



Department of Agriculture

PHILIPPINE RURAL DEVELOPMENT PROJECT Mindanao Project Support Office

TERMS OF REFERENCE (TOR)

I-BUILD COMPONENT HEAD Project Support Office (PSO)

BACKGROUND

The Government of the Philippines (GOP) has received a loan from the International Bank for Reconstruction and Development (IBRD or the "Bank"), specifically under Loan Agreement for IBRD Loan No. 8421-PH dated September 8, 2014 in an amount equivalent to FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND UNITED STATES DOLLARS (US\$501,250,000) for the purpose of part-financing the Philippine Rural Development Project (PRDP), and another loan from the same Bank in the amount of ONE HUNDRED AND SEVENTY MILLION UNITED STATES DOLLARS (\$170,000,000), under Loan Agreement for IBRD Loan No. 8816-PH dated March 2, 2018, for the purpose of providing additional financing to scale up the original Project.

The development objective of the Project is to increase rural incomes and enhance farm and fishery productivity in targeted areas in all the 16 regions of the country. It is envisaged to promote more inclusive rural development by supporting smallholders and fisher-folk to increase their marketable surpluses, and by improving access to markets. The PRDP would also support reforms in the planning, resource programming and implementation practices of the DA. It will facilitate the integration and financing of priority local investments derived from the DA's agricultural and fisheries modernization plans which have been developed using a value chain approach, and through a consultative process with local stakeholders. The Project will be implemented over a period of six years (2014 to 2020).

Specific investments and interventions are implemented under four (4) central components of the Project enumerated and briefly described as follows:

Component 1: Local and National Levels Planning (I-PLAN). This component supports the implementation and mainstreaming of the DA's AFMP planning framework, thereby providing an operational platform for integrated technical support service delivery at the local and national levels. At the regional and local levels, regional AFMPs are being developed taking into account spatial and value chain analysis and using tools for vulnerability and suitability assessment, participatory resource analysis. The local AFMPs shall build on the success of local governments in the implementation of their own development plans.

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Component 2: Infrastructure Development (I-BUILD). A network of strategic rural infrastructure is being established, linking priority value chains in targeted Project areas that are identified through the regional AFMPs. By the end of the Project, the component will be able to establish an improved access to strategic and climate-resilient rural infrastructure and facilities that primarily benefit target beneficiaries.

These rural infrastructures include farm-to-market roads (FMRs), bridges, communal irrigation systems (CIS), potable water systems (PWS), production and post-production facilities and other infrastructure such as fish landings, fish sanctuary/Protected Area guardhouses, among others.

Component 3: Enterprise Development (I-REAP). This aims to strengthen and develop viable rural agro- industries through investments in the appropriate segments of efficient value chains of key agricultural and fishery products in targeted Project areas. Specifically, I-REAP is designed to: (i) increase productivity and marketability of agriculture and fishery products through increased access to information and support services; and (ii) increase farm and fishery household incomes through engagement in value-adding activities.

Component 4: Project Implementation Support (I-SUPPORT). Providing overall operational support to the implementation is the I-SUPPORT component that ensures efficient and effective delivery of the Project transactions in terms of financial management, procurement, monitoring & evaluation, geotagging, social and environmental safeguards and grievance redress mechanism. It leads in the introduction of innovations and reforms towards more effective and efficient administrative support system in Project implementation, mainly working through the existing DA bureaucracy. At the national level, the National Project Coordination Office (NPCO) is established at the DA Central Office to steer the overall implementation of the Project. Four (4) Project Support Offices (PSOs) have been established to support the implementation in the main islands of the country (2 in Luzon, 1 in Visayas and 1 in Mindanao). A Regional Project Coordination Office (RPCO) is formed and functioning in each Regional Office of the DA to focus on the implementation of the Project in the region.

SCOPE OF THE ASSIGNMENT

The PSO I-BUILD Head would be locally contracted or DA regular assigned full time from the agency. He would ensure that the I-BUILD component implementation shall be managed in accordance with the project's Operations and Technical Manuals of the Rural Infrastructure component of the Project and will be responsible for all matters related to the implementation of this component at the PSO level.

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DUTIES AND RESPONSIBILITIES

1. Ensures the implementation of infrastructure subprojects are in accordance to the different Project operations manual and technical manuals from project identification, preparation, approval, financing, implementation and operation and maintenance;
2. Oversees training programs for technical staff at the PSO level;
3. Institutes the Infrastructure Quality Monitoring and Durability System for quality assurance and oversee its implementation at the PSO level;
4. Coordinate with other units the organization of Barangay Implementing Teams (BIT/Citizen's Monitoring Team (CMT) (IA, BAWASA, BROM) and Grievance Committee;
5. Facilitates processing of releases of funds to the LGUs and liquidation of funds from the LGUs;
6. Conducts random field visits and audits to assess compliance of LGUs and contractors' on the technical, geo-tagging, social and environmental safeguards, occupational health and safety program covered in their contracts;
7. Participates in the conduct of inspection of sub-projects with end users, COA engineers, LGU engineers, RPCO, PSO, NPCO, World Bank and other sub-project co-implementers especially during missions and final inspection and turn-over of subprojects;
8. Coordinates the conduct of periodic project assessment and consolidation of cluster reports on the infrastructure implementation status;
9. Conducts regular consultation, coordination and management meetings among the units and components at the PSO and with the NPCO, RPCO, LGU's and contractors in the implementation of the Project;
10. Coordinates with other line and oversight agencies (eg. DPWH, BSWM, NIA) and donors on matters affecting the implementation of the I-BUILD component at the PSO level;
11. Reviews reports of subproject FS, bid evaluation and variation orders and endorses to NPCO for issuance of objection letter (OL) or no objection letter (NOL) to LGUs;
12. Supervises the activities of subordinates in dispensing their specific tasks and functions;
13. Do other functions as the PSO Project Director may assign.

REQUIRED EDUCATION AND QUALIFICATION

Education:

- Licensed civil engineer

Experience:

- Minimum of eight (8) years working experience in rural development and at least 5 years in foreign assisted projects implemented by Local Government Units.

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Knowledge/Skills/Abilities:

- Minimum of 48 hours training on Project Management or relevant trainings.
- Proficient in written and oral communications.
- Demonstrate capability in developing and conducting technical capacity building
- Computer literate with high proficiency in MS word, excel, power point and can operate design programs for the different infrastructure types.
- Ability to work with stakeholders on multiple levels including non-government organizations, people's organization, donors, media groups, religious groups and local government units.
- Proven organizational skills and ability to manage multiple tasks simultaneously.
- Can work independently and result oriented.
- Willing to travel extensively on different locations most of the time or even on a short notice

Prepared by:


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Approved by:


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Project Director

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