



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman,
Quezon City 1100, Philippines

**CERTIFIED TRUE COPY
OF ORIGINAL DOCUMENT**

Signed: _____

Date: 6-18-2020

SPECIAL BIDS AND AWARDS COMMITTEE
Resolution No. 009
Series of 2020

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE SERVICES OF ONE (1) ENTERPRISE DEVELOPMENT AND MARKETING SPECIALIST, FOR THE I-REAP COMPONENT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) - NATIONAL PROJECT COORDINATION OFFICE (NPCO)

REFERENCES

- Procurement Request Action Slip (PRAS) No. 2020-004 with an Estimated Project Cost (EPC) of Php 792,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2020 Original Loan Procurement Plan Page 4 of 6 (Summary of Consultancy and TAs/Technical Staff 2020)
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP-NPCO dated 20 December 2019

WHEREAS, under the World Bank procurement guidelines,¹ the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

"V. SELECTION OF INDIVIDUAL CONSULTANTS

5.1 Individual consultants are normally employed on assignments for which (a) teams of personnel are not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm. xxx xxx

xxx xxx xxx

5.3. Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. They do not need to submit proposals and shall be considered if they meet minimum relevant requirements which shall be determined by the Borrower on the basis of the nature and complexity of the assignment, assessed on the basis of academic background and relevant specific experience and, as appropriate, knowledge of the local conditions such as national language, culture, administrative systems, and government organization. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been directly approached by the Borrower. Individuals selected to be employed by the Borrower shall be the most experienced and best qualified, and shall be fully capable of carrying out the assignment. xxx."

WHEREAS, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) and PRDP website for seven (10) days, starting on January 11, 2020, a Request for Expression of Interest (REOI) and Terms of Reference relative to

¹Specifically, the Guidelines on the Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers.

the hiring of one (1) Enterprise Development and Marketing Specialist. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 20 January, 2020;

WHEREAS, in response to the said REOI and before the aforementioned deadline, a total of eight (8) individuals who submitted their applications and CVs to the DA-PRDP SBAC through sealed envelopes (opened on 24 January 2020). The names of the applicants are as follows:

For the Position	No. of Applicants Per Position	Name of Applicant
Enterprise Development and Marketing Specialist	8	1. Ronald C. Pila 2. Denver Eceja Balbuena 3. Luigi P. Montevirgen 4. Thea Mae Q. Baltazar 5. Lorry De Jesus 6. Keneth C. De Garcia 7. Angela M. Alabo 8. Gerardo C. Mendoza

Copy of Matrix of EOIs is attached marked as **Annex "A"** and made an integral part hereof;

WHEREAS, the Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement is hereto attached marked as **Annex "B"** and made an integral part hereof;

WHEREAS, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

CRITERIA	RELATIVE WEIGHT
Curriculum Vitae (Education - 20%/Years of Experience-50%/Qualifications-30%)	50%
Communication Skills / Knowledge Written Examination (25%) and Interview (25%)	50%

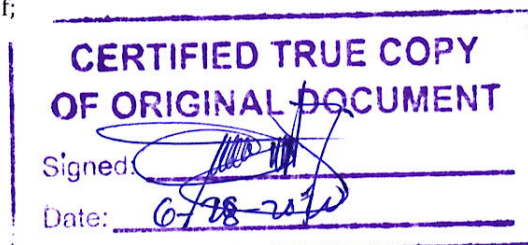
WHEREAS, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

WHEREAS, on 03 March, 2020, the committee issued PSC Resolution No. 20-01, Series of 2020 [**Annex "C" hereof**], recommending the hiring of the Ms. Angela M. Alabo who have accordingly been selected for having obtained the highest rate (%) in the applicants' evaluation for the subject position/assignment:

Enterprise Development and Marketing Specialist	Rating (%)
Angela M. Alabo	88%

WHEREAS, during the 9th SBAC Meeting on 09 March 2020, the SBAC disapproved the award of contract recommended by the PSC and for those hiring process which exceeded the ideal procurement timeline of 30 working days as indicated on Module 3 of PRDP Procurement Guidelines.

WHEREAS, on 14 April 2020 the PSC forwarded an appeal through a Resolution 20-03 for the reconsideration not to declare failure of bidding for those hiring exceeded 30 working days procurement timeline. Copy of the said Resolution is hereto attached and marked as **Annex "D"** and made an integral part hereof;



Resolution No. 009 S.2020

WHEREAS, after a careful review, evaluation and deliberation, the SBAC considered the above explanation and granted the appeal of PSC during the 10th SBAC Meeting on 16 April 2020;

WHEREAS, it was agreed that this resolution shall be approved by referendum by the Special Bids and Awards Committee

NOW THEREFORE, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

(a) declare, as We hereby declare the individual named in the table below to be the Highest Ranked applicant for the position / assignment correspondingly provided, under I-REAP Component PRDP NPCO; and

(b) recommend, as we hereby recommend the award of consultancy contract - pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank guidelines -- to the said individual with contract rate (monthly) and period commencing as specified in the table below;

Table A - Details of the recommended award of consultancy contract:

Award in Favor of	For consultancy services corresponding to the Position of:	With a Monthly Compensation Rate of :	For the Inclusive Period:
1. Angela M. Alabo	Enterprise Development and Marketing Specialist	66,000.00	May 04, 2020 or the date of execution of their Individual Consultancy Contracts, whichever is later, until 31 December 2020

Done this 20th day of April 2020 at D.A. office, Elliptical Road, Diliman, Quezon City, Philippines.

Undersecretary ROLDAN G. GORGONIO
Chairperson




ENGR. CRISTY CECILIA P. POLIDO
Vice Chairperson


CHERYL C. SUAREZ
Regular Member


JEAN R. CALDINO
Regular Member

APPROVED BY:


ENGR. ARIEL T. CAYANAN
Undersecretary for Operations and
PRDP National Project Director

