



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
National Project Coordination Office
Elliptical Road, Diliman
Quezon City 1100, Philippines

TERMS OF REFERENCE

NATURAL RESOURCE MANAGEMENT OFFICER

Background

The PRDP-GEF Support interventions would be to strengthen the conservation of the coastal and marine resource base in targeted Project areas through biodiversity conservation and fisheries resources management. This would be achieved through 1) improving the technical and operational capacities of stakeholders; 2) building a strategic awareness campaign on conservation; 3) facilitating stakeholders to pursue co-management arrangements; 4) protecting key biodiversity areas and relevant coastal ecosystems through community monitoring and enforcement activities; 5) developing and strengthening local policy frameworks for improving local conservation of vital resources; and 6) generating knowledge and promoting experience sharing among stakeholders.

These major critical activities will be supported through the Enterprise Support Fund Mechanism in Investment for Enterprise Development Component with considerations of commodity value chain processes of the identified priority commodity of the concerned covered P/MLGUs.

Considering that the PRDP-GEF Support interventions will cover and engage Seven (7) Provinces, Twenty One (21) Municipalities and Thirty Four (34) Marine Protected Areas that needs integrated approaches and strategies toward effective and efficient implementation, hence it is deemed necessary to hire one (1) Natural Resources Management Officer (NRMO) as support technical staff for the project implementation.

Objective and Job Description

A **Natural Resource Management Officer (NRMO)** will be engaged to assist the Enterprise Component and provide support to the **Natural Resource Management Specialist (NRMS)** in the day-to-day implementation of the PRDP-GEF Support Project interventions towards effective and efficient delivery of the necessary services to the GEF covered P/MLGUs.

Duties and Responsibilities

Under the direct supervision of the **NRMS**, the **NRMO** is mainly responsible to serve as Support Staff to **NRMS** to assist in the provision of services and inputs in the PRDP-GEF Support interventions and other related activities with the hereunder listed major activities:

1. Assist in all PRDP-GEF sites coastal and marine habitats/ecosystems assessment surveys, action planning Information Education Campaign (IEC) and advocacy activities;
2. Assist in the preparation of the needed training modules/designs for the GEF Support interventions and in the conduct of such trainings and planning workshops;
3. Assist in the provision of technical support in review and analyzing the results of the Participatory Resource Appraisal-Resource and Social Assessment as basis for selection of Natural Resources Management Projects toward development and implementation;
4. Assist in the review of the P/MLGUs Integrated Coastal and Fisheries Resources Management Plan (ICFRMP);
5. Assist in the provision of technical support to P/MLGUs and PGs in the establishment and implementation of their ICFRMPs;
6. Assist the P/MLGUs and PGs in the development/improvement of their respective Environment/NRM Ordinances, Fishery Ordinances (Unified Ordinance) and Marine Protected Area Management Plans (MPAs);
7. Assist in the provision of technical support to the P/MLGUs and PGs in the formulation of Marine Sanctuary, Mangrove Rehabilitation and Integrated Coastal-based development projects and programs;
8. Assist in the provision of technical support to the P/MLGUs and P/MTWGs for the active participation of Fisheries and Aquatic Resources Management Council (FARMCs), Bantay Dagat, community volunteers in the monitoring, surveillance and law enforcement and related activities;
9. Assist the MLGUs Marine Sanctuary Networking to come up with Unified Coastal and Fisheries Ordinance in order to enhance stakeholders capacity to pursue co-management arrangements;
10. Assist the P/MLGUs in mobilizing PGs and communities in protecting key biodiversity areas and relevant coastal ecosystems through community monitoring and enforcement activities;
11. Assist P/MLGUs in institutionalizing ICFRM local policy frameworks for improving local conservation of vital resources; and generating knowledge and promoting experience sharing among stakeholders.
12. Assist in the conduct of project site monitoring and supervision activities; and
13. Assist in the preparation of PRDP-GEF project intervention reports and documentation activities.

Required Outputs and Deliverables:

1. Provided technical guidance and supervision to the PRA-RSA Consulting Firm and concerned P/MLGUs in the assessment, collection, processing, management and analyses of PRA-RSA data bank information;
2. MLGUs and PGs Integrated Coastal and Fisheries Resources Management Project (ICFRMP), and related Natural Resources Management activities reviewed, developed for implementation;
3. LGUs' Fishery Ordinances and Marine Protected Area Management Plans approved and ready for implementation;
4. ICFRMP and Enterprise Development Plan (EDP) Monitoring & Evaluation Tools developed;
5. Provided technical assistance to P/MLGUs and PGs in the establishment of ICFRMPs and EDP respectively;
6. Provided technical support and trainings for the active participation of FARMCs, Bantay Dagat, community volunteers in surveillance and enforcement activities;
7. Developed Guidelines for Coastal and Fisheries Biodiversity Monitoring and Assessment Training Program, which results are the basis for management (P/MLGUs & PGs) decision making and appropriate action;
8. Provided technical assistance to the P/MLGUs for the Marine Protected Areas networking through implementation of their approved Unified Coastal and Fisheries Ordinance with participation of stakeholders to pursue co-management arrangements;
9. P/MLGUs, PGs and communities mobilized in protecting key biodiversity areas and relevant coastal ecosystems through community monitoring and enforcement activities;
10. P/MLGUs' ICFRM local policy frameworks for improving local conservation of vital resources; and generating knowledge and promoting experience sharing among stakeholders established;
11. Documented all PRDP-GEF project intervention reports and related activities.
12. Conducted regular project monitoring and evaluation activities for both project sites and program-based undertakings;
13. Final Work Report presenting overall process documentation of activities conducted; and
14. Data Banking, Photo Documentations (hard and electronic copy), among others.

Qualification Requirements

1. Experience in project and program management involving government, NGOs, POs/communities, private sector and industry associations;
2. Facilitating skills in networking with government agencies, LGUs, private sector, donor institutions as well as industry and natural resource management associations;
3. Basic knowledge on the sustainable environment and natural resource management;
4. Appropriate knowledge and skills in Coastal and Marine Habitats Assessments and management planning;
5. Basic knowledge and actual conduct of capacity building activities with LGUs and POs/communities;
6. Experience in actual conduct of research and IEC activities in rural development;
7. Computer literate;
8. Possess leadership and good communication skills; and
9. Licensed SCUBA Diver at least Open Water Diver or SWAG Certification.

Education Requirements

1. Undergraduate degree preferably in Marine Biology, Fisheries, Natural Sciences or an equivalent;
2. At least 2 years experience in the field of livelihood/ enterprise and coastal and fisheries resource management projects and program; and
3. Familiarity with Fisheries/ Environmental Laws, LGU Code, and environmental regulations is an advantage.

Reporting Responsibilities

The **NRMO** will be directly reporting to the NRM Specialist but will ensure close coordination and collaborations with the members of the I-REAP and I-PLAN team.

Application letter with 2x2 picture and comprehensive CV, all in printed copy or email, should be sent to prdpnpco@gmail.com and directed to:

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