

**PURCHASE ORDER**  
 Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**  
 National Project Coordination Office  
 TIN: 000-845-895

ID 102  
 P-NI 00

102-20-12-00  
 12/18/20

Supplier	FLEETSERV, INC.	P.O. No.	2020-12-038
Address	3rd Ave. Brgy. Bagong Lipunan ng Cruzes Q.C.	Date	12/18/2020
TEN	008-902-419-000	Mode of Proc.	Shopping

Gentlemen:  
 Please furnish this Office the following articles subject to the Terms and Conditions contained herein

Place of delivery	4th Floor, New DA Bldg. DA Compound Elliptical Rd., Diliman Quezon City	Delivery Term		Destination Point	
Date of delivery	7 working days upon receipt approved contract/AV/P.O.	Payment Term		within 30 working days upon completion of delivery/service and receipt of Billing Statement/SOA/Invoice/DR	

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
	PCS	Supply and Delivery of Battery for PRDP Vehicle (Mottolite Gold 21mos. Warranty, N70/3SMF)	8	7,000.00	56,000.00
		Nissan Urvan OV 4656			
		Mitsubishi Strada with the following Conduction Stickers:			
		NH 6204			
		NH 2888			
		NH 5730			
		NH 5732			
		NH 5727			
		NH 2906			
		NH 2885			

(Total Amount in words) FIFTY SIX THOUSAND PESOS P 56,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered items.

Conforms: [Signature]  
 (Signature over Printed Name of Supplier)  
 Date: 12/21/2020

Very truly yours, [Signature]  
 ENGR. ARIEL T. CAYANAN  
 Undersecretary for Operations  
 PRDP National Project Director

Fund Cluster: 012  
 Funds Available: 326,000.00 under PRAS/PR No. 2020-014  
 \* Based on the earmarked amount as approved by Budget Division  
 Valid Until: Dec 31, 2020

\* [Signature]  
 CHARLES SARAI D. SORIANO  
 Department Chief Accountant

ORS/BURS No. \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_

ORS/BURS No. \_\_\_\_\_  
 Date of the ORS/BURS: \_\_\_\_\_  
 Amount: \_\_\_\_\_



**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 059**  
**SERIES OF 2020**

**SUBJECT: RECOMMENDING AWARD OF CONTRACT TO FLEETSERV, INC FOR THE SUPPLY AND DELIVERY OF BATTERY FOR PRDP VEHICLE UNDER PRAS NO. 2020-146**

**REFERENCES:**

- Procurement Request Action Slip (PRAS) No. 2020-146 with an Estimated Project Cost (EPC) of PHP 56,000.00 under Fund Source: GAA 2020
- Included in the C.Y. 2020 Supplemental Procurement Plan No. 3
- Mode of Procurement: Shopping under World Bank Procurement Guidelines

**WHEREAS**, pursuant to Section VI of the Philippine Rural Development Project Operations Manual, Procurement Guidelines (based on the World Bank Procurement Guidelines), procurement for off-the-shelf goods and small value contracts costing below \$200,000 will be awarded based on shopping procedures, by comparing price quotations obtained from at least three suppliers;

**WHEREAS**, Request for Quotation (RFQ) dated 31 October 2020 for the *Supply and Delivery of Battery for PRDP Vehicle Mitsubishi* with an Estimated Project Cost (EPC) of Php 56,000.00 was issued to prospective suppliers. Deadline of submission of quotation/bids is set on 09 November 2020 at 1:00 pm but was moved to 11 November 2020 at 2:00 PM through Supplemental/ Bid Bulletin No.1;

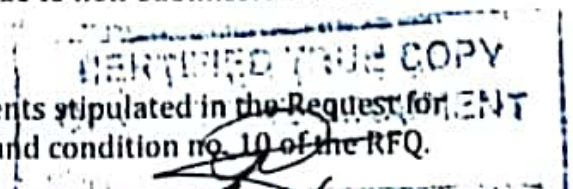
**WHEREAS**, three (3) suppliers responded to the RFQ and submitted to the DA-PRDP SBAC their respective accomplished RFQ forms within the set deadline;

**WHEREAS**, these documents were opened on 25 November 2020 at 2:00 PM to reveal the suppliers' respective quotations for the required goods, the details of which are laid out in the attached "Abstract of Bids" marked as **Annex "A"** and is made an integral part hereof;

**WHEREAS**, the SBAC referred the suppliers' quotations and related documents to its Technical Working Group (TWG) for the conduct of evaluation. The TWG evaluation report was submitted to the SBAC Secretariat on 01 December 2020;

The highlights of the TWG evaluation are as follows:

1. Three (3) bids were received before the deadline from different suppliers namely: STORM HALE AGRICULTURAL SUPPLIES TRADING, FLEETSERV, INC. and BATPARTS SUPPLY CO., INC.
2. STORM HALE AGRICULTURAL SUPPLIES TRADING is non-compliant due to non-submission of Affidavit of Undertaking.
3. BATPARTS SUPPLY CO., INC. is also non-compliant due to non-submission of all mandatory requirements.
4. FLEETSERV, INC. is compliant with all the requirements stipulated in the Request for Quotation. Bid was recomputed based on the terms and condition no. 10 of the RFQ.



5. After thorough evaluation and verification, FLEETSERV, INC. was found to be the **Lowest Calculated Responsive Bidder** for the **Supply and Delivery of Battery for PRDP Vehicle**.

Based on the evaluation, the TWG respectfully recommend to the Committee to award the contract to **FLEETSERV INC.** being the **Lowest Calculated Responsive Bidder** for the **Supply and Delivery of Battery for PRDP Vehicle**.

**WHEREAS**, based on the TWG evaluation and careful review of the documents, the Committee found the same to be in order and resolved to adopt its findings;

**NOW THEREFORE, THE COMMITTEE RESOLVES AS IT IS HEREBY RESOLVED**, to award of Contract to **FLEETSERV, INC.** being the **Lowest Calculated Responsive Bidder** in the amount of **FIFTY SIX THOUSAND PESOS (PHP 56,000.00)** for the **Supply and Delivery of Battery for PRDP Vehicle**.

Done this 4<sup>TH</sup> day of December 2020 at the Department of Agriculture Office, Elliptical Road, Quezon City, Philippines.

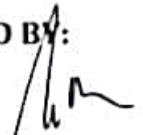
Assistant Secretary **KRISTINE Y. EVANGELISTA**  
Chairperson

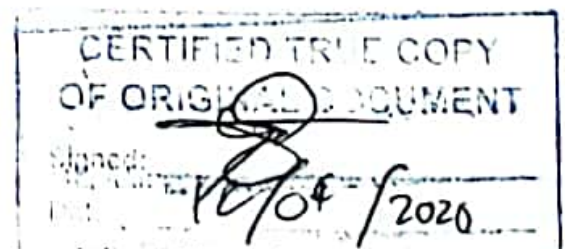
  
**ENGR. CRISTY CECILIA P. POLIDO**  
Vice Chairperson

  
**JEAN R. CALDINO, CPA, MPA**  
Regular Member

  
**ATTY. ARMANDO CROBALDE, JR.**  
Regular Member

APPROVED BY:

  
**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations and  
PRDP National Project Director



04 December 2020

**NOTICE OF AWARD**

**FLEETSERV, INC.**

Dear SIR / MADAM:

With reference to your proposal, we are pleased to confirm the Award of Contract to **FLEETSERV, INC.** for the **Supply and Delivery of Battery for PRDP Vehicle** with the total amount of **FIFTY SIX THOUSAND PESOS (PHP 56,000.00)** under **Procurement Request Action Slip (PRAS) No. 2020-146**, inclusive of VAT, detailed as follows:

ITEM/ DESCRIPTION	QTY/UNIT	UNIT PRICE (PhP)	TOTAL PRICE (Php)
Supply and Delivery of Battery for PRDP Vehicle (Motolite Gold 21mos. Warranty, N70/3SMF)	8/PCS	7,000.00	56,000.00
Nissan Urvan OV 4656			
Mitsubishi Strada with the following Conduction Stickers:			
NH 6204			
NH 2888			
NH 5730			
NH 5732			
NH 5727			
NH 2906			
NH 2885			
<b>TOTAL</b>			<b>56,000.00</b>

Kindly coordinate with the SBAC - Secretariat for the processing/release of the Purchase Order/Work Order.

Please give this matter your preferential attention.

Thank you.

Very truly yours,

**ENGR. ARIEL T. CAYANAN**  
Undersecretary for Operations  
and PRDP National Project Director

CONFORME:

*[Signature]*  
**FLEETSERV, INC.**

Dec. 17, 2020  
Date received