

Republic of the Philippines
DEPARTMENT OF AGRICULTURE
PHILIPPINE RURAL DEVELOPMENT PROJECT
Project Support Office – Mindanao Cluster
Alvarez Bldg., Angliongto Sr. Ave., Lanang, Davao City
Tel. No. (082) 235-8664; Fax (082) 235-8665

REQUEST FOR EXPRESSIONS OF INTEREST
PLANNING OFFICER

The Government of the Philippines (GOP) has received a loan from the International Bank for Reconstruction and Development - World Bank (IBRD-WB), amounting to FIVE HUNDRED ONE MILLION TWO HUNDRED FIFTY THOUSAND DOLLARS (US\$501,250,000) for the purpose of financing the 'Philippine Rural Development Project (PRDP) 'and it intends to apply part of the proceeds of this loan to payments for the hiring of interested applicants to fill up the vacant position of TWO (2) PLANNING OFFICERS.

The PRDP is a six-year (2013-2018) initiative of the government envisioned to increase farm and fishery productivity and incomes in target areas in all 16 regions of the country. The program seeks to achieve this objective by improving access of farmers and other industry players to a strategic network of infrastructure, market information and support services. Specific investments and interventions are to be implemented under four central components of the program, namely: 1) Investments for AFMP Planning at the Local and National Levels (I-PLAN); 2) Intensified Building Up of Infrastructure and Logistics for Development (I-BUILD); 3) Investments for Rural Enterprises and Agricultural and Fisheries Productivity (I-REAP); and 4) Implementation Support to PRDP (I-SUPPORT).

The **Local and National Level Planning Component** shall be undertaking the following:

- 1) Enhancing the Agriculture and Fisheries Modernization Planning Process through rationalization of the DA's planning, programming and budgeting process; and,
- 2) Supporting AFMP Implementation through designing a coordinated system of technical support for the implementation of sub-projects prioritized under the Provincial Commodity Investment Plans (PCIP).

Scope of Work

The Planning Officer will be supporting the component in the delivery of specified milestones of PRDP under the Planning Component. He/She will be stationed in the Project Support Office (PSO) based in Davao City and will travel to other areas in Mindanao as the need arises. He/She will be directly under the supervision of the Planning Component Head who will likewise be reporting to the Project Director of PSO Mindanao in close coordination with the Deputy Project Director.

Specifically, the tasks of the Planning Officer will include but not limited to the following:

- Assists the PRDP Mindanao Planning Head in the implementation of PRDP specially on the conduct of activities such as the conduct of Value Chain Analyses (VCA) and Provincial Commodity Investment Plans (PCIP) technical reviews, AFMP Updating and others;
- Provides lead technical support to the Planning Team during workshops, seminars, meetings and other capacity building activities that will be provided by the component to the RPCOs & LGUs. This may include preparation of activity designs, materials, documentations and other reports. When needed, may act as facilitator or resource person during the conduct of activities;

- Assists the other project staff in reviewing the VCAs and PCIPs as the source document of various subprojects that will be prioritized for Business Plan Preparation and Infrastructure Development;
- Proposes to the management appropriate interventions in support to the subprojects identified under Infrastructure Development and Enterprise Development by the PLGU in proper coordination with the RPCOs;
- Assists the members of the Project Support Office (PSO), Regional Program Coordination Offices (RPCOs) and Provincial/City Program Management and Implementation Units (P/CPMIUs) as well as members of the core planning teams;
- Assists in providing the RPCO and PPMIU through the proponent group the guidelines in gathering data and information needed in the preparation and development of rural enterprises;
- Attends to meetings called by PRDP and or as maybe assigned by the Planning Head;
- Submits periodic reports on the status of Planning Component implementation, both physical and financial to the Planning Head;
- Installs a system to manage files/documents of the Planning Component;
- Performs other tasks as deemed necessary in relation to the component's deliverables and/or as required by the management.

Qualifications

Education & Training:

- A graduate of Economics, Agribusiness, Agricultural Economics or related field; and,
- Must have undergone related trainings in conducting researches, planning or study preparation.

Experience:

- At least two (2) years experience in project planning, development, monitoring and evaluation in private or government institution. Experience in preparation of studies and researches is an advantage.

Knowledge, Skills, and Abilities:

- Knowledgeable on agriculture industry subsectors or commodities;
- Possesses analytical and operational knowledge in the field of agri and fishery sectors, including trades and investments;
- Ability to communicate effectively (both oral and written); and,
- Must be a team player.

Reporting Responsibilities:

The Planning Officer will be directly reporting to I-PLAN Unit Head while ensures close coordination with the I-BUILD, I-REAP & I-SUPPORT components and other units.

Only applications received on or before December 22, 2014 at 10:00 AM will be considered. Short-listed applicants will be contacted for the schedule of written examination and interview.

Please submit Application letter with 2x2 picture, Comprehensive CV, and Certificate of Previous Employment, Certified True Copy of School Transcript of Records, Certificate of Trainings Attended, other credentials to the address below or email to mrdp_pso@yahoo.com. Kindly indicate the position that the applicants are applying for as the subject.

LEALYN A. RAMOS, Project Director

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