

<b>Supplier</b>	FLEETSERV, INC.	<b>W.O. No.</b>	2020-12-039
<b>Address</b>	3rd Ave. Drgy. Bagong Lipunan ng Crane Q.C.	<b>Date</b>	12/18/2020
<b>TIN</b>	008-902-419-000	<b>Mode of Proc.</b>	Shopping

Gentlemen:  
 Please furnish this Office the following articles subject to the Terms and Conditions contained herein

<b>Place of delivery</b>	4th Floor, New DA Bldg. DA Compound Elliptical Rd., Diliman Quezon City	<b>Delivery Term</b>		<b>Destination Point</b>	
<b>Date of delivery</b>	7 working days upon receipt approved contract/W.O.	<b>Payment Term</b>		within 30 working days upon completion of delivery/service and receipt of Billing Statement/SOA/Invoice/DR	

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
<b>Supply and delivery of Tires for PRDP Vehicle Mitsubishi</b>					
		Strada with Conduction Sticker NH-2885 and NH 5727			
	PCS	Tires 245/65 R17, Branded with free Mounting and Balancing	8	8,800.00	70,400.00
	lot	Wheel alignment/Camber	2	2,000.00	4,000.00
	lot	Wheel weight (stick on)	2	700.00	1,400.00

(Total Amount in words) SEVENTY FIVE THOUSAND EIGHT HUNDRED PESOS P 75,800.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforms: *[Signature]*  
 Signature over Printed Name of Supplier  
12/21/2021  
 Date

Very truly yours, *[Signature]*  
 ENGR. ABIEL T. CAYANAN  
 Undersecretary for Operations  
 PRDP National Project Director

Fund Cluster: 02  
 Funds Available: ₱ 75,800.00  
 Based on the unexpended amount under PRAS/PR No. 2020-141  
 Valid Until Dec. 31, 2020 as approved by Budget Division  
 \* *[Signature]*  
 CHARIE SARAH D. SARCING  
 Department Chief Accountant

ORS/BURS No. \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_  
 ORS/BURS No. \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_

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**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 060**  
**SERIES OF 2020**

**SUBJECT: RECOMMENDING AWARD OF CONTRACT TO FLEETSERV, INC FOR THE SUPPLY AND DELIVERY OF TIRES FOR PRDP VEHICLE UNDER PRAS NO. 2020-141**

**REFERENCES:**

- Procurement Request Action Slip (PRAS) No. 2020-141 with an Estimated Project Cost (EPC) of PHP 85,400.00 under Fund Source: GAA 2020
- Included in the C.Y. 2020 PRDP AF Procurement Plan
- Mode of Procurement: Shopping under World Bank Procurement Guidelines

**WHEREAS**, pursuant to Section VI of the Philippine Rural Development Project Operations Manual, Procurement Guidelines (based on the World Bank Procurement Guidelines), procurement for off-the-shelf goods and small value contracts costing below \$200,000 will be awarded based on shopping procedures, by comparing price quotations obtained from at least three suppliers;

**WHEREAS**, Request for Quotation (RFQ) dated 31 October 2020 for the *Supply and Delivery of Tires for PRDP Vehicle* with an Estimated Project Cost (EPC) of Php 85,400.00 was issued to prospective suppliers. Deadline of submission of quotation/bids is set on 09 November 2020 at 1:00 pm but was moved to 11 November 2020 at 2:00 PM through Supplemental/ Bid Bulletin No.1;

**WHEREAS**, three (3) suppliers responded to the RFQ and submitted to the DA-PRDP SBAC their respective accomplished RFQ forms within the set deadline;

**WHEREAS**, these documents were opened on 25 November 2020 at 2:00 PM to reveal the suppliers' respective quotations for the required goods, the details of which are laid out in the attached "Abstract of Bids" marked as **Annex "A"** and is made an integral part hereof;

**WHEREAS**, the SBAC referred the suppliers' quotations and related documents to its Technical Working Group (TWG) for the conduct of evaluation. The TWG evaluation report was submitted to the SBAC Secretariat on 01 December 2020;

The highlights of the TWG evaluation are as follows:

1. Three (3) bids were received before the deadline from different suppliers namely: STORM HALE AGRICULTURAL SUPPLIES TRADING, FLEETSERV, INC. and OMNI TIRE CENTER
2. OMNI TIRE CENTER is non-compliant due to non-submission of all mandatory requirements.
3. STORM HALE AGRICULTURAL SUPPLIES TRADING is non-compliant due to non-submission of Affidavit of Undertaking
4. FLEETSERV, INC. is compliant with all the requirements stipulated in the Request for Quotation.

**CERTIFIED TRUE COPY**

Date: 12/04/2020

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5. After thorough evaluation and verification, **FLEETSERV, INC.** was found to be the **Lowest Calculated Responsive Bidder** for the **Supply and Delivery of Tires for PRDP Vehicle Mitsubishi**

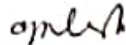
Based on the evaluation, the TWG respectfully recommend to the Committee to award the contract to **FLEETSERV INC.** being the **Lowest Calculated Responsive Bidder** for the **Supply and Delivery of Tires for PRDP Vehicle Mitsubishi.**

**WHEREAS,** based on the TWG evaluation and careful review of the documents, the Committee found the same to be in order and resolved to adopt its findings;

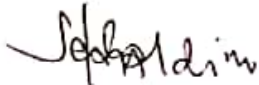
**NOW THEREFORE, THE COMMITTEE RESOLVES AS IT IS HEREBY RESOLVED,** to award of Contract to **FLEETSERV, INC.** being the **Lowest Calculated Responsive Bidder** in the amount of **SEVENTY FIVE THOUSAND EIGHT HUNDRED PESOS (PHP 75,800.00)** for the **Supply and Tires for PRDP Vehicle Mitsubishi.**

Done this 4th day of December 2020 at the Department of Agriculture Office, Elliptical Road, Quezon City, Philippines.

Assistant Secretary **KRISTINE Y. EVANGELISTA**  
Chairperson



**ENGR. CRISTY CECILIA P. POLIDO**  
Vice Chairperson



**JEAN R. CALDINO, CPA, MPA**  
Regular Member



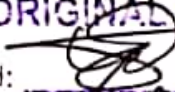
**ATTY. ARMANDO CROBALDE, JR.**  
Regular Member

**APPROVED BY:**



**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director

**CERTIFIED TRUE COPY  
OF ORIGINAL DOCUMENT**

Signed: 

Date: 12/04/2020



04 December 2020

**NOTICE OF AWARD**

**FLEETSERV, INC.**  
 C/o Bernadette Celis  
 3<sup>rd</sup> Ave., Bagong Lipunan ng Crame, Q.C.  
 09175378886/ 7-585-4358

Dear SIR / MADAM:

With reference to your proposal, we are pleased to confirm the Award of Contract to FLEETSERV, INC. for the Supply and Delivery of Tires for PRDP Vehicle with the total amount of SEVENTY FIVE THOUSAND EIGHT HUNDRED PESOS (PHP 75,800.00) under Procurement Request Action Slip (PRAS) No. 2020-141, inclusive of VAT, detailed as follows:

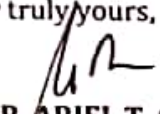
ITEM/ DESCRIPTION	QTY/UNIT	UNIT PRICE (PhP)	TOTAL PRICE (Php)
<b>Supply and delivery of Tires for PRDP Vehicle (Michelin 265/65 R17)</b>			
Strada with Conduction Sticker NH-2885 and NH 5727			
Tires 245/65 R17, Branded with free Mounting and Balancing	8/PC	8,800.00	70,400.00
Wheel alignment/Camber	2/lot	2,000.00	4,000.00
Wheel weight (stick on)	2/lot	700.00	1,400.00
<b>TOTAL</b>			<b>75,800.00</b>

Kindly coordinate with the SBAC - Secretariat for the processing/release of the Purchase Order/Work Order.

Please give this matter your preferential attention.

Thank you.

Very truly yours,

  
**ENGR. ARIEL T. CAYANAN**  
 Undersecretary for Operations  
 and PRDP National Project Director

CONFORME:

  
 FLEETSERV, INC.

Dec. 17, 2020  
 Date received