



20 March 2019

REQUEST FOR EXPRESSION OF INTEREST (EOI)

Hiring of Consultancy Services (Individual Consultant)
Solicitation No. SIC-008-2019

Estimated Project Cost: Php 486,000.00

1. The Government of the Philippines has received a loan (Loan no. 8816-PH) from the World Bank towards the cost of the Philippine Rural Development Project (PRDP) and it intends to apply part of the proceeds of this loan to payments for the cost of Hiring of Consultancy Services (Individual Consultant) / Technical Assistance (TA).
2. The Department of Agriculture hereinafter referred to as the "End-User" now requests you to submit Expression of Interest for the **HIRING OF INDIVIDUAL CONSULTANT** namely:

| Item No. | Position Title | No. of person to be hired | Duration of Contract (approx.) | Monthly Salary | Total Cost |
|---------------------------------------|---|---------------------------|--------------------------------------|----------------|----------------|
| I-Support Component – SES Unit | | | | | |
| 1 | Associate Social and Environmental Safeguards (SES) Officer | 1 | April - December, 2019 (9 months) | Php 54,000.00 | Php 486,000.00 |

3. A set of Terms of Reference (TOR) is provided in Attachment 1.
4. Bidding procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under IBRD loans and IDA credits. The individual consultants will be selected in accordance with the procedure set out in the **World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, January 2011**.
5. Interested proponents shall submit their Letter of Expression of Interest and one (1) copy of Curriculum Vitae and supporting documents, if necessary, and shall be placed in a sealed envelope marked:

HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANT)

Solicitation No.: SIC-008-2019

PRAS No.: 2019-024

Position: Associate SES Officer

6. Expressions of Interest (EOI) must be delivered at the address below not later than **1:00 PM** of **02 April 2019**:

Philippine Rural Development Project (PRDP)
National Project Coordination Office (NPCO)
Special Bids and Awards Committee (SBAC) Secretariat
4th Floor, New DA Building, Department of Agriculture
Elliptical Road, Diliman, Quezon City

7. If you have any question or concern, you may contact us at 928-8751 Loc. 2878/2877 or visit us at NPCO PRDP Procurement Unit from 8:00AM to 5:00PM Monday to Friday at the PRDP Procurement Unit Office, 4/F New DA Building, DA Compound Elliptical Road, Diliman, Quezon City.
8. The Department of Agriculture reserves the right to accept or reject any bid, and to annul the Selection of Individual Consultants (SIC) process or reject all EOIs at any time prior to contract award, without thereby incurring any liability to the affected bidder/bidders.

DIR. CARLOS L. MAGNAYE
Vice-Chairperson, Special Bids and Awards Committee



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman
Quezon City 1100, Philippines

TERMS OF REFERENCE

ASSOCIATE SOCIAL AND ENVIRONMENTAL SAFEGUARDS OFFICER NPCO SES-UNIT

BACKGROUND

The Government of the Philippines (GOP) has received a loan from the International Bank for Reconstruction and Development (IBRD or the "Bank"), specifically under Loan Agreement for IBRD Loan No. 8421-PH dated September 8, 2014 in an amount equivalent to FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND UNITED STATES DOLLARS (US\$501,250,000) for the purpose of part-financing the Philippine Rural Development Project (PRDP), and another loan from the same Bank in the amount of ONE HUNDRED AND SEVENTY MILLION UNITED STATES DOLLARS (\$170,000,000), under Loan Agreement for IBRD Loan No. 8816-PH dated March 2, 2018, for the purpose of providing additional financing to scale up the original Project.

The development objective of the Project is to increase rural incomes and enhance farm and fishery productivity in targeted areas in all the 16 regions of the country. It is envisaged to promote more inclusive rural development by supporting smallholders and fisher-folk to increase their marketable surpluses, and by improving access to markets. The PRDP would also support reforms in the planning, resource programming and implementation practices of the DA. It will facilitate the integration and financing of priority local investments derived from the DA's agricultural and fisheries modernization plans which have been developed using a value chain approach, and through a consultative process with local stakeholders. The Project will be implemented over a period of six years (2014 to 2020).

Specific investments and interventions are implemented under four (4) central components of the Project enumerated and briefly described as follows:

Component 1: Local and National Levels Planning (I-PLAN). This component supports the implementation and mainstreaming of the DA's AFMP planning framework, thereby providing an operational platform for integrated technical support service delivery at the local and national levels. At the regional and local levels, regional AFMPs are being developed taking into account spatial and value chain analysis and using tools for vulnerability and suitability assessment, participatory resource analysis. The local AFMPs shall build on the success of local governments in the implementation of their own development plans.

Component 2: Infrastructure Development (I-BUILD). A network of strategic rural infrastructure is being established, linking priority value chains in targeted Project areas that are identified through the regional AFMPs. By the end of the Project, the component will be able to establish an improved access to strategic and climate-resilient rural infrastructure and facilities that primarily benefit target beneficiaries. These rural infrastructures include farm-to-market roads (FMRs), bridges, communal irrigation systems (CIS), potable water systems (PWS), production and post-production facilities and other infrastructure such as fish landings, fish sanctuary/Protected Area guardhouses, among others.

Component 3: Enterprise Development (I-REAP). This aims to strengthen and develop viable rural agro- industries through investments in the appropriate segments of efficient value chains of key agricultural and fishery products in targeted Project areas. Specifically, I-REAP is designed to: (i) increase productivity and marketability of agriculture and fishery products through increased access to information and support services; and (ii) increase farm and fishery household incomes through engagement in value-adding activities.

Component 4: Project Implementation Support (I-SUPPORT). Providing overall operational support to the implementation is the I-SUPPORT component that ensures efficient and effective delivery of the Project transactions in terms of financial management, procurement, monitoring & evaluation, geotagging, social and environmental safeguards and grievance redress mechanism. It leads in the introduction of innovations and reforms towards more effective and efficient administrative support system in Project implementation, mainly working through the existing DA bureaucracy. At the national level, the National Project Coordination Office (NPCO) is established at the DA Central Office to steer the overall implementation of the Project. Four (4) Project Support Offices (PSOs) have been established to support the implementation in the main islands of the country (2 in Luzon, 1 in Visayas and 1 in Mindanao). A Regional Project Coordination Office (RPCO) is formed and functioning in each Regional Office of the DA to focus on the implementation of the Project in the region.

SCOPE OF THE ASSIGNMENT

Under the general supervision of the Social and Environmental Unit Head, the Associate Social and Environmental Safeguards Officer shall provide i) technical assistance by ensuring the compliance and implementation of Safeguards Policy and adhere to the general procedures and guidelines of the World Bank (WB) in order to ensure quality output of project interventions; ii) administrative support by performing coordination function and in-charge of maintenance of safeguards database, and document control.

DUTIES AND RESPONSIBILITIES

The Associate Social and Environmental Safeguards Officer obligates to undertake and perform the following task in I-SUPPORT SES Unit PRDP-NPCO:

1. Assist the SES Specialist/SES Officer in the validation, appraisal and review of Feasibility Study/Business Plan and Variation Order needing NPCO and WB Objection Letter or No Objection Letter (NOL) to check compliance to the Integrated Environmental and Social Safeguards Framework and recommend appropriate measures in the Environmental and Social Management Plan (ESMP);
2. Assist the SES Specialist/SES Officer in the conduct of site validation, appraisal, spot monitoring of selected subprojects and evaluation of safeguards compliance by the LGU, Contractor for infrastructure subprojects and Proponent Groups (PGs) for enterprise subprojects;
3. Maintenance of project-wide safeguards database (i.e. social database, web-based GRM, disclosure of SES documents) and assist in the preparation of progress reports;
4. Coordinate with the concerned M&E Unit and PSOs on the status of subprojects on the updating of database, disclosure of SES documents, compliance monitoring reports, tracking of implementations of SES instruments to ensure integration of safeguards policy of the Project in the whole project cycle;
5. Provide administrative support to the Unit in conduct of trainings, workshops, performance assessment and meetings;
6. Provide administrative support to the Unit such as but not limited to filing of social and environmental documents, maintenance schedule of activities, travel schedules/preparation of travel documents, liquidation, preparation of work and financial plan; and
7. Perform other relevant tasks as assigned by the SES Unit Head.

REQUIRED EXPERTISE AND QUALIFICATIONS

A. Education and Relevant Experiences

- Graduate of Bachelor's Degree in Social Sciences, Agriculture, Environmental Science, Engineering, Management and related fields of study;
- Minimum of three (3) years of professional working experience related to safeguards and with knowledge on a) consultation and resettlement process, b) environmental and social impact assessment, and c) environmental and social management plan for rural infrastructure and enterprise development projects;
- With at least three (3) years of experience in development work preferably with experience in foreign-assisted projects.

B. Competencies and Skills

- With relevant experience in social and environmental safeguards processes;
- Knowledgeable on Philippine Environmental Laws, Philippine Environmental Impact Statement System and any related local laws and policies, Indigenous Peoples Right Act (IPRA Law), Land Acquisition Processes;
- Must have knowledge of social, environmental and cultural issues affecting the implementation of rural infrastructure and enterprise subprojects;
- Must have knowledge in the preparation of Feasibility Study and Business Plan;
- Proficient in written and oral communications;
- Computer literate with high proficiency in MS word, excel, and power point;
- Has the ability to manage multiple tasks simultaneously;
- Can work under minimal supervision and under pressure;
- Willingness to conduct field travels.

PREPARED BY:

Angelita D. Martir
ANGELITA D. MARTIR
SES Unit Head

APPROVED BY:

Ariel T. Cayanan
ENGR. ARIEL T. CAYANAN
Undersecretary for Operations
and PRDP National Project Director *in*