



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
 National Project Coordination Office
 4th Floor, DA Building, Elliptical Road, Diliman,
 Quezon City 1100, Philippines

SPECIAL BIDS AND AWARDS COMMITTEE
Resolution No. 161
Series of 2017

SUBJECT: RECOMMENDING THE AWARD OF CONTRACT FOR INDIVIDUAL CONSULTANCY FOR THE SERVICES OF ONE (1) DRIVER/ CHAUFFEUR FOR THE ADMINISTRATIVE UNIT OF THE PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) - NATIONAL PROJECT COORDINATING OFFICE (NPCO)

REFERENCES

- Procurement Request Action Slip (PRAS) No. 0316-2017 with an Estimated Project Cost (EPC) of Php 120,000.00
- Mode of Procurement: Selection of Individual Consultant (SIC)
- Approved 2017 Procurement Plan Page 29 of 47 (Summary of Consultancy and TAs/Technical Staff 2017)
- Approved memorandum for the Request for Authority to Hire Technical Staff for PRDP- Administrative Unit dated 31 July 2017

WHEREAS, under the World Bank procurement guidelines,¹ the mode "Selection of Individual Consultants" (SIC) may be availed of, to wit:

"V. SELECTION OF INDIVIDUAL CONSULTANTS

*5.1 Individual consultants are normally employed on assignments for which (a) teams of personnel are not required, (b) no additional outside (home office) professional support is required, and (c) the experience and qualifications of the individual are the paramount requirement. When coordination, administration, or collective responsibility may become difficult because of the number of individuals, it would be advisable to employ a firm. xxx
 xxx*

xxx xxx xxx

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5.3. Individual consultants are selected on the basis of their relevant experience, qualifications, and capability to carry out the assignment. They do not need to submit proposals and shall be considered if they meet minimum relevant requirements which shall be determined by the Borrower on the basis of the nature and complexity of the assignment, assessed on the basis of academic background and relevant specific experience and, as appropriate, knowledge of the local conditions such as national language, culture, administrative systems, and government organization. The selection shall be carried out through the comparison of the relevant overall capacity of at least three qualified candidates among those who have, directly or through a firm, expressed interest in the assignment or have been directly approached by the Borrower. Individuals selected to be employed by the Borrower shall be the most experienced and best qualified, and shall be fully capable of carrying out the assignment. xxx."

WHEREAS, the Department of Agriculture-Philippine Rural Development Project (DA-PRDP) through its Special Bids and Award Committee (SBAC), caused the advertisement through the Philippine Electronic Procurement System (PhilGEPS) website for seven (7) days, starting on August 10, 2017, a Request for Expression of Interest (REOI) and Terms of Reference relative to the hiring of one (1) Driver/ Chauffeur. The set deadline for the submission of Expressions of Interest with Curricula Vitae (CVs) was August 17, 2017 at 12:00 NN and extended until August 22, 2017 at 5:00 P.M. through a Supplemental Bid Bulletin No.1.

WHEREAS, in response to the said REOI and before the aforementioned deadline, a total of three (3) individuals submitted their respective applications and CVs to the DA-PRDP SBAC through sealed envelopes (opened on September 13, 2017). The names of the applicants to the position advertised are as follows:

¹Specifically, the Guidelines on the Selection and Employment of Consultants under IBRD Loans and IDA Credits and Grants by World Bank Borrowers.

**CERTIFIED TRUE COPY
 OF ORIGINAL DOCUMENT**
 Signed: JOYCE MARYELLA GUNAGAN - PDA
 Date: 03 OCT 2017

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For the Position	No. of Applicants Per Position	Name of Applicant
Driver/ Chauffeur	3	1. Nilo D. Torres 2. Claver S. Collante 3. Angelito Benedicto, Jr.

WHEREAS, the Special Bids and Awards Committee (SBAC) referred the CVs and EOI to Technical Working Group (TWG) for Short-listing, copy of endorsement is hereto attached as **Annex "A"** and made an integral part hereof.

WHEREAS, The Technical Working Group (TWG) endorsed the shortlisted/qualified applicants to Personnel Selection Committee for exam and interview, copy of endorsement is hereto attached as **Annex "B"** and made an integral part hereof.

WHEREAS, the PSC has set the criteria for evaluation and selection among qualified applicants for positions or assignments in the PRDP as follows:

CRITERIA	RELATIVE WEIGHT
Curriculum Vitae (Education/Years of Experience/Qualifications)	60%
Panel Interview	40%

WHEREAS, upon the endorsement of the Technical Working Group, the PSC facilitated the necessary screening and selection processes, which culminated in the evaluation of the qualifications of the applicants in accordance with the above criteria. On September 19, 2017, the committee issued PSC Resolution No. 17-11, Series of 2017 [**Annex "C" hereof**], recommending the hiring of **Angelito G. Benedicto, Jr.** for the position of Driver/ Chauffeur. The applicant have accordingly been selected for having obtained the highest rate (%) in the applicants' evaluation for the subject positions / assignments;

WHEREAS, the PSC, through its Resolution No. 17-12, Series of 2017, recommended that the salaries/ compensation rates of the successful applicants shall be 100% of the approved PRDP rate for the subject positions, and that the renewal of the contracts shall be subject to the evaluation and recommendation of the Administrative Unit Head;

WHEREAS, the SBAC TWG, upon appraisal and validation of the said PSC Resolution alongside its supporting documents, and through its Memorandum dated September 20, 2017 [**Annex "D" hereof**], agreed with the recommendation of the PSC and itself recommended the award of a consultancy contract to the **individual** named above;

WHEREAS, after a careful review of the evaluation results, the Committee generally adopted the above recommendation of the TWG;

NOW THEREFORE, in view of the foregoing premises, We, the members of the PRDP SBAC HEREBY RESOLVE to:

- (a) declare, as we hereby declare the individual named in the table below to be the Highest Ranked applicant for this consultancy service, under Administrative Unit of PRDP-NPCO; and
- (b) recommend, as we hereby recommend the award of consultancy contract – pursuant to the rules on competitive Selection of Individual Consultant (SIC) procurement method under the World Bank guidelines - to the said individual with a contract rates (monthly) as specified in the table below and for the period commencing on: **October 02, 2017 or the date of execution** of the Individual Consultancy Contract whichever is later, **until end-December 2017** for the position of **Driver/Chauffeur**.

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Table B -- Details of the recommended award of consultancy contract:

Award in Favor of	For consultancy services corresponding to the	With a Monthly Compensation Rate of:	For the Inclusive Period:

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 Signed: *[Signature]*
 02 OCT 2017

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	Position of:		
1. Angelito G. Benedicto, Jr.	Driver/ Chauffeur	24,000.00	Refer to item (b)

Done this 20th day of September 2017 at D.A. office, Eliptical Road, Diliman, Quezon City, Philippines.

Assistant Secretary **LEANDRO H. GAZMIN, CESO II**
Chairperson

Dir. **CARLOS L. MAGNAYE**
Vice Chairperson

NIEVA T. NATURAL
Member

CHERYL C. SUAREZ
Member

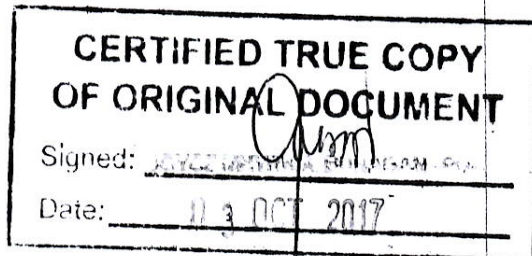
ANGELITA D. MARTIR
Member

LENY G. PECSON
Chair, Technical Working Group

End - User ONPD

APPROVED BY:

ENGR. CIRILO N. NAMOC
Officer-In-Charge
PRDP, National Project Director



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Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman

20 September 2017

NOTICE OF AWARD

ANGELITO G. BENEDICTO, JR.

Blk. 2 Lot 7Phase 3, Soldier Hills, Muntinlupa City
angel_benedicto@yahoo.com
09297522236

Dear **Mr Benedicto, Jr.:**

Please be informed that, upon the recommendation of the Special Bids and Awards Committee in its Resolution No. 0__, S. 2017, The Hiring of Consultancy Service for One Driver/ Chauffeur for Administrative Unit, PRDP - NPCO under PRAS No. 0316-2017 with particulars as provided in the table below, has been awarded to you:

Monthly Compensation	Total Contract Amount [Total Compensation for Approx. three(3) Mos.]	Contract Period
PhP24,000.00	PhP 72,000.00	October 02, 2017 or date of execution of ICC whichever is later, until end-December 2017

Kindly signify your confirmation and/or acceptance of the award and its terms, as above-detailed, by affixing your signature on the space provided below and returning a signed conformed copy of this notice within two (2) days from receipt hereof.

Please give this matter your preferential attention.

Very truly yours,

ENGR. CIRILO N. NAMOC
Officer-In-Charge
PRDP, National Project Director

CONFORME:

ANGELITO G. BENEDICTO, JR.

Oct 03/2017

DATE RECEIVED

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