



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
South Luzon (Luzon B) Project Support Office
2nd Floor, ITCAF Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: November 24, 2020
Solicitation No. SH-0031-20
Purchase Request No. 2020-037-OL

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the PSO South Luzon, ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City or email at shacsec.southluzon@gmail.com on or before Dec. 1, 2020 and 12:00NN. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 928-8741 local 2570.

Very truly yours,

PhilGEPS Posted
Date: _____

VILMA M. DIMACULANGAN
Chairperson, Special Bids and Awards Committee
(PRDP-PSO South Luzon)

Terms and Conditions:

- Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- Quotations may be submitted by letter, facsimile, or by electronic means.
- Award shall be made on per: Item Basis Total Quoted Price Lot Basis
- Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations.
- Terms of Delivery: 30 calendar days upon receipt of approved proofing/final draft
- Place of Delivery: DA Compound, Elliptical Road, Diliman, Quezon City
- Terms of Payment: within Forty Five (45) Days upon completion of supporting documents
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
- In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Mandatory Requirements :**
 - Business/Mayors Permit
 - BIR Certificate of Registration
 - PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account with PhilGEPS Registration No.Failure to attach mandatory requirements shall result to automatic disqualification of proposal.

Note:

The following documentary requirements shall be required prior to payment:

Tax Clearance & Income Tax Return (ITR) or Certificate of No Tax Liability in lieu of the ITR

Signature over Printed Name
Canvasser

Registered Name of Company: _____
Tax Identification No. : _____
Company Address : _____
Contact No. : _____
Name of Authorized Representative: _____



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Date: November 24, 2020
 Solicitation No. SH-0031020
 Purchase Request No. 2020-037-01

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Project Cost (EPC) in Php	Bidder's Specifications Specify brand and model (for Goods and IT Equipment)	Unit Cost	Total Cost
			PRDP South Luzon Cluster - 2021 Planner	Total EPC			
	800	pcs	page size: A5 (5.83 Inch X 8.27 inch) # of pages: 200 color: full color (4/4) paper: book 80 (off-white) binding: perfect binding cover: hard bound (see attached photo & design) * with 1 sheet (A5 size) sticker pack * with customized packaging box	300,000.00			
			<i>page 1 of 2</i>				

OFFICE: *InfoAce*

PURPOSE: **For the official use of PRDP South Luzon Cluster**

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.

The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 2nd Floor, ITCAF Bldg, DA Compound, Elliptical Road, Diliman, Quezon City.

Chesá D. Abellera

Signature over Printed Name
 Associate Procurement Officer

Name & signature of Authorized Representative: _____

Date Accomplished: _____

Registered Name of Company: _____