



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
4th Floor, DA Building, Elliptical Road, Diliman,
Quezon City 1100, Philippines

SPECIAL BIDS AND AWARDS COMMITTEE

Resolution No. 0036

Series of 2015

SUBJECT: *HIRING OF TWO (2) PROJECT DEVELOPMENT ASSOCIATE FOR I-PLAN COMPONENT, PHILIPPINE RURAL DEVELOPMENT PROJECT (PRDP) - NATIONAL PROJECT COORDINATION OFFICE (NPCO) UNDER PRAS NO. 0001-N-2015*

REFERENCES:

- Procurement Request Action Slip (PRAS) No. 0001-N-2015 with an Estimated Project Cost (EPC) of Php 4,560,000.00
- Mode of procurement: Single Individual Consultant (SIC)
- Included in the approved PRDP Procurement Plan for CY 2015
- Phil-GEPS: posted on 28 January 2015, deadline of which is on 04 February 2015, 5:00 PM

WHEREAS, seventeen (17) candidates submitted their Curricula Vitae (CVs) for the position of Project Development Associate for the I-PLAN Component, PRDP-NPCO, to wit:

1. Hans Antoni A. Lazaro;
2. Manuel M. Manuud II;
3. Melissa E. Nicolas;
4. Karah Lykah June E. Takai;
5. Debbie Butch R. Pequeña;
6. Christine Marie A. Mendoza;
7. Junilou De Leon Monjaroin;
8. Martin Tacloban;
9. Ray C. Evangelista;
10. Mary Char Bey N. De Castro;
11. Neoma Loirynda A. Salamat;
12. Liezl A. Mendoza;
13. Precious Dyan R. Marasigan;
14. Jules Loius F. Bote;
15. Maria Dyan Isabelle I. Sandoval;
16. Norielyn Caramancion; and
17. Judi Anne Felipe;

WHEREAS, out of the seventeen (17) applicants, only six (6) were shortlisted, to wit:

1. Christine Marie A. Mendoza;
2. Mary Char Bey N. De Castro;
3. Neoma Loirynda A. Salamat;
4. Precious Dyan R. Marasigan;
5. Maria Dyan Isabelle I. Sandoval; and
6. Judi Anne Felipe;

WHEREAS, the CVs received were referred to the PRDP Personnel Selection Committee per S.O. No. 564, Series of 2013, for evaluation on 24 February 2015;

WHEREAS, the PRDP Personnel Selection Committee agreed on the following criteria and proceeded with the evaluation of the CVs for the position of Driver/Chauffer, to wit:

Criteria	Points
Educational Attainment	10%
Qualification in the Field of Assignment	40%
Communication Skills/knowledge (written/oral)	50%
TOTAL	100%

WHEREAS, on 24 March 2015, the SBAC received the PRDP Personnel Selection Committee Resolution Nos. 15-07, Series of 2015 for the hiring of the above-mentioned staff;

WHEREAS, the PRDP Personnel Selection Committee Resolution No. 15-06, Series of 2015 states that the salary of the hired applicant shall be 100% of the approved rate for six months and renewal of the contract shall be subject to evaluation and recommendation of the PRDP Personnel Selection Committee;

WHEREAS, the result of the overall evaluation for the position of Project Development Associate for I-PLAN Component, PRDP NPCO is hereby attached as Annex "A" and made an integral part hereof;

WHEREAS, based on the overall evaluation under the PRDP Selection Committee Resolution No. 15-06, Series of 2015, **Ms. Judi Anne Felipe**, whose overall average is 88.00%, was found to be the first ranking candidate, followed by **Ms. Mary Char Bey N. De Castro**, whose overall average is 86.50%, for the position of Project Development Associate for the I-PLAN Component, PRDP NPCO;

WHEREAS, the PRDP Selection Committee Resolution Nos. 15-06, Series of 2015 was referred to the Technical Working Group on 24 March 2015 whose evaluation was received by the SBAC on the same date. The TWG's evaluation is hereby attached as Annex "B" and made an integral part hereof;

WHEREAS, after review of the evaluation results, the SBAC adopted the recommendation of the Technical Working Group for the hiring of two (2) Project Development Associate for I-PLAN Component, PRDP-NPCO;

WHEREAS, it was further agreed that this resolution although agreed upon/approved in open session shall be signed by referendum by the Special Bids and Awards Committee Members;

WHEREFORE, in view of the foregoing premises, **THE COMMITTEE RESOLVES AS IT IS HEREBY RESOLVED** to recommend the award of contract to the following personnel for having complied with all the qualifications and requirements, to wit:

PROJECT DEVELOPMENT ASSOCIATE FOR I-PLAN Component, PRDO NPCO	Amount per month (NOTE: Per PSC Resolution No. 15-06, Series of 2015, it was agreed upon by the PRDP Personnel Selection Committee that the salary of the hired applicants shall be 100% of the approved rate for six months and renewal shall be subject to evaluation and recommendation of the PRDP Personnel Selection Committee)	Total Amount [Php 35,000.00 * 6 months]
*Inclusive of VAT *Approved Rate and Amount posted in PhilGEPS: Php 35,000.00 per month; *Php 210,000.00 for six (6) months		

Ms. Judi Anne Felipe	Php 35,000.00 per month	Php 210,000.00
Ms. Mary Char Bey N. De Castro	Php 35,000.00 per month	Php 210,000.00
	GRAND TOTAL	Php 420,000.00

Done this 24th of March 2015 at the D.A. Offices, Elliptical Road, Quezon City, Philippines.

Assistant Secretary LEANDRO H. GAZMIN
Chairperson

Dir. ROY M. ABAYA
Vice Chairperson

Dir. CARLOS L. MAGNAYE
Member

Dir. SHANDY M. HUBILLA
Member

Ms. ADAMAR A. ESTRADA
Member

Ms. NIEVA T. NATURAL
Chair, Technical Working Group

End - User
(I-PLAN Component)

APPROVED BY:

Atty. EMERSON U. PALAD
Undersecretary for Operations
Agribusiness and Marketing and
PRDP National Project Director