

Procurement Form (Annex A)



Republic of the Philippines  
 Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**  
 South Luzon (Luzon B) Project Support Office  
 2nd Floor, ITCAF Building, Elliptical Road, Diliman  
 Quezon City 1100, Philippines

Date: March 13, 2019  
 Solicitation No. SH-0008-19-AF  
 Purchase Request No. 2019-013-AF

Lot No.	Qty.	Unit	Purchaser's Specifications	Estimated Project Cost (EPC) in Php	Bidder's Specifications Specify brand and model (for Goods and IT Equipment)	Unit Cost	Total Cost
1			<b>Supply and Delivery of Load Cards</b>				
	59	pcs	Smart Cellcard 500				
	279	pcs	Smart Cellcard 300				
	43	pcs	Globe Cellcard 500				
	321	pcs	Globe Cellcard 300				
	107	pcs	Smart Broadband 500				
	145	pcs	Globe Broadband 500				
				<b>Total EPC</b>			
				<b>357,000.00</b>			
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OFFICE: **Administrative Unit**

PURPOSE: **to be used by the PRDP PSO South Luzon staff**

**IMPORTANT :The Supplier/Bidder have carefully read and fully understood the terms and conditions, minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within delivery period from receipt of Purchase Order/Work Order.**

**The winning bidder MUST SIGN the original copy of Purchase Order (P.O.) or Work Order (W.O.) at 2nd Floor, ITCAF Bldg, DA Compound, Elliptical Road, Diliman, Quezon City.**

**Dandy J. Pedrita**

Signature over Printed Name  
 Associate Procurement Officer

Name & signature of Authorized Representative: \_\_\_\_\_

Date Accomplished: \_\_\_\_\_

Registered Name of Company: \_\_\_\_\_

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**REQUEST FOR QUOTATION**  
**World Bank (WB) Shopping**

Date: March 13, 2019  
Solicitation No. SH-0008-19-AF  
Purchase Request No. 2019-013-AF

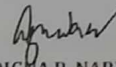
Sir/Madam:

Please quote your government price/s including delivery charges, VAT or other applicable taxes, and other incidental expenses for the goods listed in Annex A. Also, furnish us with descriptive brochures, catalogues, literatures and/or samples, if applicable.

If you are the exclusive manufacturer, distributor or agent in the Philippines for the goods listed in Annex A please attach in your quotation a duly notarized certification to this effect.

Please accomplish and submit this form together with Annex A to the Office of the PSO South Luzon, ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City or email at [sbacsec.southluzon@gmail.com](mailto:sbacsec.southluzon@gmail.com) on or before MARCH 21, 2019 and 12:00NN. For clarifications, you may contact DA-PRDP Procurement Unit at telephone nos. (02) 928-8741 local 2570.

Very truly yours,



DIGNA P. NARVACAN

Chairperson, Special Bids and Awards Committee  
(PRDP-PSO South Luzon)

PhilGEPS Posted  
Date: \_\_\_\_\_

**Terms and Conditions:**

- Specifications here in provided are the minimum requirements of the DA-PRDP. Hence a bidder must not offer lower specifications than required.
- Bidders/Suppliers may submit alternate offer provided that the DA-PRDP SBAC's official canvass form shall be filled out with the offered brand/model (if applicable), unit price, and total price, signed properly, and attached together with the Bidder's/Supplier's own canvass form.
- Quotations may be submitted by letter, facsimile, or by electronic means.
- Award shall be made on per:  Item Basis  Total Quoted Price  Lot Basis
- Price Quotation(s) submitted shall be valid for a period of THIRTY (30) days reckoned from the deadline for submission of quotations.
- Terms of Delivery: Seven (7) working days upon receipt of Purchase Order (P.O.)
- Place of Delivery: ITCAF Building 2nd floor, DA Compound, Elliptical Road, Diliman, Quezon City
- Terms of Payment: within 45 days upon completion of supporting documents
- Liquidated Damages/Penalty: (1/10) of one percent for everyday of delay shall be imposed
- In case of discrepancy between the total price per item and unit price for the item as extended or multiplied by the quantity of that item, the latter shall prevail.
- Mandatory Requirements :**
  - Business/Mayors Permit
  - BIR Certificate of Registration
  - PhilGEPS Certificate of Registration/ Printable PhilGEPS Membership Account with PhilGEPS Registration No.Failure to attach mandatory requirements shall result to automatic disqualification of proposal.

**Note:**

The following documentary requirements shall be required prior to payment:  
Tax Clearance & Income Tax Return (ITR) or Certificate of No Tax Liability in lieu of the ITR

Registered Name of Company: \_\_\_\_\_  
Tax Identification No. : \_\_\_\_\_  
Company Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Name of Authorized Representative: \_\_\_\_\_

\_\_\_\_\_  
Signature over Printed Name  
Canvasser