



Republic of the Philippines
Department of Agriculture
Philippine Rural Development Project (PRDP)
Luzon B Program Support Office (PSO)
Office of the Deputy Program Director

TERMS OF REFERENCE
Associate ECONOMIST

A. Objective and Scope of the Services to be Provided

The Economist will be engaged to provide necessary technical assistance and services for the conduct of appraisal and evaluation of subprojects under the Philippine Rural Development Project.

B. Job Description

Reporting directly to the PSO Luzon B Director, the Associate Economist will work closely with the Infrastructure Development & Enterprise Support Development component to ensure the efficient appraisal and evaluation of sub projects under such component.

C. Duties and Responsibilities

1. Assist in the review of Financial and Economic Analysis of the various feasibility studies/business proposals submitted under PRDP;
2. Assist in the development of economic models and analytical methods and tools, including spreadsheet analysis;
3. Assist in the conduct of research, data collection and analysis and literature reviews;
4. Prepare databases and data sets and carry out analysis of the same;
5. Provide technical assistance to Project Clusters and Regional Project Coordination Offices during the conduct of technical validation in the field and other related activities if necessary;
6. Deliver results within tight deadlines and in response to specific client requests; and
7. Perform other duties and responsibilities that may be assigned by the Luzon B Project Director.

D. Required Outputs and Deliverables

1. Monthly summary of conducted review of Economic and Financial Analysis of the various feasibility study/business proposals under PRDP;
2. Updated database of developed economic models and analytical methods and tools, including spreadsheet analysis;
3. Provided technical support as Resource Person during the conduct of Financial and Economic Analysis training; and
4. Monthly report on the conduct of technical validation in the field and other related activities if necessary.

E. Required Qualifications

1. Strong analytical skills, ability to conceptualize, plan and execute innovative ideas, as well as, transfer of knowledge and skills;
2. Excellent computer skills and proficient in Microsoft applications, especially in Microsoft Excel;
3. Knowledgeable and has experience in data collection, data analysis and research;
4. Experience in administrative and technical works will be an added advantage;
5. Work well both independently with minimal management direction and with a team;
6. Able and willing to travel as deemed necessary;
7. Good network of academic and professional contacts; and
8. Familiarity with the PRDP system will be an asset.

F. Education Requirements

1. Bachelor's degree in Economics/Agricultural Economist, Social Sciences or a closely related field with training in program/project evaluation.
2. Minimum of one (1) year relevant professional experience preferable in a development project; more experienced applicants are welcome to apply.

Application letter with attached comprehensive CV and 2x2 picture, all in printed copy or email should be send to prdp_luzonb@gmail.com and directed to:

SHANDY M. HUBILLA

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