

Republic of the Philippines Department of Agriculture PHILIPPINE RURAL DEVELOPMENT PROJECT South Luzon (Luzon B) Project Support Office 2nd Floor, ITCAF Building, Elliptical Road, Diliman Quezon City 1100, Philippines

## REQUEST FOR QUOTATION World Bank (WB) Shopping

Date: Solicitation No. Purchase Request No.

July 24, 2019 SH-0014-19-AF 2019-029-AF

Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly

Road, Diliman, Quezon City or email at sbacsec.southluzon@gmail.com on or before \_

notarized certification to this effect. Please accomplish and submit this form together with Annex A to the Office of the PSO South Luzon, ITCAF Building 2nd floor, DA Compound, Elliptical AULUST 01 .2019 and 12:00NN. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 928-8741 local 2570 Very truly yours, PhilGEPS Posted Chairperson, Special Bids and Awards Committee Date: (PRDP-PSO South Luzon) Terms and Conditions: 1. Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required. 2. Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form. 3. Quotations may be submitted by letter, facsimile, or by electronic means. √ Total Quoted Price Lot Basis Item Basis 4. Award shall be made on per: 5. Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations. On the day of the Activity 6. Terms of Delivery: Please see Annex A 7. Place of Delivery: within 45 days after the conduct of the Activity 8. Terms of Payment: (1/10) of one percent for everyday of delay shall be imposed 9. Liquidated Damages/Penalty: In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail. 11. Mandatory Requirements: a) Business/Mayors Permit BIR Certificate of Registration PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account with PhilGEPS Registration No. b) Failure to attach mandatory requirements shall result to automatic disqualification of proposal. Note: The following documentary requirements shall be required prior to payment: Tax Clearance & Income Tax Return (ITR) or Certificate of No Tax Liability in lieu of the ITR Registered Name of Company: Tax Identification No.: Company Address: Contact No.: Name of Authorized Representative: Signature over Printed Name Canvasser

## Procurement Form (Annex A)



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
South Luzon (Luzon B) Project Support Office
2nd Floor, ITCAF Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

Solicitation No. Purchase Request No. July 24, 2019 SH-0014-19-AF 2019-029-AF

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Project Cost (EPC) in Php	Bidder's Specifications Specify brand and model (for Goods and IT Equipment)	Unit Cost	Total Cost
1			Food, Venue and Accommodation				
	72	pax	Date: August 13-16, 2019 (3.5 Days)				
-		-	Preferred Location: Quezon Province				
-		1	Buffet : Breakfast, Lunch and Dinner				
			Plated : AM and PM Snack	Total EPC			
		1	Room Sharing: Triple sharing in separate beds	378,000.00			
	-	1	Inclusions:	***************************************			
		1	LCD Projector with Projector Screen				
			Whiteboard with Marker				
	-	1	Sound System / Microphones				
			Philiippine Flag				
	-		Extension Cords				
	-	1	Wi-Fi Connection				ļ
			Free Flowing Coffee				-
		-	Function Room (preferably no obstruction on the center)				
	-	-	page 1 of 1			***************************************	

OFFICE: I-BUILD

PURPOSE: for the Operation and Maintenance Training and Meeting with all RPCO RIEs

IMPORTANT: The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.

Signature over Printed Name

Associate Procurement Officer

The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 2nd Floor, ITCAF Bldg, DA Compound, Elliptical Road, Diliman, Quezon City.

Name & signature of Authorized Representative:

Dandy | Pedrita | Date Accomplished: Registered Name of Company: