedures.

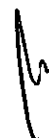
4. **CONFLICT OF INTEREST CLAUSE** -- The **CONSULTANT** commits to provide professional, objective and impartial services to the **DA-PRDP-NPCO** and at all times hold the latter's interest paramount without any consideration for future assignments.

The **Consultant** shall not receive any remuneration in connection with the assignment except as provided in the Contract. She shall not engage in consulting or other activities that conflict with the interest of the **DA-PRDP**. In general, the **Consultant** shall strictly avoid conflicts of interest with her prior or current assignments and affirms to be able to carry out PRDP assignments or work in the best interest of the **DA-PRDP**.

The **Consultant** agrees that, during the term of this Contract and one (1) year after its termination, the Consultant and any entity closely associated with her, shall be disqualified from providing goods, works or services (other than the Services or any continuation thereof) for any project resulting from or closely related to the Services.

5. **GENERAL PROVISIONS** -- The parties mutually agree to perform, fulfill and abide with all of the provisions, requirements, and all matters and objects contained in or could reasonably be inferred from the terms of this Contract.

Nothing contained herein shall be construed as establishing or creating between the **DA** and the **CONSULTANT** the relationship of principal and agent, it being understood that the position of consultant and of anyone else performing the Services is that of an independent contractor.



6. **PROHIBITIONS** -- Except with the prior written approval of the **DA**, the **CONSULTANT** shall not assign or transfer this Contract or any part thereof, nor engage any independent sub-professional service provider, sub-consultant, or sub-contractor to perform any part of the Services set forth herein.

In any case, the approval of the **DA** of the assignment of any part of this Contract by the **Consultant** to an independent sub-professional service provider, sub-consultant or sub-contractor to perform the agreed Services or any part or item thereof, shall not relieve the **Consultant** of any of her obligations under this Contract.

In the event that any of such independent service provider, sub-consultant or sub-contractor was found to be incompetent in discharging his/her duties, the **DA** may request the **Consultant** to forthwith replace him/her with a consultant / sub-contractor with qualifications and experience acceptable to the **DA** for the purpose of resuming the performance of the Services required.

No member of the **DA Personnel** assigned to, or in any way involved in the performance of the obligations under this Contract shall engage, directly or indirectly, either in his/her name or through the **Consultant**, in any business or professional activity that could be in conflict with the performance of the **Consultant's** duties and assignment under this Contract.

7. **INDEMNIFICATIONS** -- **CONSULTANT** will indemnify and hold harmless the DA-PRDP from any and all claims, actions and judgments arising from the performance of services subject matter of this Agreement.

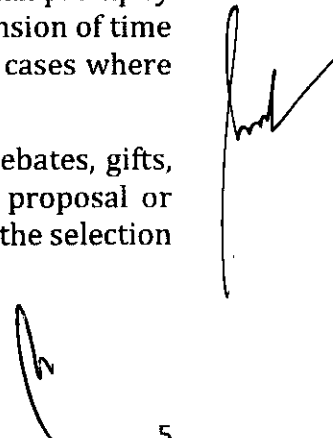
The **CONSULTANT'S** liability under this Contract shall be limited to claims and/or actions for losses or damages directly caused by her failure to exercise skill and care, and shall not include liability for any action or claim for losses or damages arising from the inability of such party to perform obligations by reason of force majeure and occurrences merely incidental to such failure.

*Provided*, that in case of breach of this Contract, the **Consultant** contract shall be immediately terminated and Paragraph 4 of this contract automatically applies.

The term "force majeure" as employed herein shall mean acts of God, strikes, lockouts or other industrial disturbances, acts of the public enemy, wars, blockades, insurrection, riots, epidemics, landslide, earthquakes, storms, lightning, floods, washouts, civil disturbances, explosions, and any other similar events or risks beyond the reasonable control of the affected party, occurred or incurred not as a product or result of the negligence of the afflicted party, and which have a materially adverse effect on the ability of such party to perform his/her obligations.

8. **MISCELLANEOUS PROVISIONS**

- a. **Notice of Delay** -- In the event the **CONSULTANT** anticipates delays in the delivery of required services or facilities under this Contract, she shall promptly notify the DA of the same, and may request for an appropriate extension of time for the completion of services / facilities. This provision applies to cases where there is a change in the scope of work required by the DA.
- b. **Contractual Ethics** -- The parties affirm that no fees, gratuities, rebates, gifts, commissions or other payments, other than those shown in the proposal or under the Contract, have been given or received in connection with the selection process or in the contract execution.



9. **TERMINATION OF CONTRACT**

a. **By the DA:** The DA may terminate this Contract should any of the following events happen and, with respect to item (1) below, if said event/s is/are determined to be continuing:

- 1) The happening or occurrence of any condition or situation, which to any reasonable mind, could interfere or threaten to interfere with the successful implementation of the Project and/or the fulfillment of the contract's purpose;
- 2) The **Consultant** is unable to obtain satisfactory or better Performance Evaluation Results for two (2) consecutive work/performance evaluation, which shall be conducted quarterly;
- 3) If, as the result of Force Majeure, the **Consultant** is unable to perform a material portion of the Services for a period of not less than sixty (60) days.

b. **By the CONSULTANT:**

b.1. If, by reason of any situation or of the occurrence of any event beyond the reasonable control of the **Consultant**, the performance of the obligations under this Contract is rendered or has become impossible, subject to the following procedure:

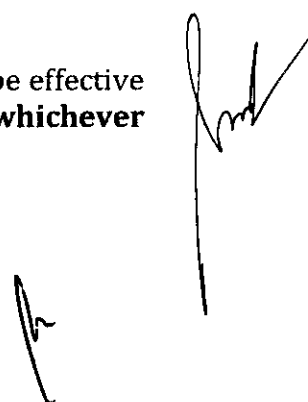
- 1) The **Consultant** shall promptly notify DA in writing of such situation or occurrence;
- 2) Upon confirmation in writing by the DA of the existence of any such situation or event, or upon failure of DA to respond to such notice within 30 days from receipt thereof, the **Consultant** shall be relieved from all liabilities on account of her failure to carry out her obligations as Consultant, and from the date of the DA's receipt of said notice (re: the infringing situation/ occurrence). The **Consultant** may thereupon terminate the Contract by giving not less than thirty (30) days prior written notice thereof.

b.2. In any other case, the **Consultant** may terminate this Contract by giving notice in writing thirty (30) days prior to the effective date of termination.

10. **SETTLEMENT OF DISPUTES** -- In cases of breach of contract or when conflicts or disagreement arise in the interpretation or implementation of the stipulations, terms and conditions of this agreement, the parties shall endeavor to settle the matter amicably, if possible and to the extent allowable by law.


Any dispute or difference arising out of this Contract that cannot be amicably settled between the parties shall be finally settled under Philippine laws.

11. **EFFECTIVE DATE AND DURATION OF CONTRACT** -- This Contract shall be effective for a period commencing on **March 1, 2021 or the date of its execution, whichever is later**, and ending on **June 30, 2021**.

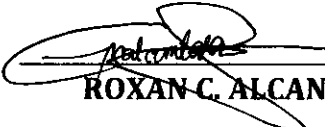


IN WITNESS WHEREOF, the parties have hereto set their hands this  
12 6 FEB 2021 at Elliptical Road, Diliman, Quezon City, Philippines.

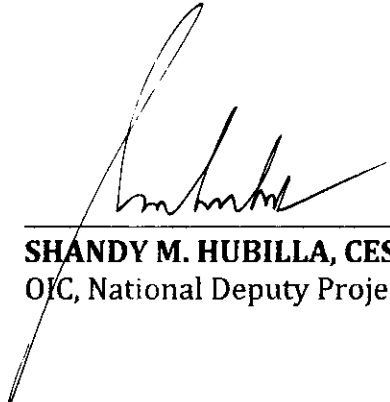
**DEPARTMENT OF AGRICULTURE**  
By:

  
\_\_\_\_\_  
**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations  
and National Project Director, PRDP

**CONSULTANT**  
By:

  
\_\_\_\_\_  
**ROXAN C. ALCANTARA**

**SIGNED IN THE PRESENCE OF:**

  
\_\_\_\_\_  
**SHANDY M. HUBILLA, CESO IV, EnP.**  
OIC, National Deputy Project Director

  
\_\_\_\_\_  
**BERNADETTE F. SAN JUAN**  
I-REAP Component Head

**ACKNOWLEDGEMENT**

Republic of the Philippines)  
Quezon City )S.S.

BEFORE ME, a Notary Public for and in Quezon City, this 5/18/2018, personally appeared Engr. Ariel T. Cayanan and Roxan C. Alcantara, whom I have identified through their respective competent evidence of identity that they presented to me, as follows:

	COMPETENT EVIDENCE OF IDENTITY	DATE/PLACE OF ISSUE
ARIEL T. CAYANAN	<u>GSIS BP 2004192833</u>	_____
ROXAN C. ALCANTARA	<u>P7070397A7</u>	<u>5/18/2018 / SM MANILA</u>

The above-named persons **represented** to me that they executed the foregoing INDIVIDUAL CONSULTANCY CONTRACT, **affirmed** that their signatures thereon were respectively voluntarily affixed by them for the purposes stated in the instrument and **declared and acknowledged** that they have executed the same as their free and voluntary act and deed. With respect to Engr. Ariel T. Cayanan, he acknowledged that he appended his signature as the representative of the Department of Agriculture - PRDP in the foregoing instrument and **declared** that he has the authority to sign in that capacity.

This Instrument consisting of eight (8) pages, including this page on which this Acknowledgement is written, has been signed by the parties and witnesses on each and every page thereof.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed my notarial seal at the place and on the day above written.

**NOTARY PUBLIC**  
Notary Public, Quezon City  
Commission Serial Number: \_\_\_\_\_  
Office Address: \_\_\_\_\_  
My Commission Expires on \_\_\_\_\_

Roll No. \_\_\_\_\_  
IBP No. \_\_\_\_\_, Issued on \_\_\_\_\_, at \_\_\_\_\_  
PTR No. \_\_\_\_\_, Issued on \_\_\_\_\_, at \_\_\_\_\_

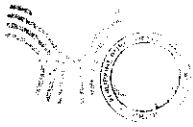
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Page No. 21  
Book No. VI  
Series of 2021

**ATTY. ELISEO S. CALMA, JR.**  
Notary Public Quezon City  
Until December 31, 2021  
PTR NO. 0694702/ 01-04-2021/QC  
IEP NO. 095280/ROLL NO. 50183  
MCLE COMP. NO. VI-0012817  
ADM MATTER NO. NP-063

*Bay*







Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**  
National Project Coordination Office  
4<sup>th</sup> Floor, DA Building, Elliptical Road, Diliman,  
Quezon City 1100, Philippines

**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 011**  
**Series of 2021**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE HIRING OF ONE (1) ENTERPRISE DEVELOPMENT AND MARKETING SPECIALIST FOR THE I-REAP COMPONENT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) - NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2020-181 with an Estimated Project Cost (EPC) of Php 396,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2021 Original Procurement Plan
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO dated December 15, 2020

**WHEREAS**, under the World Bank PRDP procurement guidelines the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

**d. Selection of Individual Consultant (SIC)**

*Individual consultants are employed on assignments for which (a) a team of experts is not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm.*

*Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been approached directly by the DA. When the Project has not been able to compare at least three qualified candidates before hiring, it shall provide the reasons such as but not limited to specific assignment being required and qualifications being sought for is not common. It could still proceed for the award based on PRDP threshold of \$300,000.00 per contract, without the Bank's Prior Review but subject to Post Procurement Review of the Bank.*

02/19/2021

**WHEREAS**, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) and PRDP website for eight (8) days, starting on January 13, 2021, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of One (1) Enterprise Development and Marketing Specialist. The set deadline for the submission of Expression of Interest with Curricula Vitae (CVs) was on 20 January, 2021;

**WHEREAS**, in response to the said REOI and before the aforementioned deadline, a total of sixteen (16) individuals who submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes and/or online submission (opened on 28 January 2021). The names of the applicants to the position advertised as follows:

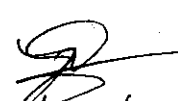
For the Position	No. of Applicants Per Position	Name of Applicant
Enterprise Development and Marketing Specialist	16	1. Keith B. Filipinas 2. Camille M. Castillejos 3. Katerina M. Vargas 4. Elpidio C. Camasa 5. Raymond Joseph Gabuat Chan 6. Norhaya Vasquez Demacaling 7. Cara Sanchia M. Tomada 8. Aguste Ku 9. Renielle N. Capanzana 10. Roxan C. Alcantara 11. Inocencio M. Constante 12. Jayn Amor Acera 13. Denise Melanie Du Lagrosa 14. Iris E. Abiul 15. Adriann J. Caldozo 16. Vanne Villafuerte

Copy of Matrix of EOIs is attached marked as **Annex "A"** and made an integral part hereof;

**WHEREAS**, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as **Annex "B"** and made an integral part hereof;

**WHEREAS**, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

SELECTION CRITERIA			Weighted Percentage
<b>I.</b>	<b>Evaluation of CVs and other Pertinent Documents</b>		
a.	Educational Attainment	20%	<b>50%</b>
b.	Years of Experience	50%	
c.	Knowledge/Skills Applicable in the Field of Assignment	30%	
	Sub-total for Criteria No. 1	<b>100%</b>	
<b>II.</b>	<b>Panel Interview</b>		<b>25%</b>
<b>III.</b>	<b>Written Exam</b>		<b>25%</b>
	<b>TOTAL PERCENTAGE/RATING</b>		<b>100%</b>

  
 07/19/21

**WHEREAS**, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

**WHEREAS**, on 15 February 2021, the committee issued PSC Resolution No. 21-004, Series of 2021 [*Annex "C" hereof*], recommending the hiring of Ms. Roxan C. Alcantara who have accordingly been selected for having obtained the highest rates (81%) in the applicants' evaluation for the subject position/assignment:

No	Name of Applicant	OVERALL EVALUATION			Total Ave	Rank
		CRITERIA 1 (CV 50%)	CRITERIA 2 (Interview 25%)	CRITERIA 3 (Exam 25%)		
1.	Keith B. Filipinas	40	NS	NS	40	
2.	Camille M. Castillejos	24	eliminated	eliminated	24	
3.	Katerina M. Vargas	22	eliminated	eliminated	22	
4.	Elpidio C. Camasa	22	eliminated	eliminated	22	
5.	Raymond Joseph Gabuat Chan	17	eliminated	eliminated	17	
6.	Norhaya Vasquez Demacalng	45	NS	NS	45	
7.	Cara Sancha M. Tomada	19	eliminated	eliminated	19	
8.	Auguste Ku	15	eliminated	eliminated	15	
9.	Renielle N. Capanzana	5	eliminated	eliminated	5	
<b>10.</b>	<b>Roxan C. Alcantara</b>	<b>45</b>	<b>21</b>	<b>15</b>	<b>81</b>	<b>1</b>
11.	Inocencio M. Constante	40	20	14	74	2
12.	Jay Amor Acera	35	NS	NS	35	
13.	Denise Melanie Du Lagrosa	14	eliminated	eliminated	14	
14.	Iris E. Abiul	10	eliminated	eliminated	10	
15.	Adriann J. Caldozo	30	eliminated	eliminated	30	
16.	Vannie Villa Fuerte	30	eliminated	eliminated	30	

**WHEREAS**, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 15 February 2021 [*Annex "D" hereof*], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the individual named above relative to the assignment/position correspondingly stated;

**WHEREAS**, after a careful review of the evaluation results, the Committee generally adopted the above recommendation of the PSC:

**NOW THEREFORE**, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

(a) **Declare**, the individual named in the table above to be the Highest Rated Consultant for the position / assignment correspondingly provided, under the I-REAP Component of PRDP NPCO; and

(b) **Recommend**, the award of consultancy contract - pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank PRDP Procurement Guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

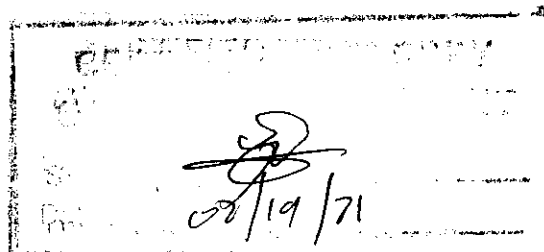


Table A: Details of the recommended award of consultancy contract:

Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of:	For the Inclusive Period:
1. Roxan C. Alcantara	Enterprise Development and Marketing Specialist	66,000.00	01 March 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 30 June 2021

Done this 19<sup>th</sup> day of February 2021 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.


Assistant Secretary **KRISTINE Y. EVANGELISTA**  
Chairperson



**ENGR. CRISTY CECILIA P. POLIDO**  
Vice Chairperson



**ATTY. ARMANDO CROBALDE, JR.**  
Regular Member

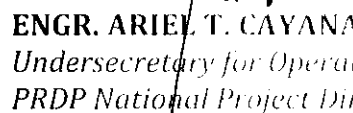


**CHERYL C. SUAREZ**  
Regular Member



**XERXES R. REMOROZO**  
Alternate Member

**APPROVED BY:**



**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director



02/19/21



Republic of the Philippines  
Department of Agriculture  
PHILIPPINE RURAL DEVELOPMENT PROJECT  
**National Project Coordination Office**  
4<sup>th</sup> Floor, DA Building, Elliptical Road, Diliman  
Quezon City 1100, Philippines

19 February 2021

**NOTICE OF AWARD**

**ROXAN C. ALCANTARA**  
Labiano St., Bagumbayan  
Llanera, Nueva Ecija  
09359729155  
Roxanalcantara.rca@gmail.com

Dear *Ms. Alcantara*:

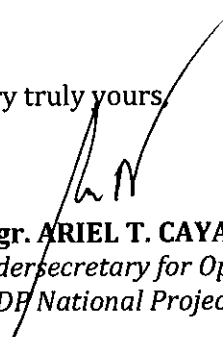
Please be informed that, upon the recommendation of the Special Bids and Awards Committee in its Resolution No. 011, S. 2021, The Hiring of Consultancy Service for One (1) Enterprise Development and Marketing Specialist for I-Reap Component, PRDP - NPCO under PRAS No. 2020-181 with particulars as provided in the table below, has been awarded to you:

<b>Position</b>	<b>Monthly Compensation</b>	<b>Total Contract Amount (Total Compensation for Approx. Four (4) Month)</b>	<b>Contract Period</b>
Enterprise Development and Marketing Specialist	Php66,000.00	Php 264,000.00	<b>01 March 2021 or the date of execution of the Individual Consultancy Contract, whichever is later, until 30 June 2021</b>

Kindly signify your confirmation and/or acceptance of the award and its terms, as above-detailed, by affixing your signature on the space provided below and returning a signed conformed copy of this notice within two (2) days from receipt hereof.

Please give this matter your preferential attention.

Very truly yours,

  
**Engr. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director

**CONFORME:**

  
**ROXAN C. ALCANTARA**

2-22-2021  
**DATE RECEIVED**