

**Philippine Rural Development Project  
Social and Environmental Safeguards**

**SOCIAL AND ENVIRONMENTAL SAFEGUARDS UNIT HEAD**

**TERMS OF REFERENCE**

The **Social and Environmental Safeguards Unit Head** will ensure the compliance and implementation of Safeguards policy of the Project. Specifically, the Social and Environmental Safeguards Unit Head will be tasked to undertake the following:

1. Oversee the overall management of the SES Unit to ensure the effective implementation of the safeguards framework and guidelines to achieve the expected deliverable outputs in support to the overall objectives of the Project.
2. Serve as safeguards advisor to the Regional Project Coordinating Offices (RPCO) and Local Government Units (LGUs) Safeguards Specialists and/or Focal Persons to ensure alignment among all project components on safeguard related issues.
3. Oversee, manage and supervise the activities of subordinates in performing their specific tasks and functions.
4. Review and provide clearance on subproject FS/BP within the approved threshold of the PSO for issuance of safeguards NOL.
5. Review and provide clearance on subproject documents endorsed for NPCO NOL issuance.
6. Ensure the implementation of safeguards in all I-BUILD and I-REAP subprojects are in accordance to the SES Framework and Guidelines.
7. Conduct random field visits and audits to assess compliance of LGUs and contractors' on the social and environmental safeguards and implementation of safeguards instruments (i.e RAP, ESMP, IP Plan).
8. Formulate and recommend proposed policies/guidelines for an effective operation of the project.
9. Review and provide clearance on the resolution of grievances.
10. Participate/attend regular consultation, coordination and management meetings among the units and components at the RPCOs, LGUs and PGs.
11. Lead and supervise the conduct of periodic SES assessment and consolidation of Island cluster reports on the SES implementation status.
12. Conduct regular SES consultation and meeting.

13. Performs other task as maybe assigned by the PSO Director/Deputy Director

### **Core Competencies**

1. Sound technical knowledge in social and environmental safeguards processes;
2. Adequate experience in addressing requirements for safeguards compliance;
3. In depth knowledge of social, environmental and cultural issues affecting the implementation of rural infrastructure subprojects;
4. Capability to provide guidance on negotiation and conflict resolution processes;
5. Innovativeness and effectiveness capability under varying work assignments, conditions and time pressures.
6. Competency on understanding legal matters and processes, laws and regulations and legal correspondence pertaining to legal complaints that may arise on land/right of way acquisitions and grievances.

### **Qualification Requirements**

1. Minimum of 2 years of professional experience on Safeguards Implementation at Regional or National Level covering Subproject's (Social and Environmental Safeguards) review for approval and implementation supervision
2. Knowledge on resettlement process for rural infrastructure projects;
3. Knowledge on Indigenous Peoples Right Act (IPRA Law), Philippine Environmental Laws, Philippine Environmental Impact Statement System, Indigenous Peoples Right Act (IPRA Law), Land Acquisition Processes and any local related laws and policy;
4. Prior familiarity with World Bank safeguards policies;
5. Knowledge on social and environmental impact assessment and environmental and social management plan;
6. Possess a strong academic background, preferably a Master's or Law Degree holder, Agriculture, Forestry, Environmental Science, Environmental Engineering, Sociology, Development Management and related fields of study.
7. Possess good oral and written communication skills.

### **In addition, the applicant should have:**

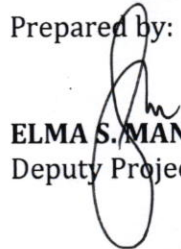
1. Strong interpersonal and ability to work in multidisciplinary teams;
2. Strong inter-organizational management skills in working with other components of PRDP;
3. A drive for results while working with limited supervision and under tight timelines;
4. Willingness to conduct field travels.

### **Reporting Responsibility**

The Social and Environmental Safeguards Unit Head will be directly reporting to the Deputy Project Director and close coordination with the other Component. Social and Environmental Safeguards Unit Head will be based at the Project Support Office Luzon A in San Fernando, Pampanga.

The consultant shall provide on a monthly basis, a written accomplishment report.

Prepared by:



**ELMA S. MANANES**

Deputy Project Director, PRDP-PSO Luzon A

Approved by:



**DR. ANDREW B. VILLACORTA, CESO III**

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Project Director, PRDP-PSO Luzon A