



Republic of the Philippines
 Department of Agriculture
 PHILIPPINE RURAL DEVELOPMENT PROJECT
 South Luzon (Luzon B) Project Support Office
 2nd Floor, ITCAF Building, Elliptical Road, Diliman
 Quezon City 1100, Philippines

REQUEST FOR QUOTATION
World Bank (WB) Shopping

Date: April 3, 2019
 Solicitation No. SH-0009-19-AF
 Purchase Request No. 2019-016-AF

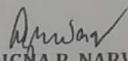
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in **Annex A**. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the PSO South Luzon, ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City or email at sbacsec.southluzon@gmail.com on or before APRIL 11, 2019 and 12:00NN. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 928-8741 local 2570.

Very truly yours,


DIGNA P. NARVACAN

Chairperson, Special Bids and Awards Committee
 (PRDP-PSO South Luzon)

PhilGEPS Posted
 Date: _____

Terms and Conditions:

1. Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
2. Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
3. Quotations may be submitted by letter, facsimile, or by electronic means.
4. Award shall be made on per: Item Basis Total Quoted Price Lot Basis
5. Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations.
6. Terms of Delivery: Per issue ; Must be delivered within seven (7) working days upon receipt of the approved file (ready-to-print)
7. Place of Delivery: ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City
8. Terms of Payment: Per issue; Fifteen (15) days upon receipt of Sales invoice / Billing Statement
9. Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
10. In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
11. **Mandatory Requirements for above Php50,000 Estimated Project Cost (EPC):**
 - a) Business Permit
 - b) BIR Certificate of Registration
 - c) PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account
 Failure to attach mandatory requirements shall result to automatic disqualification of proposal.

 Signature over Printed Name
 Canvasser

Registered Name of Company: _____
 Tax Identification No. : _____
 Company Address : _____
 Contact No. : _____
 Name of Authorized Representative: _____



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Date: April 03, 2019
 Solicitation No. SH-0009-19-AF
 Purchase Request No. 2019-016-AF

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Project Cost (EPC) in Php	Bidder's Specifications Specify brand and model (for Goods and IT Equipment)	Unit Cost	Total Cost
1	9,000	pcs	PRDP South Luzon PSO Monthly Newsletter (2019)	20.00			
			Size: page: 8.5 inches x 11 inches (short) spread: 11 inches x 17 inches (tabloid) pages: 8 pages; 4 spreads color: full color (4/4) paper: book 70/80	Total EPC 180,000.00			
			note: 1,000 copies are to be printed for 9 months Delivery period: per issue must be delivered within seven (7) working days upon receipt of the approved file (ready-to-print); a certificate of receipt will be signed by the supplier as reference of both parties on the expected date of delivery.				
			Payment: Per issue				
			<i>page 1 of 1</i>				

OFFICE: **InfoACE Unit**

PURPOSE: **Production and Printing of PSO Monthly Newsletter for official use of PRDP South Luzon Cluster**

IMPORTANT :The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.

The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 2nd Floor, ITCAF Bldg, DA Compound, Elliptical Road, Diliman, Quezon City.

Dandy J. Pedrita
Dandy J. Pedrita

Signature over Printed Name
 Associate Procurement Officer

Name & signature of Authorized Representative: _____
 Date Accomplished: _____
 Registered Name of Company: _____