



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
 Mindanao Project Support Office
 Alvarez Bldg., Angliongto Sr. Avenue, Lanang, Davao City
 Tel No. (082) 235-8664 / Fax No. (082) 235-8665

REQUEST FOR QUOTATION

Name of Company

Complete Company Address

Date : January 7, 2019
 PR No. : 2019-12-076 (AF)

Date Published : _____
 PHILGEPS Ref. No.: _____

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than _____ at _____ to the address stated above.

ENGR. DANILO T. ALESNA (SGD)
 Chairperson, Special Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for DA-PRDP.

 (Printed Name above Signature)
AUTHORIZED CANVASSER

PLEASE QUOTE: **PER LOT (Choose One)**

NO.	ITEM DESCRIPTION (ITEM NAME & TECHNICAL SPECIFICATIONS)	QTY.	UNIT	ESTIMATED PROJECT COST (EPC)	SUPPLIER'S PROPOSAL BOX		
					FINANCIAL PROPOSAL <i>(Indicate the Price Offer)</i>		TECHNICAL PROPOSAL <i>(Indicate Brand/Model Offer)</i>
					Unit Price	Total Price	
	Procurement of Security Guard Services for CY 2020	6	pax	1,299,960.00			
	Six (6) guards for a 24/7 security services at the premises of PRDP PSO Mindanao, Davao City						
	Twelve (12) months contract commencing January 1, 2020 to December 31, 2020						

<p style="text-align: center;"><u>BIDDER'S CERTIFICATION</u></p> <p>Date: _____</p> <p><i>After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ (please indicate projected time of delivery) days from receipt of the Purchase Order, Letter Order, or Job Order, whichever is applicable.</i></p> <p style="text-align: center;">_____ <i>Print Name & Signature of Authorized Representative</i></p> <p style="text-align: center;">_____ <i>Company Tel./Fax/Mobile No.</i></p> <p style="text-align: center;">_____ <i>Company Tax Identification No. (TIN)</i></p>	<p style="text-align: center;"><u>SBAC SIGNATURE</u></p> <p>Date of Opening: _____ Opened at: _____ Time Opened: _____ Chairperson: _____ Vice-Chairperson: _____ Regular Member: _____ Regular Member: _____ Regular Member: _____</p>
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Please see General Conditions at the back.



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GENERAL CONDITIONS

1. All bidders must submit, together with this quotation, their respective Mayor/Business Permit, Sanitary Permit (for Catering and Venue with Food and Accommodation), TAX Clearance and PhilGEPS Platinum Certification. In the absence of PhilGEPS Platinum Certification, ALL bidders are required to submit, in addition to the first two eligibility requirements, respective PhilGEPS Reference number, Omnibus Sworn Statement, Income/Business Tax Return, and Professional License/ Curriculum Vitae (for Consulting Services). An expired Business/Mayor's Permit will only be accepted provided an Official Receipt for its renewal is also submitted. Provided further that the submission is made within one month from its expiration;
2. All bids may be delivered sealed, or sent through electronic mail, and addressed to the SBAC Chairperson, Department of Agriculture-Philippine Rural Development Project (DA-PRDP) Mindanao Project Support Office, Angliongto Sr. Ave., Davao City;
3. All prices quoted herein are valid, binding and effective at least 60 days from the date of quotation;
4. Only bidders duly registered with the Department of Trade and Industry (DTI) for Sole Proprietorship, Securities and Exchange Commission (SEC) for Partnerships and Corporations, or Cooperative Development Authority (CDA) for Cooperatives as dealers/suppliers of the goods or services called for are allowed;
5. No bids shall be accepted after the time specified for the deadline of submission of bids;
6. Bids shall be open ONLY by the Special Bids and Awards Committee (SBAC) on the scheduled date of opening of bids at the DA-PRDP PSO Mindanao Conference Room, or any designated room/location;
7. All procurement shall be governed by the pertinent provisions of the World Bank Harmonized Procurement Guidelines under Procurement of Goods, Works and Non-Consulting Services, under IBRD Loans and IDA "Credits and Grants" by the World Bank Borrowers, as of January 2011;
8. Failure on the part of the winning bidder to furnish the goods or services within the prescribed period shall make the bidder liable to the Government liquidated damages equal to at least one-tenth of one percent (0.1%) of the cost of the unperformed portion of every day of delay;
9. The awarding of contract to the winning bidder is subject to the approval of the Head of Procuring Entity (HOPE) of the DA-PRDP PSO Mindanao Cluster;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal.