



Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**  
National Project Coordination Office  
4<sup>th</sup> Floor, DA Building, Elliptical Road, Diliman,  
Quezon City 1100, Philippines

**SPECIAL BIDS AND AWARDS COMMITTEE**  
**Resolution No. 065**  
**Series of 2019**

**SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE SERVICES OF ONE (1) ENTERPRISE DEVELOPMENT AND MARKETING SPECIALIST (EDMS) AND (1) PROJECT DEVELOPMENT ASSOCIATE (PDA) FOR THE I-REAP COMPONENT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) – NATIONAL PROJECT COORDINATION OFFICE (NPCO)**

**REFERENCES**

- Procurement Request Action Slip (PRAS) No. 2019-053 & 2019-065 with an Estimated Project Cost (EPC) of Php 363,000.00 & 189,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2019 Original Loan Procurement Plan Page 3 of 6 (Summary of Consultancy and TAs/Technical Staff 2019)
- Approved memorandum for the Request for Authority to Hire dated 17 June & 15 July 2019

**WHEREAS**, under the World Bank procurement guidelines,<sup>1</sup> the mode “Selection of Individual Consultants” (SIC) may be availed of, to wit:

**“V. SELECTION OF INDIVIDUAL CONSULTANTS**

*5.1 Individual consultants are normally employed on assignments for which (a) teams of personnel are not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm. xxx xxx*

xxx xxx xxx

*5.3. Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. They do not need to submit proposals and shall be considered if they meet minimum relevant requirements which shall be determined by the Borrower on the basis of the nature and complexity of the assignment, assessed on the basis of academic background and relevant specific experience and, as appropriate, knowledge of the local conditions such as national language, culture, administrative systems, and government organization. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been directly approached by the Borrower. Individuals selected to be employed by the Borrower shall be the most experienced and best qualified, and shall be fully capable of carrying out the assignment. xxx.”*

<sup>1</sup>Specifically, the Guidelines on the Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers.

**WHEREAS**, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS), starting on July 12, 2019 (EDMS) & July 27, 2019 (PDA), a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of one (1) Enterprise Development and Marketing Specialist (EDMS) and one (1) Project Development Associate (PDA). The set deadlines for the submission of Expressions of Interest with Curricula Vitae (CVs) was on 22 July, 2019 and 05 August 2019 but was moved to 02 August 2019 & 07 August 2019 respectively through a Supplemental/Bid Bulletin(s);

**WHEREAS**, in response to the said REOI and before the aforementioned deadline, a total of four (4) individuals for EDMS, and six (6) individuals for PDA who submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes (opened on August 02 & 07, 2019). The names of the applicants to the positions advertised are as follows:

For the Position	No. of Applicants Per Position	Name of Applicant
<i>Enterprise Development and Marketing Specialist</i>	4	<ol style="list-style-type: none"> <li>1. Lory De Jesus</li> <li>2. Jose Roy Verallo III</li> <li>3. Mary Rose B. Babingao</li> <li>4. Rebecca C. Orozco</li> </ol>
<i>Project Development Associate</i>	6	<ol style="list-style-type: none"> <li>1. Juan Marie G. De Leon</li> <li>2. Maria Margarita B. Gendrano</li> <li>3. Edmar L. Arsenio</li> <li>4. Maricel D. Natividad</li> <li>5. Nova Castro Aparicio</li> <li>6. Flordeliza M. Reyes</li> </ol>

Copy of Matrix of EOIs are attached marked as **Annexes "A-1 & A-2"** and made an integral part hereof;

**WHEREAS**, The Special Bids and Awards Committee Secretariat (SBACs) endorsed the applicants to Personnel Selection Committee for evaluation, exam and interview. Copy of endorsement are hereto attached marked as **Annexes "B-1 & B-2"** and made an integral part hereof;

**WHEREAS**, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

CRITERIA	RELATIVE WEIGHT
Curriculum Vitae a) Educational Attainment = 20% b) Years of Experience = 50% c) Knowledge/Skills Applicable in the Field of Assignment=30% Sub total = 100%	50%
Communication Skills / Knowledge Written Examination (25%) and Oral Examination / Interview (25%)	50%

**WHEREAS**, upon the endorsement of the SBACs, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria;

**WHEREAS**, on 14 August, 2019, the committee issued PSC Resolution No. 19-021, Series of 2019 [**Annex "C" hereof**], recommending the hiring of the following individuals who have accordingly been selected for having obtained the highest rates (%) in the applicants' evaluation for the subject positions/assignments:

<b>Enterprise Development and Marketing Specialist</b>	Rating (%)
Jose Roy R. Veralo III	88%
<b>Project Development Associate</b>	
Maricel D. Natividad	76%

**WHEREAS**, the SBAC, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated 14 August 2019 [**Annex "D" hereof**], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contracts to the individuals named above relative to the **assignments/positions** correspondingly stated;

**WHEREAS**, after a careful review of the evaluation results, the Committee generally adopted the above recommendation of the PSC:

**NOW THEREFORE**, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

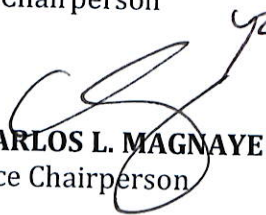
- (a) declare, as We hereby declare the individuals named in the table below to be the Highest Ranked applicants for the positions / assignments correspondingly provided, under I-REAP Component PRDP NPCO; and
- (b) recommend, as we hereby recommend the award of consultancy contracts – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank guidelines -- to the said individuals with respective contract rates (monthly) and period commencing as specified in the table below;

Table A - Details of the recommended award of consultancy contract:

<b>Award in Favor of</b>	<b>For consultancy services corresponding to the Position of:</b>	<b>With a Monthly Compensation Rate of :</b>	<b>For the Inclusive Period:</b>
1. Jose Roy R. Veralo III	Enterprise Development and Marketing Specialist	66,000.00	<b>02 September 2019 or the date of execution of their Individual Consultancy Contracts, whichever is later, until 31 December 2019</b>
2. Maricel D. Natividad	Project Development Associate	42,000.00	<b>15 September 2019 or the date of execution of their Individual Consultancy Contracts, whichever is later, until 31 December 2019</b>

Done this 15<sup>th</sup> day of August 2019 at D.A. office, Eliptical Road, Diliman, Quezon City, Philippines.

**Undersecretary ROLDAN G. GORGONIO**  
Chairperson



**Asec. CARLOS L. MAGNAYE**  
Vice Chairperson

**CRISTY CECILIA P. POLIDO**  
Member

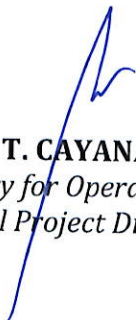


**CHERYL C. SUAREZ**  
Member



**ANGELITA D. MARTIR**  
Member

**APPROVED BY:**



**ENGR. ARIEL T. CAYANAN**  
*Undersecretary for Operations and  
PRDP National Project Director*