



Office of the Regional Executive Director
 Regional Field Office - 10
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REQUEST FOR EXPRESSION OF INTEREST
HIRING OF CONSULTANCY SERVICES (INDIVIDUAL CONSULTANTS)
 SOLICITATION NO. **2019-071/ILO**

1. The Government of the Philippines (GOP) has received a loan from the *International Bank for Reconstruction and Development – World Bank (IBRD-WB)* toward the cost of *Philippine Rural Development Project (PRDP)*, and it intends to apply part of the proceeds of this *loan* to payments for the cost of *Hiring of Consultancy Services (Individual Consultants)*.
2. The *Department of Agriculture – Regional Field Office 10 (DA-RFO 10)* hereinafter referred to as the “End-User” now requests interested applicants to submit Expression of Interest for the HIRING OF INDIVIDUAL CONSULTANTS, namely:

Item No.	Position	No. of staff required	Monthly Salary
1	Finance Analyst I	1	Php42,000.00
2	Associate Procurement Officer	1	Php42,000.00
3	Associate Social and Environmental Safeguards Officer	1	Php42,000.00
4	Writer	1	Php42,000.00
5	Planning Officer	1	Php48,000.00
6	Business Development Officer	2	Php48,000.00
Duration: April – June 2019			

3. A set of Terms of Reference (TOR) is provided as attachments.
4. Interested applicants must submit the following placed in an envelope:
 - a. Letter of Intent/Application Letter
 - b. Transcript of Records
 - c. Curriculum Vitae (CV) with 2x2 ID picture and other credentials to support the CV (Diploma, Certificate of Trainings, Citations, etc.)

Expressions of Interest must be duly received by the BAC Secretariat not later than **5:00pm** on **March 22, 2019**, at the **Bids and Awards Committee Office, Department of Agriculture Regional Field Office 10, Antonio Luna St., Cagayan de Oro City.**

5. The applicant shall be evaluated on the following criteria:

Finance Analyst I:

<i>Educational Attainment</i>	20%
<i>Experience</i>	30%
<i>Training/ Qualification in the field of assignment</i>	50%

Associate Procurement Officer:

<i>Educational Attainment</i>	20%
<i>Experience</i>	30%
<i>Training/ Qualification in the field of assignment</i>	50%

Associate Social and Environmental Safeguards Officer:

<i>Educational Attainment</i>	20%
<i>Experience</i>	30%
<i>Training/ Qualification in the field of assignment</i>	50%

Writer:

<i>Educational Attainment</i>	20%
<i>Experience</i>	45%
<i>Training/ Qualification in the field of assignment</i>	35%

Planning Officer:

<i>Educational Attainment</i>	20%
<i>Experience</i>	40%
<i>Training/ Qualification in the field of assignment</i>	40%

Business Development Officer:

<i>Educational Attainment</i>	20%
<i>Experience</i>	40%
<i>Training/ Qualification in the field of assignment</i>	40%

6. A shortlisted applicant shall obtain a Curriculum Vitae rating of 75% and shall be notified for examination and interview schedule at DA-RFO 10.

7. Summary of evaluation of shortlisted applicants shall be on the following criteria:

<i>Curriculum Vitae</i>	-	60%
<i>Interview</i>	-	25%
<i>Written Examination</i>	-	15%

8. Bidding procedures will be conducted in accordance with the provisions of the World Bank Guidelines and taking into consideration the related provisions in the Project Loan Agreement and Guidelines in the Procurement under the IBRD loans and IDA credits. The individual applicants will be selected in accordance with the procedure set out in the World Bank's Guidelines: Selection and Employment of Consultants by World Bank Borrowers, May 2011.

9. The Procuring Entity shall evaluate bids using the *Selection of Individual Consultants (SIC) Method*.

10. The contract shall be for the period *(April-June 2019)*.

11. The *DA-RFO 10* reserves the right to reject any and all bids, annul the bidding process, or not award the contract at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

Department of Agriculture - Regional Field Office 10

APPLE CARYL C. NOVO

Head, BAC Secretariat – Infrastructure and Services
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MA. TERESA B. ROA, DVM

Chair, Bids and Awards Committee-A.3